



MINUTES
THOMASTON BOARD OF EDUCATION REGULAR MEETING
Thomaston High School Auditorium
Monday, January 13, 2020
7:00 p.m.

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Beth Campbell, Chairperson
David Colavecchio, Vice Chairperson
Heather Patchell, Secretary
Roxy Fainer, Treasurer
Francine Coss, Superintendent

Salvatore SantaMaria
Frank Treglia
Jennifer Nolan
Matthew VanOrmer
Sarah Ethier

Student Representatives 2019-2020

Jacob Field
Isabella Guerrero
McKenna O'Sullivan

1. **Establishment of a Quorum and Call to Order** (*Bylaws of the Board 9325.1 – Quorum*)
 - 1.1 **Chairperson Beth Campbell** called the meeting to order at 7:03PM
 - 1.2 Board Members in Attendance: **Chairperson Beth Campbell, Treasurer Roxy Fainer, Superintendent Francine Coss, Salvatore SantaMaria, Frank Treglia, Jennifer Nolan, Matt VanOrmer, Sarah Ethier**
 - 1.3 Board Members Absent: **Vice Chairperson David Colavecchio, Secretary Heather Patchell**
 - 1.4 Student Representatives in Attendance: **Isabella Guerrero and McKenna O'Sullivan**
 - 1.5 Student Representative Absent: **Jacob Field**
 - 1.6 Others in Attendance: Eric Martin, Jonathan Kozlak, John Perrucci, Kristin Raymond, Andrea Peters, Thomaston First Selectman Ed Mone, Susan Dalka, Courtney Ariola, Walter
 2. **Pledge of Allegiance**
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3. **Approval of Agenda** ▲ (*Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination*)

Jennifer Nolan motioned and Roxy Fainer seconded to accept/approve the Regular Meeting Agenda of the Board of Education, January 13, 2020 as presented.

Discussion: None

Motion Carried: 7-0-0

4. **Public Participation** ▲▲▲ (*Bylaws of the Board 9325 – Meeting Conduct*)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

5. **Approval of Minutes** ▲ (*Bylaws of the Board 9326 – Minutes*)

5.1. Regular Board of Education Meeting Minutes dated December 9, 2019

Jennifer Nolan motioned and Roxy Fainer seconded to accept/approve the Board of Education Meeting Minutes dated December 9, 2019 as presented.

Discussion: None

Motion Carried: 6-0-0

Abstentions: **Jennifer Nolan**

6. Recognitions ▲ (Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)

- 6.1. Rotary Rotary Student of the Month - December 2019 - Alex Thornberg
- 6.2. Rotary Student of the Month - January 2020 - Darianna Scougall
- 6.3. Thomaston Public Schools Student of the Month Recipients - December
 - 6.3.1. Elizabeth Marble - Grade 11
 - 6.3.2. Kaya Johnson - Grade 10
 - 6.3.3. Evelyn Lavertue - Grade 9
 - 6.3.4. Justin Dorso - Grade 8
 - 6.3.5. Brooke Beaudoin - Grade 7
 - 6.3.6. Makenzie Chasse - Grade 6
 - 6.3.7. Spencer Hults- Grade 5
 - 6.3.8. Talha Curuk - Grade 4
 - 6.3.9. Emily Mazzarella - Grade 3
 - 6.3.10. Troy Ballance - Grade 2
 - 6.3.11. Logan Meyer - Grade 1
 - 6.3.12. Paisley Glick - Grade K
- 6.4. Susan Dalka - 2019 Charlene Tate-Nichols Award - Instructional Math Coach - Grades K-6

7. Presentations ▲▲▲ (Bylaws of the Board 9410 – Public Announcement of Accomplishments)

- 7.1 Kristen DiVinere, EdAdvance HR Support Specialist Update

Discussion: Kristen DiVinere accepted questions from the Board members regarding the collection of teacher certifications and the confidentiality of personnel files. **Superintendent Francine Coss** explained that Ms. DiVinere’s services are also shared with Region 12 and Watertown Public Schools. She currently works for Thomaston schools one day/week. **Superintendent Francine Coss** also stated that Ms. DiVinere’s efforts are making a positive impact on Central Office. Her resources are improving the system.

8. Student Representatives Report ▲▲▲ (Bylaws of the Board 9160 – Student Representation on the Board of Education)

9. Chairperson’s Report ▲▲▲ (Bylaws of the Board 9121 – Office of the Chairperson)

- 9.1. Thomaston High School Honor Roll - First Quarter 2019-2020
- 9.2. Plymouth Building Study

Discussion: **Beth Campbell** prefaced Bylaws of the Board 9325 - Meeting Conduct. **Superintendent Francine Coss** accepted questions from the Board members regarding the Plymouth Building Study.

Roxy Fainer motioned and Frank Treglia seconded to review and commit to make a decision regarding the Plymouth Building Study and to meet with school and town officials of Plymouth.

Discussion: **Roxy Fainer** thought it would be in the best interest to hear the input of Plymouth's town officials. She expressed that regionalizing is ultimately the decision of the Board of Education Members. **Superintendent Coss** stated that this is only a discussion as there are no definitive plans at this time.

Motion Carried: 7-0-0

10. Superintendent's Report ▲▲▲ (*Policy 2131 – Administration – Superintendent of Schools*)

10.1. Correspondence

10.1.1. *Superintendent*

- 10.1.1.1. Thank You Card from Maureen McMahon (former BOE member) to Board of Education, Administration, and Superintendent
- 10.1.1.2. Thank You Card from Diane Aniki (staff member) to Thomaston Board of Education Members
- 10.1.1.3. Building Futures Network
- 10.1.1.4. Response Letter from Mrs. Coss to Geoffrey Dobos, Senior IT Technician, Regarding Disposal of Technology Equipment
- 10.1.1.5. Letter to Chinni & Meuser LLC
- 10.1.1.6. Appointment Letter to Zangari Cohn Cuthbertson Duhl & Grello P.C.
- 10.1.1.7. Letter to KONE, Inc., Federal
- 10.1.1.8. Thomaston Safety Committee Meeting Minutes December 2019
- 10.1.1.9. Letter from Kristin Bernier, Principal, TCS to Mrs. Coss Regarding Tennis Courts Adjacent to Sanford Field
- 10.1.1.10. To Staff - News for Staff - December - 2019
- 10.1.1.11. Regional Analysis of Special Education Outplacement Costs
- 10.1.1.12. Response Letter from Mrs. Coss to Jose Ortiz, IT Technician, Regarding Approval of Donations of LearnPads to Bible Class
- 10.1.1.13. Thomaston's Minority Teacher Recruitment (MTR) Grant Application and Grant Acceptance Notice
- 10.1.1.14. Thank You Letter from Mrs. Coss to Attorney Patrice McCarthy, CABE, Deputy Director and General Counsel - Annual Legislative Presentation and Newly Elected BOE Member Training
- 10.1.1.15. Thank You Letter from Mrs. Coss to Sheila McKay, CABE, Senior Staff Associate for Government Relations - Annual Legislative Presentation and Newly Elected BOE Member Training
- 10.1.1.16. Thank You Letter from Mrs. Coss to Catherine DuPont, Town Clerk, Town of Thomaston, for Inaugurating New Board of Education Member on December 9, 2019
- 10.1.1.17. Letter of Residency of Determination

- 10.1.1.18. Records Disposition Authorization
- 10.1.1.19. Rogozinski Memorial Playground - Black Rock School

Discussion: **Superintendent Francine Coss** stated that money from fundraisers towards this playground has been depleted. She will discuss this further with Thomaston First Selectman Ed Mone for possible actions. Jonathan Kozlak, Principal, Black Rock School, addressed questions from board members. He explained some of the upgrades that will be required.

- 10.1.2. *Connecticut Association of Boards of Education (CABE)*
 - 10.1.2.1. CABE 16th Annual Leadership Institute
 - 10.1.2.2. CABE Journal - December 2019 - Thomaston BOE Recognized on Page 11 for Improving Student Achievement.
 - 10.1.2.3. December 2019 - CABE Liaison Newsletter
 - 10.1.2.4. Policy Highlights December 30, 2019
 - 10.1.2.5. Policy Highlights - December 13, 2019
 - 10.1.2.6. Policy Highlights - November 29, 2019
- 10.1.3. *Connecticut Association of Public School Superintendents (CAPSS) - None*
- 10.1.4. *Connecticut State Department of Education*
 - 10.1.4.1. EducateCT - December 2019
 - 10.1.4.2. 2018-19 Next Generation Science Standards (NGSS) Assessment Message
 - 10.1.4.3. 2018-19 Next Generation Science Standards (NGSS) Assessment Data
 - 10.1.4.4. Women's Suffrage Letter to Superintendents
- 10.2. Reports, Contracts and General Information
 - 10.2.1. *Reports*
 - 10.2.1.1. Administrator Reports – January - 2020
 - 10.2.1.2. Enrollment Report - January 1, 2020
 - 10.2.2. *Contracts*
 - 10.2.2.1. Memorandum Of Agreement - Board of Education and Board of Finance Business and Non- Instructional Operations Nonlapsing Education Fund
 - 10.2.2.2. 2019 - 2020 Effective School Solutions Contract and Addendum
 - 10.2.2.3. Clinician - Effective School Solutions - Therapeutic Learning Center Program - Black Rock School - Cassandra Ganio
 - 10.2.3. *General Information*
 - 10.2.3.1. Fund-Raisers
 - 10.2.3.2. Student Council - Thomaston High School - Spare Change Collection
 - 10.2.3.3. Project Graduation - Thomaston High School - Little Caesar's Pizza
 - 10.2.3.4. Culture Committee - Thomaston High School- Hat Day
 - 10.2.3.5. Class of 2024 - Thomaston High School - CCMC

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- 10.2.3.6. Class of 2024 - Thomaston High School - Jelly Bean Jar
- 10.2.3.7. Class of 2025 - Thomaston High School - Jelly Bean Jar
- 10.2.3.8. Project Graduation - Thomaston High School - Bus Trip

10.2.4. *Personnel (Policy 4112/4212 – Personnel – Certified/Non-Certified Appointment and Conditions of Employment)*

- 10.2.4.1. New Hires
 - 10.2.4.1.1. Jessica Murphy - Teacher - Grade 4 - Thomaston Center School
 - 10.2.4.1.2. Cassandra Ganio - Effective School Solutions - Therapeutic Learning Center Program - Black Rock School
- 10.2.4.2. Transfers/New Assignments - None
- 10.2.4.3. Retirements
 - 10.2.4.3.1.- Douglas Craig - Technology Teacher- Thomaston High School - Effective February 15, 2021
- 10.2.4.4. Resignations
 - 10.2.4.4.1. John DeGennaro - Cafeteria Worker - Thomaston High School
- 10.2.4.5. Renewals - None
- 10.2.4.6. Stipends

First Name	Last Name	Location	Schedule K Position
Preston	Soeprasteyo	THS	MS Boys Basketball Coach
Kathy	Squatriglia	THS	MS Cheerleading

Jennifer Nolan motioned and Roxy Fainer seconded to acknowledge the Superintendent’s notification of Personnel, specifically, New Hire/ Transfers/ Retirements/Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented with the amendment of the removal of 10.2.4.1.2.

Discussion: None

Motion Carried: 7-0-0

- 10.2.4.7. 10.2.4.7.Family and Medical Leave Act (FMLA) (*Policy 4152.6/4252.6 – Personnel -- Certified/Non-Certified Personal Leaves Family and Medical Leave Act*)
 - 10.2.4.7.1. Request 1
 - 10.2.4.7.2. Request 2
 - 10.2.4.7.3. Request 3
- 10.2.4.8. Interns and Student Teachers (*Policy 1212 – Community Relations – School Volunteers*) - None

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- 10.2.4.9. Field Trips (out of state) (*Policy 6153 - Instruction Field Trips - Secondary Schools*)
 - 10.2.4.9.1. Class of 2021 - Thomaston High School - Six Flags N.E.

Jennifer Nolan motioned and Roxy Fainer seconded to accept/approve the field trip as presented per Policy 6153.

Discussion: None

Motion Carried: 7-0-0

- 10.2.4.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies - None

11. Committee Reports ▲ (*Bylaws of the Board 9132 – Standing Committees*)

11.1. Budget/Audit Committee (*Policy 3430 – Business/Non-Instructional Operations – Periodic Financial Reports*)

11.1.1. December 2019 Business Manager Report

11.1.1.1. Business Report

11.1.1.1.1. Oil and Diesel Bid

11.1.1.1.2. Personnel Cost Analysis 2019-2020 Budget Year

11.1.1.1.3. Summary of Costs 2019-2020 Budget Year

11.1.1.1.4. Personnel Cost Analysis 2020-2021 Budget Year

11.1.1.1.5. Updated Security Quotes (for Town Bonding)

11.1.1.2. Expenditures

11.1.1.2.1. December - 2019 – 2019-2020 Fiscal Year: \$1,060,939.50

Roxy Fainer motioned and Frank Treglia seconded to accept / approve the Business and Finance Report and Expenditures per Policy 3432 / 3433 Business/Non-Instructional Operations - Budget & expense Report/Annual Financial Statement as presented.

Discussion: **Roxy Fainer** stated that the strike price of \$1.90 should remain as is. Board members agreed; therefore, the motion will remain as is. The current price per gallon is \$2.11

Motion Carried: 7-0-0

11.2. Policy Committee (*Policy 2231 – Administration/Policy and Regulation Systems*)

11.2.1. Presentations – None

11.2.2. Action Items – None

11.2.3. Read Items

11.2.3.1. First Read

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11.2.3.1. Policy Audit Series 6000

11.2.3.2. Second Read

. 11.2.3.2.1 Policy 6146 - Instruction - Graduation
Requirements

11.2.4 Discussion Items

11.2.4.1. Policy 4212.4 - Personnel - Non-Certified Physical
Examinations

11.2.4.2. DRAFT Policy 3171.1 Business and Non-Instructional
Operations Nonlapsing Education Fund

12. Adjournment

Jennifer Nolan motioned and Roxy Fainer seconded to adjourn the meeting.

Discussion: None

Motion Carried: 7-0-0

Chairperson Beth Campbell adjourned the meeting at 7:58PM