
Thomaston Board of Education
Business and Financial Report

August 2020

Submitted by Todd Bendtsen, Business Manager

Business Report

ED021: Attached for your review is the ED021 Magnet School transportation Grant Application memo.

SBDI GRANT: We are in receipt of an email from Rebekah Behan, Project Coordinator at the Child Health & Development Institute of CT., Inc., informing us that Thomaston High School will again receive the SBDI (School Based Diversion Initiative) Grant. She will be working with our grants specialist over the next few weeks to draft the memorandum of agreement.

State of CT. Device and Connectivity Order Form: Attached for your review is the State of Connecticut Device and Connectivity Order Form that was submitted.

2019-2020 Budget: The 2019-2020 has a balance of \$189,223.64 that is eligible to be put in the 2% account that was approved by the Town.

2019-2020 Budget Table without Encumbrances

The 2019-2020 Budget Table without Encumbrances shows the budget expended **98.76%**. Expenditures for August 2020 for the 2019-2020 fiscal year are **\$311,416.12**. Last year at this time, we were 100.00% expended.

Object and Description	Original Budget	Transfers	Adjusted Appropriation	Encumbered	Year-to-Date (YTD) Expended	Year-to-Date Percent Expended
111 CERTIFIED PERSONNEL	\$6,741,659.00		\$6,741,659.00		\$6,693,618.73	99.29%
112 NON-CERTIFIED PERSONNEL	\$1,750,507.00	(\$1,527.65)	\$1,748,979.35		\$1,681,644.34	96.15%
200 EMPLOYEE BENEFITS	\$2,612,788.00		\$2,612,788.00		\$2,612,955.92	100.01%
300 OTHER PROF TECH SERVICE	\$684,203.00	(\$2199.00)	\$682,004.00		\$756,137.62	110.87%
400 PROPERTY SERVICE	\$666,980.00	\$9941.22	\$676,921.22		\$644,459.75	95.20%
510 PUPIL TRANSPORTATION	\$928,584.00		\$928,584.00		\$599,267.58	64.54%
521 LIABILITY INSURANCE	\$324.00		\$324.00		\$100.00	30.86%
560 TUITION	\$484,438.00		\$484,438.00		\$417,635.68	86.21%
563 SPECIAL EDU NON PUBLIC	\$379,519.00		\$379,519.00		\$321,492.60	84.71%
590 OTHER PURCHASED SERVICE	\$86,232.00		\$86,232.00		\$93,105.11	107.97%
611 INSTRUCTIONAL SUPPLIES	\$180,080.00	\$4,609.31	\$184,689.31		\$167,965.90	90.95%
641 TEXTBOOKS	\$42,367.00	(\$6,309.66)	\$36,057.34		\$37,490.51	103.97%
642 LIBRARY BOOKS & PER	\$19,467.00	(1,161.76)	\$18,305.24		\$8,987.59	49.10%
690 OTHER SUPPLIES & MATER	\$170,294.00	(\$1,009.60)	\$169,284.40		\$194,843.82	115.10%
730 INSTRUMENT EQUIPMENT	\$78,413.00		\$78,413.00		\$202,620.46	258.40%
735 TECHNOLOGY SOFTWARE	\$9,940.00		\$9,940.00		\$17,696.47	178.03%
739 OTHER EQUIPMENT	\$245,472.00	(1634.36)	\$243,837.64		\$491,223.70	201.46%
890 OTHER OBJECTS	\$175,859.00	(\$708.50)	\$175,150.50		\$126,656.58	72.31%
TOTAL:	\$15,257,126.00	\$0.00	\$15,257,126.00	\$0.00	\$15,067,902.36	98.76%

2020-2021 Budget Table without Encumbrances

The 2020-2021 Budget Table without Encumbrances shows the budget expended 7.36%. Last year at this time, we were 7.00% expended. Expenditures for fiscal year 2020-2021 are \$1,123,249.71.

Object and Description	Original Budget	Transfers	Adjusted Appropriation	Year-to-Date (YTD) Expended	Year-to-Date Percent Expended
111 CERTIFIED PERSONNEL	\$6,992,494.00		\$6,992,494.00	\$469,593.83	6.72%
112 NON-CERTIFIED PERSONNEL	\$1,723,637.00		\$1,723,637.00	\$216,530.14	12.56%
200 EMPLOYEE BENEFITS	\$2,447,935.00		\$2,447,935.00	\$312,113.23	12.75%
300 OTHER PROF TECH SERVICE	\$735,795.00		\$735,795.00	\$8,496.16	1.15%
400 PROPERTY SERVICE	\$651,561.00		\$651,561.00	\$29,115.10	4.47%
510 PUPIL TRANSPORTATION	\$874,125.00		\$874,125.00	\$0.00	0.00%
521 LIABILITY INSURANCE	\$324.00		\$324.00	\$0.00	0.00%
560 TUITION	\$397,264.00		\$397,264.00	\$0.00	0.00%
563 SPECIAL EDU NON PUBLIC	\$399,997.00		\$399,997.00	\$0.00	0.00%
590 OTHER PURCHASED SERVICE	\$181,044.00		\$181,044.00	\$3,928.07	2.17%
611 INSTRUCTIONAL SUPPLIES	\$210,362.00		\$210,362.00	\$20,694.16	9.84%
641 TEXTBOOKS	\$51,960.00		\$51,960.00	\$10,196.16	19.62%
642 LIBRARY BOOKS & PER	\$15,735.00		\$15,735.00	\$0.00	0.00%
690 OTHER SUPPLIES & MATER	\$175,828.00		\$175,828.00	\$27.88	0.02%
730 INSTRUMENT EQUIPMENT	\$16,924.00		\$16,924.00	\$4,000.00	23.64%
735 TECHNOLOGY SOFTWARE	\$23,788.00		\$23,788.00	\$6,003.10	25.24%
739 OTHER EQUIPMENT	\$181,683.00		\$181,683.00	\$30,204.88	16.63%
890 OTHER OBJECTS	\$176,670.00		\$176,670.00	\$12,347.00	6.99%
TOTAL:	\$15,257,126.00	\$0.00	\$15,257,126.00	\$1,123,249.71	7.36%

2020-2021 Budget Table with Encumbrances

The 2020-2021 Budget Table with Encumbrances shows the budget expended **14.87%**. Last year at this time, we were 16.63% expended.

Object and Description	Original Budget	Transfers	Adjusted Appropriation	Encumbered	Year-to-Date (YTD) Expended	Year-to-Date Percent Expended
111 CERTIFIED PERSONNEL	\$6,992,494.00		\$6,992,494.00		\$469,593.83	6.72%
112 NON-CERTIFIED PERSONNEL	\$1,723,637.00		\$1,723,637.00		\$216,530.14	12.56%
200 EMPLOYEE BENEFITS	\$2,447,935.00		\$2,447,935.00		\$312,113.23	12.75%
300 OTHER PROF TECH SERVICE	\$735,795.00		\$735,795.00	\$488,766.50	\$8,496.16	67.58%
400 PROPERTY SERVICE	\$651,561.00		\$651,561.00	\$249,652.06	\$29,115.10	42.78%
510 PUPIL TRANSPORTATION	\$874,125.00		\$874,125.00		\$0.00	0.00%
521 LIABILITY INSURANCE	\$324.00		\$324.00		\$0.00	0.00%
560 TUITION	\$397,264.00		\$397,264.00		\$0.00	0.00%
563 SPECIAL EDU NON PUBLIC	\$399,997.00		\$399,997.00		\$0.00	0.00%
590 OTHER PURCHASED SERVICE	\$181,044.00		\$181,044.00	\$5,157.88	\$3,928.07	5.02%
611 INSTRUCTIONAL SUPPLIES	\$210,362.00		\$210,362.00	\$121,908.08	\$20,694.16	67.79%
641 TEXTBOOKS	\$51,960.00		\$51,960.00	40,925.69	\$10,196.16	98.39%
642 LIBRARY BOOKS & PER	\$15,735.00		\$15,735.00	9,377.46	\$0.00	59.60%
690 OTHER SUPPLIES & MATER	\$175,828.00		\$175,828.00	\$117,551.43	\$27.88	66.87%
730 INSTRUCT EQUIPMENT	\$16,924.00		\$16,924.00	\$5,749.73	\$4,000.00	57.61%
735 TECHNOLOGY SOFTWARE	\$23,788.00		\$23,788.00	13,463.00	\$6,003.10	81.83%
739 OTHER EQUIPMENT	\$181,683.00		\$181,683.00	\$78,378.55	\$30,204.88	59.77%
890 OTHER OBJECTS	\$176,670.00		\$176,670.00	\$15,075.00	\$12,347.00	15.52%
TOTAL:	\$15,257,126.00	\$0.00	\$15,257,126.00	\$1,146,005.38	\$1,123,249.71	14.87%

2019-2021 Grant Report

All grant funds on record are shown below. The table below shows all available grant appropriations and expenditures.

Grant Fiscal Year End	Grant Name/Description	Original Budget	Transfers	Adjusted Appropriation	Year-to-Date Expended	Percent Expended
20-Jun	Competitive School Readiness	\$3,881.00	\$0.00	\$3,881.00	\$3,881.00	100.00%
20-Jun	School Readiness	\$175,203.00	\$0.00	\$175,203.00	\$175,203.00	100.00%
20-Jun	Title I	\$3,380.81	\$0.00	\$3,380.81	\$3,380.81	100.00%
20-Jun	Title IIA	\$19,179.00	\$0.00	\$19,179.00	\$18,894.00	98.51%
20-Jun	IDEA Section 611	\$19,095.30	\$0.00	\$19,095.30	\$19,088.00	99.96%
20-Jun	Smart Start Operations	\$75,000.00	\$0.00	\$75,000.00	\$75,000.00	100.00%
SUBTOTAL		\$295,739.11	\$0.00	\$295,739.11	\$295,446.81	99.90%
21-Jun	IDEA Section 611	\$233,274.00	\$0.00	\$233,274.00	\$212,884.00	91.26%
21-Jun	IDEA Section 619	\$18,711.00	\$0.00	\$18,711.00	\$18,711.00	100.00%
21-Jun	Title I	\$96,835.00	\$0.00	\$96,835.00	\$73,624.00	76.03%
21-Jun	Title IIA	\$18,932.00	\$0.00	\$18,932.00		0.00%
SUBTOTAL		\$367,752.00	\$0.00	\$367,752.00	\$305,219.00	83.00%
GRAND TOTAL		\$663,491.11	\$0.00	\$663,491.11	\$600,665.81	90.53%

Unlike the comparison that can be made between the percent, expended and the percent completed of the fiscal year, the percent expended for grants cannot be compared as simply because some of these grant funds were available in the 2019-2020 fiscal year and some will be available through the 2020-2021 fiscal year.

2020-2021 Transfers

Policy 3160 (Business/Non-Instructional Operations-Transfers of Funds Between Categories) states, "The Superintendent, or their designee, may transfer any unexpended or not contracted portion of any appropriation for school purposes to any other line item of such itemized estimate up to a limit of \$5,000 for any one occurrence."

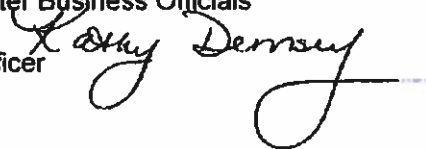
August Transfers: There are no transfer requests for August



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Superintendents of Schools
School Business Officials
Regional Educational Service Center Directors
Regional Educational Service Center Business Officials

FROM: Kathy Demsey, Chief Financial Officer 

DATE: August 26, 2020

SUBJECT: 2020-21 Out-of-Town Magnet School Transportation Grant Application

The 2020-21 Out-of-Town Magnet School Transportation Grant Application (ED021) is now open for the fall submission. The purpose of the ED021 is to collect information necessary to calculate grants for out-of-town magnet school transportation under Section 10-264i of the Connecticut General Statutes.

The grant will be paid in two installments: the first in October 2020 equal to one-half of the estimated grant, and the balance in May 2021 based on revised data from the ED021 spring submission. **As in the past, your reported estimates of the numbers of students transported and associated costs should cover the entire school year. However, considering the uncertainties of the 2020-21 school year, we recommend that you estimate conservatively to avoid us making a grant overpayment in the fall that would later need to be refunded to the state.**

The ED021 and instructions are located on the Connecticut State Department of Education (CSDE) data collection Web site at <https://www.csde.state.ct.us>. **Districts applying for the grant must complete data entry and enter the Superintendent's certification code by September 15, 2020.** Districts not applying for the grant are not required to complete or certify the application. For your information, instructions and a sample form are available at <https://portal.ct.gov/SDE/Fiscal-Services/Data-Collection-and-Forms/Documents>.

In order for a student and associated transportation costs to be included on this application, both of the following conditions must apply:

1. The student must be transported to and from an approved interdistrict magnet school not located in the student's local school district.
2. The student's local school district must register or maintain a record of the student.

There are a variety of scenarios for reporting students on this application, depending on the particular transportation arrangements made by each magnet school and local district. Please refer to the instructions for examples and important details concerning the number of students and costs to be reported on this application.

Please refer questions regarding the completion of the ED021 to David Twedt at david.twedt@ct.gov. Questions about specific magnet schools, projected enrollments, or transportation agreements should be referred to Shola Freeman at shola.freeman@ct.gov.

KD:dt
cc: Keith Norton
Roger Persson
David Twedt
Shola Freeman

State of Connecticut Device and Connectivity Order Form

Introduction

Connecticut's plan for school reopening in fall 2020, Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together, expects districts to provide robust educational learning options to those students and parents/guardians who choose temporarily to not participate in the in-school program due to individual considerations. Furthermore, in addition to in-person instruction, the reopening plan also expects districts to be prepared for blended learning or fully virtual scenarios that may be necessary based on changing health conditions in the community. Therefore, it is vital that students have access to the requisite device and adequate connectivity in the home to participate in virtual learning.

The Connecticut State Department of Education (CSDE) is making available nearly \$100 million dollars in federal funds to local school districts through the CARES Act, Elementary and Secondary School Education Relief (ESSER). The CSDE expects that some of these resources will be directed toward those students for whom devices and/or connectivity may be barriers to full participation in virtual learning. We are now seeking the final quantities needed by your district after accounting for purchases already made/planned through all available local funds including the local CARES Act ESSER funds.

Governor Ned Lamont recently announced that his administration is launching the *Everybody Learns* initiative to close the digital divide in Connecticut and empower students across the state to learn from home. The CSDE is allocating state-level funding from the CARES Act and working closely with the Office of the Governor to dedicate portions of the Governor's Emergency Education Relief (GEER) Fund toward the *Everybody Learns* initiative and fill any device and/or connectivity gaps that may still remain. The total quantities requested for both devices and connectivity should not exceed those indicated by the district to CSDE and CT Commission on Education Technology in prior surveys, and are referenced below. Priority in the fulfillment of these gaps will be given to high-need districts, so districts are strongly encouraged to rely on local resources when feasible.

Please work with your Information Technology (IT) lead to complete this order form by Wednesday, August 5, 2020.

Contact Information

1. District Name

Thomaston School District (1400011)

2. First Name

Todd

3. Last Name

Bendtsen

4. Email Address

tbendtsen@thomaston schools.o

5. Cell Phone Number

[REDACTED]

Devices

In a survey to the CSDE in May, every district indicated the estimated percent of students for whom a device was a barrier to full participation in distance learning. Those estimates were emailed privately to the superintendent. Now, please answer the questions below.

6. How many devices have already been purchased or will be purchased by the district using locally available resources including local CARES Act funds? Enter numbers only. (Input 0 if value is none.)

517

7. For any remaining students who still need devices through this statewide process, please indicate the specific numbers of each device requested. Alliance Districts that received laptops for all high school students through the donation from the Partnership for Education are expected to allocate any additional devices received here for students in the lower grades. (The total quantities


requested below for both devices and connectivity should not exceed those indicated by the district to CSDE, and were emailed to the superintendent.)

Districts may request Chromebooks and/or windows laptops. Please see the Chromebook Specifications or the Windows Laptop Specifications for additional information. Deliveries are expected sometime in October.

Enter numbers only. (Input 0 if value is none.)

	Quantity
a. Chromebooks	0
b. Windows Laptops	0

8. Please provide the contact information for the person who will be responsible for receiving shipments of the devices:

a. First Name	Geoffrey
b. Last Name	Dobos
c. Title	Senior IT Technician
d. Email Address	gdobos@thomastonschools.org
e. Cell Phone Number	

9. Where should the devices be shipped?

a. Name of Shipping Location	Thomaston High School
b. Address	185 Branch Rd
c. City	Thomaston
d. State	CT
e. Zip	06787

Connectivity

Your district's needs for connectivity were estimated based on survey responses to the CSDE and the Commission for Educational Technology. Those estimates were emailed privately to the

superintendent. There are two options being provided that will give the student 12 months of at-home internet, paid in-full by the State of Connecticut.

a. **Cable Broadband**

b. **Personal WiFi hotspot**

Below, please indicate the number for each type of connectivity solution (i.e., cable broadband or personal WiFi hotspot). Remember, either option will give the student 12 months of at-home internet, paid in-full by the State of Connecticut.

The state has negotiated discounted rates with hotspot provider Kajeet as well as with all the cable providers across the state. In determining the connectivity option that best meets the needs of students, it is strongly recommended that districts **prioritize cable broadband over hotspots**; wired, cable broadband is more reliable and can support greater connectivity speeds for more devices in the home and will also support multiple users across the family for remote working, learning, and telehealth. Personal hotspots on the other hand use cellular signals to create a WiFi network for students wherever they are (as long as they have cellular service). While they may be more portable, the internet speeds for the user may depend on the strength of the cellular coverage. For this reason, please try to limit the number of Kajeet hotspots that are requested.

For fulfillment of the orders, Kajeet will ship to the contact person at the address listed below. For cable broadband, the State will purchase 12 months of broadband service based on the quantities indicated in the order form. Once the State has made the cable broadband purchases on your behalf, the cable provider will contact you to request the home addresses for the families where cable broadband needs to be installed.

Cable Broadband Coverage Map Resource

BroadbandNow provides an all-in-one map resource to view which internet service provider (ISP) services your region. If you are unsure which ISP provides the optimum service for homes in your district, please review this interactive map. You may search by address or manually maneuver the map to view your region.

BroadbandNow Cable Broadband Coverage Map

Mobile Hotspot Coverage Map Resources

While mobile hotspots provide a flexible solution for addressing connectivity needs, they require a stable cellular service connection. If you are unsure which cellular carrier provides the optimum

service for homes in your region, please review the map resources for each carrier, below. You may search by address or manually maneuver the map to view your region.

[Verizon Coverage Map](#)

[AT&T Coverage Map](#)

[T-Mobile Coverage Map](#)

10. Cable Broadband (The total quantities requested below for both devices and connectivity should not exceed those indicated by the district to CSDE and CT Commission on Education Technology in prior surveys, and were emailed to the superintendent.)

Enter numbers only.

*Eligible for public assistance programs such as the National School Lunch Program, Housing Assistance, Medicaid, SNAP, TANF, SSI, Medicaid, and others.

	Eligible for Public Assistance*	Not Eligible for Public Assistance	Total
a. Atlantic	0	0	0
b. Altice/Optimum	0	0	0
c. Charter Communications	0	0	0
d. Cox	0	0	0
e. Xfinity/Comcast	0	0	0

11. Kajeet Hotspots. Enter numbers only. (Input 0 if value is none.)

	Quantity
a. Kajeet Verizon	
b. Kajeet AT&T	5
c. Kajeet – T-mobile/Sprint	

12. Please provide the contact information for the person who will be responsible for receiving shipments for connectivity:

a. First Name Geoffrey
b. Last Name Dobos
c. Title Senior IT Technician
d. Email Address gdobos@thomastonschools.org
e. Cell Phone Number 203-217-0451

13. Where should the connectivity resources be shipped?

a. Name of Shipping Location Thomaston High School
b. Address 185 Branch Rd
c. City Thomaston
d. State CT
e. Zip 06787

Submit