
**MINUTES
THOMASTON BOARD OF EDUCATION
MEETING**

**Thomaston High School
Auditorium
Monday, September 11, 2017
7:00 p.m.**

Members:

**Roxy Fainer, Chairperson
Kathleen Freimuth, Vice Chairperson
Anne Petrucci, Secretary
Alexander Lee, Treasurer
Francine Coss, Superintendent**

**Beth Campbell
David Colavecchio
Maureen McMahon
Scott Theriault
Frank Treglia**

1. Establishment of a Quorum and Call to Order

- 1.1. **Chairperson Roxy Fainer** called the meeting to order at 7:01 p.m.
- 1.2. Board members in attendance: **Chairperson Roxy Fainer, Kathleen Freimuth, Anne Petrucci, Alexander Lee, Superintendent Francine Coss, Beth Campbell, David Colavecchio, Maureen McMahon, and Frank Treglia.**
- 1.3. **Kathleen Freimuth** arrived at 7:18 p.m.
- 1.4. Board Members Absent: **Scott Theriault**
- 1.5. Others in attendance: John Perrucci, Kristin Raymond, Jonathan Kozlak, Kristin Bernier, Aimee Turner, Eric Martin, Jeffrey Dunn, Jennifer Nolan, Amber Pinette, Courtney Ariola, Kevin Carey, Halil Manjani, Martha Kelly, Pamela Nascimento, Sarah Norck and Jade Morey.

2. Pledge of Allegiance

- 2.1. **Chairperson Roxy Fainer** lead the Pledge of Allegiance

3. Approval of Agenda

Vote to accept/approve, Regular Meeting Agenda, September 11, 2017 as presented

Anne Petrucci motioned and Maureen McMahon seconded to accept/approve the Regular Meeting Agenda, dated September 11, 2017 as presented.

Discussion: None

Vote: Motion carried

<i>Yes</i>	<i>No</i>	<i>Abstain</i>
<i>7</i>	<i>0</i>	<i>0</i>

4. Public Participation

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325(a) - Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.*
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.*

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

5. Approval of Minutes

5.1. Regular Board of Education Meeting Minutes dated July 10, 2017

Vote to accept/approve the Regular Board of Education Meeting Minutes dated July 10, 2017 as presented

Anne Petrucci motioned and Maureen McMahon seconded to accept/approve the Regular Meeting Minutes dated July 10, 2017 as presented.

Discussion: None

Vote: Motion carried

<i>Yes</i>	<i>No</i>	<i>Abstain</i>
<i>7</i>	<i>0</i>	<i>0</i>

6. Recognitions

6.1. Custodian Staff - Relocation of Central Office

7. Presentations

7.1. Rotary Field Project - Jeff Dunn

The agenda was amended to vote to accept/approve the Rotary Field Project as presented

David Colavecchio motioned and Anne Petrucci seconded to accept/approve the Rotary Field Project as presented.

Discussion: None

Vote: Motion carried

Yes	No	Abstain
8	0	0

7.2. Curriculum - Eric Martin

- 7.2.1. Algebra STEM Lab Grades 9-12
- 7.2.2. English Language Arts Curriculum Grade 6
- 7.2.3. English Language Arts Curriculum Grade 7
- 7.2.4. English Language Arts Curriculum Grade 8
- 7.2.5. English Language Arts Curriculum Grade 10
- 7.2.6. English Language Arts Curriculum Grade 11

Vote to accept/approve Curriculum as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve the Curriculum as presented

Discussion: None

Vote: Motion carried

Yes	No	Abstain
8	0	0

7.3. Thomaston Public Schools Student Handbook - Kristin Raymond

Pending Board approval - Conditionally approved by Superintendent Coss due to lack of quorum at the August Board meeting.

Vote to accept/approve the Thomaston Public Schools Student Handbook as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve the Thomaston Public Schools Student Handbook as presented.

Discussion: None

Vote: Motion carried

Yes	No	Abstain
8	0	0

7.4. Thomaston Public Schools Continuous Plan - Thomaston Public Schools' Administrative Team

Vote to accept/approve the Thomaston Public Schools Continuous Plan

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve the Thomaston Public Schools Continuous Plan

Discussion: Alexander Lee asked what the next step is.

Aimee Turner replied that the plan has already been presented to the teachers and now they are introducing the students to the plan.

Vote: Motion carried

Yes	No	Abstain
8	0	0

8. Chairperson's Report

8.1. Superintendents Evaluation and the Board of Education Self-Evaluation

- 8.1.1. 2017-2018 Thomaston Board of Education Goals
- 8.1.2. Press Release

Vote to accept/approve the Superintendents Evaluation and the Board of Education Self-Evaluation

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve the Superintendents Evaluation and the Board of Education Self-Evaluation.

Discussion: None:

Vote: Motion carried

Yes	No	Abstain
8	0	0

8.2. Contract of Employment – Superintendent

- 8.2.1. Superintendent Contract July 1, 2017 through June 30, 2020 Clean Copy
- 8.2.2. Superintendent Contract July 1, 2017 through June 30, 2020 Marked Up Copy

9. Superintendent’s Report

- 9.1. State of Connecticut Department of Education Memorandum – Summary of Education – Related Legislation Enacted in the 2017 Regular Session of the Connecticut General Assembly
- 9.2. State of Connecticut Department of Education Memorandum – Competitive Secondary Perkins Supplemental Enhancement Grants
- 9.3. State of Connecticut Department of Education – Child Nutrition Program Administrative Review
 - 9.3.1. 2017-2018 Administrative Review Trainings
 - 9.3.2. Administrative Review Notification Letter
- 9.4. State of Connecticut Board of Education Memorandum – Summative Assessments Calendar 2017-2018
- 9.5. Performance Matters Registration – September 12, 2017 Radisson Hotel - Cromwell
- 9.6. Systemic Transformation – Radisson Hotel - Cromwell
- 9.7. Submission of Resolutions for the 2017 Delegate Assembly
- 9.8. Call to Action – August 15, 2017
- 9.9. Guidance for Connecticut School Districts Enrollment Process and Practice
 - 9.9.1. Dear Colleague Letter: School Enrollment Procedures
 - 9.9.2. Enrollment Guidance: At-A-Glance-Overview
 - 9.9.3. State of Connecticut State Department of Education – Guidance for Connecticut School Districts: Enrollment Process and Practice
 - 9.9.4. State of Connecticut State Board of Education Memorandum: Guidance for Connecticut School Districts: Enrollment Process and Practice
 - 9.9.5. Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents
- 9.10. Residency Letter
- 9.11. Outdated/Obsolete/Unusable Books at Thomaston High School Library
- 9.12. Enrollment Report
- 9.13. 2017-2018 Welcome Gathering Letters
- 9.14. Administrator Reports
 - 9.14.1. August
 - 9.14.2. September
- 9.15. Job Descriptions
 - 9.15.1. Special Education Teacher – Autism Specialty
 - 9.15.2. Teacher Kindergarten
 - 9.15.3. Senior Support Technician
 - 9.15.4. Paraprofessional (Special Education)
 - 9.15.5. Social Worker Grades K-12

Vote to accept/approve Job Descriptions as presented

Anne Petrucci motioned and Kathleen Freimuth seconded to accept/approve Job Descriptions as presented.

Discussion: None:

Vote: Motion carried

Yes	No	Abstain
8	0	0

9.16. Field Trips

9.16.1 Big E Springfield, MA, Senior Class of 2018, September 20, 2017, Michelle Dayton

Pending Board approval - Conditionally approved by Superintendent Coss due to lack of quorum at the August Board meeting.

Vote to accept/approve Field Trips as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve Field Trips as presented.

Discussion: None:

Vote: Motion carried

Yes	No	Abstain
8	0	0

9.17. Personnel - August

- 9.17.1. Karen Payne, Re-assignment, Special Education Teacher, Black Rock School
- 9.17.2. Susan Fuller, Re-assignment, Teacher Grade 5, Thomaston Center School
- 9.17.3. Laura Miller, Re-assignment, Teacher Grade 1, Black Rock School
- 9.17.4. Cindy Sabolcik, Re-assignment, Kindergarten, Black Rock School
- 9.17.5. Kenneth Naylor, Voluntary Transfer, Custodian III, Black Rock School
- 9.17.6. Timothy Ferris, New Assignment, Custodian II, Thomaston High School
- 9.17.7. Patricia Henderson, Voluntary Transfer, Library Media Specialist, Black Rock School
- 9.17.8. Kevin Leclerc, Resignation, Custodian III, Black Rock School
- 9.17.9. Lynn Murphy, Resignation, Kitchen Worker, Thomaston High School
- 9.17.10. Elizabeth Hill, Non-Rehire, Lunch Monitor, Black Rock School

Pending Board approval - Conditionally approved by Superintendent Coss due to lack of quorum at the August Board meeting.

Vote to accept/approve New Hires/Terminations/Resignations as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve New Hires/Terminations/Resignations for August as presented.

Discussion: None:

Vote: Motion carried

Yes	No	Abstain
8	0	0

- 9.17.11. Sandra Lubans, Schedule K Position, Advanced Placement Coordinator, Thomaston High School
9.17.12. Aaron Bunel, Schedule K Position, Advisory Coordinator, Thomaston High School
9.17.13. Megan Mazzini, Schedule K Position, Assistant Advisory Coordinator, Thomaston High School
9.17.14. Aaron Bunel, Schedule K Position, Band Director, Thomaston High School
9.17.15. Aerielle Smith, Schedule K Position, 7th Grade Class Advisor, Thomaston High School
9.17.16. Megan Mazzini, Schedule K Position, 8th Grade Class Advisor, Thomaston High School
9.17.17. Preston Soeprasteyo, Schedule K Position, 9th Grade Class Advisor, Thomaston High School
9.17.18. Susan Abbot, Schedule K Position, 10th Grade Class Advisor, Thomaston High School
9.17.19. Jennifer Ewart, Schedule K Position, 11th Grade Class Advisor, Thomaston High School
9.17.20. Michelle Dayton, Schedule K Position, 12th Grade Class Advisor, Thomaston High School
9.17.21. Michelle Dayton, Schedule K Position, Communications Technology Coordinator, Thomaston High School
9.17.22. Benjamin Giorgi, Schedule K Position, Drama Coach, Thomaston High School
9.17.23. Susan Santovasi, Schedule K Position, Gay Straight Alliance Advisor, Thomaston High School
9.17.24. Susan Abbott, Schedule K Position, National Honor Society, Thomaston High School
9.17.25. Sandra Lubans, Schedule K Position, Naviance School Site Manager, Thomaston High School
9.17.26. Stephen Malo, Schedule K Position, Publicity Coordinator, Thomaston High School
9.17.27. Tammy Dumas, Schedule K Position, Special Education Program Coordinator, Thomaston High School
9.17.28. Terri Franzi, Schedule K Position, Student Council Advisor (HS), Thomaston High School
9.17.29. Alex Sconziano, Schedule K Position, Teacher in Charge, Thomaston High School
9.17.30. Kimberly Guerrera, Schedule K Position, 7th Grade Team Leader, Thomaston High School
9.17.31. D. John Long, Schedule K Position, 8th Grade Team Leader, Thomaston High School
9.17.32. Tammy Dumas, Schedule K Position, 9th Grade Team Leader, Thomaston High School
9.17.33. Susan Abbott, Schedule K Position, 10th Grade Team Leader, Thomaston High School
9.17.34. Richard Wilson, Schedule K Position, 11th Grade Team Leader, Thomaston High School
9.17.35. Michelle Dayton, Schedule K Position, Vocational Coordinator, Thomaston High School
9.17.36. Preston Soeprasetyo, Schedule K Position, Web Page Coordinator, Thomaston High School
9.17.37. Susan Palomba, Schedule K Position, Yearbook Advisor, Thomaston High School
9.17.38. Aaron Bunel, Schedule K Position, Athletic Director (shared), Thomaston High School
9.17.39. Alex Sconziano, Schedule K Position, Athletic Director (shared), Thomaston High School
9.17.40. Terri Franzi, Schedule K Position, Mock Trial, Thomaston High School
9.17.41. Cecile Mancini, Schedule K Position, Interact Club Advisor, Thomaston High School
9.17.42. Geoff Dobos, Schedule K Position, Web Page Coordinator, Thomaston Public Schools
9.17.43. Kathleen Zitnay, Schedule K Position, Band Director, Thomaston Center School
9.17.44. Kathleen Zitnay, Schedule K Position, Choral Director, Thomaston Center School
9.17.45. Jamie Hustek, Schedule K Position, Teacher in Charge, Thomaston Center School
9.17.46. Keri Rozzi, Schedule K Position, Web Page Coordinator, Thomaston Center School
9.17.47. Gail Lascko, Schedule K Position, Mentor Coordinator, Thomaston Center School
9.17.48. Jennifer McAtee, Schedule K Position, 4th Grade Team Leader, Thomaston Center School
9.17.49. Keri Rozzi, Schedule K Position, 5th Grade Team Leader, Thomaston Center School
9.17.50. Gail Lascko, Schedule K Position, 6th Grade Team Leader, Thomaston Center School
9.17.51. William Dwan, Schedule K Position, Yearbook Advisor, Thomaston Center School
9.17.52. Paul Biron, Schedule K Position, Web Page Coordinator, Black Rock School
9.17.53. Susan Heiland, Schedule K Position, Teacher in Charge, Black Rock School
9.17.54. Tammy Dayton, Schedule K Position, 1st Grade Team Leader, Black Rock School
9.17.55. Pamela Nascimento, Schedule K Position, 3rd Grade Team Leader, Black Rock School
9.17.56. Beverly Johnson, Schedule K Position, Kindergarten Team Leader, Black Rock School
9.17.57. Jeffrey Dickau, Girls' Varsity Soccer Coach, Thomaston High School
9.17.58. Martin Giroux, Boys' Varsity Soccer Coach, Thomaston High School
9.17.59. Steven Suave, Boys' Middle School Soccer, Thomaston High School

Pending Board approval - Conditionally approved by Superintendent Coss due to lack of quorum at the August Board meeting.

Vote to accept/approve Schedule K/Coach Positions as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve Schedule K/Coach Positions for August as presented.

Discussion: None:

Vote: Motion carried

Yes	No	Abstain
8	0	0

9.18. Personnel – September

- 9.18.1. *Brittany Thornton, Resignation, Lunch Monitor, Thomaston Center School*
- 9.18.2. *Issac Warner, Resignation, Lunch Monitor, Thomaston Center School*
- 9.18.3. *Jade Morey, New Hire, Lunch Monitor, Black Rock School*
- 9.18.4. *Sarah Norck, New Hire, Lunch Monitor, Black Rock School*
- 9.18.5. *Halil Manjani, New Hire, Mathematics Teacher, Thomaston High School*
- 9.18.6. *Kevin Carey, New Hire, Spanish Teacher, Thomaston High School*
- 9.18.7. *Martha Kelly, Long Term Substitute, Consumer Science, Thomaston High School*
- 9.18.8. *Kristen Callahan, Voluntary Transfer, Kitchen Worker, Thomaston High School*
- 9.18.9. *Geoff Dobos, Voluntary Transfer, Senior Support Technician, Thomaston Public Schools*
- 9.18.10. *Rachel Rubino, Resignation, Music Teacher, Black Rock School*

Vote to accept/approve New Hires/Terminations/Resignations as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve New Hires/Terminations/Resignation for September as presented.

Discussion: Alexander Lee asked if the Senior Support Technician position for Geoff Dobos was a promotion.

Superintendent Coss responded that it is a technical promotion and that Geoff Dobos has been the interim in that position since the last person vacated the position. Geoff Dobos has been in the position for approximately a year now.

Vote: Motion carried

Yes	No	Abstain
8	0	0

- 9.18.11. *Jessica Freeman, Schedule K Position, 2nd Grade Team Leader, Black Rock School*
- 9.18.12. *Debra Gritt, Schedule K Position, TEAM Facilitator, Thomaston Public Schools*
- 9.18.13. *Mark Olsen, Cross Country Varsity Coach, Thomaston High School*
- 9.18.14. *Preston Soeprasteyo, Schedule K Position, Athletic Coordinator, Thomaston High School*
- 9.18.15. *Preston Soeprasteyo, Schedule K Position, High School Bowl, Thomaston High School*
- 9.18.16. *Annemarie Manning, Varsity Field Hockey Coach, Thomaston High School*
- 9.18.17. *Peter Carpenter, Boys Junior Varsity, Soccer Coach, Thomaston High School*
- 9.18.18. *Dave Lapardo, Middle School Cross Country Coach, Thomaston High School*
- 9.18.19. *Ernie LeClair Girls' Junior Varsity Soccer Coach, Thomaston High School*
- 9.18.20. *Craig Chaplen, Junior Varsity Cross Country Coach, Thomaston High School*

Vote to accept/approve Schedule K/Coach positions as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve New Hires/Terminations/Resignation for September as presented.

Discussion: None

Vote: Motion carried

<i>Yes</i>	<i>No</i>	<i>Abstain</i>
8	0	0

10. Committee Reports

10.1. Budget/Audit Committee

10.1.1. July Business Report

- Connecticut Department of Administrative Services Memorandum: Audit Documentation Requirements for School Construction Grants
- State of Connecticut Department of Emergency Services & Public Protection Memorandum: School Security Grant Program Extensions
- Earthlink

10.1.2. July Finance Report

- 2016 - 2019 Grant Report
- July 2016 - 2017 Expenditures \$307,578.07
- July 2017 - 2018 Expenditures \$671,144.91
- July 2017 Transfers \$0.00

Vote to accept/approve July Business and Finance Report and Expenditures as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve July Business and Finance Report and Expenditures as presented.

Discussion: None

Vote: Motion carried

<i>Yes</i>	<i>No</i>	<i>Abstain</i>
8	0	0

10.1.3. August Business Report

- State of Connecticut Department of Education Memorandum: Internet Access to 2016-2017 Audit Instructions and Agreed Upon Procedures
 - Instructions for Audits of Federal Awards and State Financial Assistance
 - Agreed Upon Procedures for Form ED001, ED001 SEDAC-G Adjustment Forms, Summer School FTE Credit and PSIS Data Elements
 - Audit of Forms ED001C and PSIS Data Elements
 - Audit of Federal Awards and State Financial Assistance
- SERC Statement of Agreements

10.1.4. August Finance Report

- 2016-2019 Grant Report
- August 2016-2017 Expenditures \$83,600.94

- August 2017-2018 Expenditures \$568,972.43
- (Fiscal Year 2016-2017) Transfers \$341,817.09

Vote to accept/approve August Business and Finance Report and Expenditures as presented

Kathleen Freimuth motioned and Anne Petrucci seconded to accept/approve August Business and Finance Report and Expenditures as presented.

Discussion: None

Vote: Motion carried

<i>Yes</i>	<i>No</i>	<i>Abstain</i>
8	0	0

10.2. Policy Committee - August

10.2.1. Presentations - None

10.2.2. Action Items

10.2.2.1. Second Read Policy audit Series 5000

10.2.3. Read Items - None

10.2.4. Discussion Items

10.2.4.1. Policy Audit Series 6000

10.2.4.2. Policy Audit Series 7000

10.3. Policy Committee - September

10.3.1. Presentations - None

10.3.2. Action Items - None

10.3.3. Read Items

10.3.3.1. Second Read Policy Audit Series 7000

10.3.4. Discussion Items - None

11. Executive Session for the purpose of the discussion of records, reports and/or statements of strategy or negotiation with respect to collective bargaining.

Kathleen Freimuth motioned and Anne Petrucci seconded to go into Executive Session for the purpose of the discussion of records, reports and/or statement of strategy or negotiation with respect to collective bargaining and invited Superintendent Coss to attend at 8:15 p.m.

Alexander Lee recused himself from the meeting.

12. Exit Executive Session/Enter into Public Session at 8:43 p.m.

13. Adjournment

Kathleen Freimuth motioned and Anne Petrucci seconded to adjourn the meeting at 8:43 p.m.

Vote: Motion carried

<i>Yes</i>	<i>No</i>	<i>Abstain</i>
7	0	0