

School Bus Incident Report to Parents

**Thomaston Public Schools
P.O. Box 166 Thomaston, Connecticut 06787**

Date: _____

DEAR PARENTS:

The purpose of this report is to inform you of an incident involving your child on the school bus, may have jeopardized the safety and well-being of your child and other students. You are urged to both appreciate the action taken by the driver and to cooperate with the corrective action initiated today.

Student Name: _____

INCIDENT TYPE

- | | |
|---|---|
| <input type="checkbox"/> Improper Boarding Procedures/Departure Procedures | <input type="checkbox"/> Hanging out of Window |
| <input type="checkbox"/> Bringing Articles Aboard of Injurious or Objective Nature | <input type="checkbox"/> Throwing Objects in or Out of Bus |
| <input type="checkbox"/> Failure to Remain Seated | <input type="checkbox"/> Lighting Matches/Smoking on Bus |
| <input type="checkbox"/> Refusing to Obey Driver | <input type="checkbox"/> Spitting/Littering |
| <input type="checkbox"/> Fighting/Pushing/Tripping | <input type="checkbox"/> Unnecessary Noise |
| <input type="checkbox"/> Tampering with Bus Equipment | <input type="checkbox"/> Destruction of Property |
| <input type="checkbox"/> Other Behavior Relating to Safety, Well-Being and Respect for Others | <input type="checkbox"/> Rude Discourteous and Annoying Conduct |

Specific Details

PREVIOUS WARNINGS REPORTED 1st OFFENSE REPORTED 2nd OFFENSE REPORTED 3rd OFFENSE

Disciplinary action to be taken:

Additional Comments:

Bus riding is a privilege which may be revoked. Parents are urged to appreciate the action taken and to discuss this with your child to prevent further occurrences.

	Student's Name	Class/Grade	Date of Incident
	Student's Address:	Bus Number	Trip
	Phone Number	Driver	A.M. P.M.
<hr/> School			

Authorized Signature Title