

Thomaston Board of Education

2017-2018 Budget Timeline

November 16, 2016	Budget packets distributed to Administrators										
December 9, 2016	Budget due to Business Office										
December 9, 2016	Capital Budget Request due to Business Office										
December 14, 2016	Administrator reviews with Superintendent and Business Manager										
	<table><tr><td>Thomaston High School</td><td>8:00 A.M. – 8:30 A.M.</td></tr><tr><td>Thomaston Center School</td><td>8:45 A.M. – 9:15 A.M.</td></tr><tr><td>Black Rock School</td><td>9:30 A.M. – 10:00 A.M.</td></tr><tr><td>Pupil Services</td><td>10:15 A.M. – 10:45 A.M.</td></tr><tr><td>Curriculum, Instruction & Assessment</td><td>11:00 A.M. – 11:30 A.M.</td></tr></table>	Thomaston High School	8:00 A.M. – 8:30 A.M.	Thomaston Center School	8:45 A.M. – 9:15 A.M.	Black Rock School	9:30 A.M. – 10:00 A.M.	Pupil Services	10:15 A.M. – 10:45 A.M.	Curriculum, Instruction & Assessment	11:00 A.M. – 11:30 A.M.
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December 21, 2016	Administrator reviews with Superintendent and Business Manager										
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Central Office	11:00 A.M. – 11:30 A.M.										
January 9, 2017	Budget Committee workshops begin										
January 23, 2017	Special Meeting										
January 30, 2017	Budget Committee workshops complete										
February 13, 2017	Final budget to Board of Education to accept/approve										
February-March 2017	Budget presentation to Board of Finance										
Ongoing	Interactive budget presentations with community Rotary, taxpayers group, 3 school staff, PTO										
April	Business Manager to input budget figures in accounting system										
May	Business Manager to update budget figures in accounting system										
May 26, 2017	All 2017-2018 Requisitions entered into accounting system by school/department staff										
Spring	Public hearing on town & board budgets										
Late Spring	Town Meeting/Referendum										
