

**Thomaston Board of Education
Business and Financial Report**

November 2021

Submitted by Todd Bendtsen, Business Manager

Business Report

Oil and Diesel Bids: Dime Oil was the low bidder for Oil and Diesel with a mark-up of .1317 for diesel and .0582 for #2 Fuel Oil. Unfortunately, we are looking at a substantial increase for the 2022-2023 school year. We currently are paying \$1.67 a gallon and the pricing, if we locked in today for 2022-2023, is approximately \$2.29 a gallon for diesel and 2.22 for oil. This increase represents an approximately an additional \$17,000 to our budget. I recommend we award the bid award to Dime Oil for the mark-up, below is the Resolution. We can lock in at any time if there is a strike price the Board would like to set. I would recommend a strike price of \$2.10 or lower for oil and 2.18 or lower for diesel

RESOLUTION: BID AWARD(S)

Resolution making recommendation(s)

To approve the bid award to Dime Oil for #2 Fuel Oil and Diesel in the following amounts:

#2 Fuel Oil	\$.0582	Mark-up (Prepayment Option)
Diesel	\$.1317	Mark-up (Prepayment Option)

Chart of Past Usage for Oil and Diesel:

	OIL	DIESEL	PRICE	
2020-2021	21,293	12,608	1.90	(Affected by COVID)
2019-2020	20,000	13,682	1.90	(Affected by COVID)
2018-2019	16,348	20,000	2.34	

2020-2021 COVID Related Expenses: At the end of this report is a list of expenditures for the Elementary and Secondary School Emergency Relief Fund (ESSER) and the Coronavirus Relief Fund (CRF) Grants from the State of Connecticut.

ARP IDEA Grant Application: Included for your review is the ARP IDEA Grant Application.

ESSER II Special Education Recovery Grant Application: Included for your review is the ESSER II Special Education Recovery Grant Application.

Please click [here](#) to access the attachments.

2021-2022 Budget Table without Encumbrances

The 2020-2021 Budget Table with Encumbrances shows the budget expended **35.91%**. Last year at this time, we were 37.50%. Expenditures for November are \$1,282,816.33.

Object and Description	Original Budget	Transfers	Adjusted Appropriation	Year-to-Date (YTD) Expended	Year-to-Date Percent Expended
111 CERTIFIED PERSONNEL	\$7,089,414.00		\$7,089,414.00	\$1,980,155.58	27.93%
112 NON-CERTIFIED PERSONNEL	\$1,723,769.00		\$1,723,769.00	\$655,946.99	38.05%
200 EMPLOYEE BENEFITS	\$2,491,422.00		\$2,491,422.00	\$1,026,838.26	41.21%
300 OTHER PROF TECH SERVICE	\$890,056.00	(\$3748.86)	\$886,307.14	\$691,585.92	78.03%
400 PROPERTY SERVICE	\$615,889.00	\$6500.00	\$622,389.00	\$206,321.75	33.15%
510 PUPIL TRANSPORTATION	\$828,372.00		\$828,372.00	\$270,144.80	32.61%
521 LIABILITY INSURANCE	\$345.00		\$345.00	\$0.00	0.00%
560 TUITION	\$386,459.00		\$386,459.00	\$0.00	0.00%
563 SPECIAL EDU NON PUBLIC	\$300,074.00		\$300,074.00	\$133,894.77	44.62%
590 OTHER PURCHASED SERVICE	\$179,530.00		\$179,530.00	\$47,419.72	26.41%
611 INSTRUCTIONAL SUPPLIES	\$246,603.00	\$2212.43	\$248,815.43	\$194,119.29	78.02%
641 TEXTBOOKS	\$64,558.00	\$2605.91	\$67,163.91	\$57,300.36	85.31%
642 LIBRARY BOOKS & PER	\$12,804.00		\$12,804.00	\$6,265.86	48.94%
690 OTHER SUPPLIES & MATER	\$177,388.00	(\$6500.00)	\$170,888.00	\$91,484.79	53.53%
730 INSTRUCT EQUIPMENT	\$13,381.00	\$89.32	\$13,470.32	\$16,556.71	122.91%
735 TECHNOLOGY SOFTWARE	\$29,127.00		\$29,127.00	\$26,326.25	90.38%
739 OTHER EQUIPMENT	\$196,315.00	\$164.88	\$196,479.88	\$32,245.76	16.41%
890 OTHER OBJECTS	\$183,008.00	(\$1323.68)	\$181,684.32	\$104,010.31	57.25%
TOTAL:	\$15,428,514.00	\$0.00	\$15,428,514.00	\$5,540,617.12	35.91%

2021-2022 Budget Table with Encumbrances

The 2021-2022 Budget Table with encumbrances shows the budget expended at **43.08 %**. Last year at this time, we were 46.41%

expended.

Object and Description	Original Budget	Transfers	Adjusted Appropriation	Encumbered	Year-to-Date (YTD) Expended	Year-to-Date Percent Expended
111 CERTIFIED PERSONNEL	\$7,089,414.00		\$7,089,414.00		\$1,980,155.58	27.93%
112 NON-CERTIFIED PERSONNEL	\$1,723,769.00		\$1,723,769.00		\$655,946.99	38.05%
200 EMPLOYEE BENEFITS	\$2,491,422.00		\$2,491,422.00		\$1,026,838.26	41.21%
300 OTHER PROF TECH SERVICE	\$890,056.00	(\$3748.86)	\$886,307.14	\$11,538.50	\$691,585.92	79.33%
400 PROPERTY SERVICE	\$615,889.00	\$6500.00	\$622,389.00	\$98,258.71	\$206,321.75	48.94%
510 PUPIL TRANSPORTATION	\$828,372.00		\$828,372.00	\$460,176.48	\$270,144.80	88.16%
521 LIABILITY INSURANCE	\$345.00		\$345.00		\$0.00	0.00%
560 TUITION	\$386,459.00		\$386,459.00	\$43,775.00	\$0.00	11.33%
563 SPECIAL EDU NON PUBLIC	\$300,074.00		\$300,074.00	\$399,571.52	\$133,894.77	177.78%
590 OTHER PURCHASED SERVICE	\$179,530.00		\$179,530.00	\$7,011.32	\$47,419.72	30.32%
611 INSTRUCTIONAL SUPPLIES	\$246,603.00	\$2212.43	\$248,815.43	\$37,528.74	\$194,119.29	93.10%
641 TEXTBOOKS	\$64,558.00	\$2605.91	\$67,163.91	8,771.56	\$57,300.36	98.37%
642 LIBRARY BOOKS & PER	\$12,804.00		\$12,804.00	2,069.05	\$6,265.86	65.10%
690 OTHER SUPPLIES & MATER	\$177,388.00	(\$6500.00)	\$170,888.00	\$4,873.36	\$91,484.79	56.39%
730 INSTRUCT EQUIPMENT	\$13,381.00	\$89.32	\$13,470.32	\$2,623.00	\$16,556.71	142.38%
735 TECHNOLOGY SOFTWARE	\$29,127.00		\$29,127.00	\$7,462.00	\$26,326.25	116.00%
739 OTHER EQUIPMENT	\$196,315.00	\$164.88	\$196,479.88	\$13,637.90	\$32,245.76	23.35%
890 OTHER OBJECTS	\$183,008.00	(\$1323.68)	\$181,684.32	\$9282.62	\$104,010.31	62.36%
TOTAL:	15,428,514.00	\$0.00	\$15,428,514.00	\$1,106,579.76	\$5,540,617.12	43.08%

2021-2023 Grant Report

All grant funds on record are shown below. The table below shows all available grant appropriations and expenditures. Unlike the comparison that can be made between the percent, expended and the percent completed of the fiscal year, the percent expended for grants cannot be compared as simply because some of these grant funds were available in the 2020-2021 fiscal year and some will be available through the 2022-2023 fiscal year.

Grant Fiscal Year End	Grant Name/Description	Original Budget	Transfers	Adjusted Appropriation	Year-to-Date Expended	Percent Expended
22-Jun	Competitive School Readiness	\$3,881.00	\$0.00	\$3,881.00	\$0.00	0.00%
22-Jun	School Readiness	\$149,940.00	\$0.00	\$149,940.00	\$51,240.00	34.17%
22-Jun	Title I	\$5,995.02	\$0.00	\$5,995.02	\$1,200.00	20.02%
22-Jun	Title IV	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0.00%
22-Jun	Title IIA	\$9,428.83	\$0.00	\$9,428.83	\$0.00	0.00%
22-Jun	ESSER II	\$72,266.76	\$0.00	\$72,266.76	\$2,000.00	2.77%
22-Jun	IDEA Section 611	\$55,913.79	\$0.00	\$55,913.79	\$16,773.00	30.00%
22-Jun	Smart Start Operations	\$75,000.00	\$0.00	\$75,000.00	\$21,150.00	28.20%
22-Jun	Smart Start Recovery Capital	\$50,000.00	\$0.00	\$50,000.00	\$3,453.00	6.91%
22-Jun	Smart Start Recovery Operations	\$75,000.00	\$0.00	\$75,000.00	\$22,500.00	30.00%
SUBTOTAL		\$507,425.40	\$0.00	\$507,425.40	\$118,316.00	23.32%
23-Jun	IDEA Section 611	\$240,083.00	\$0.00	\$240,083.00	\$70,821.00	29.50%
23-Jun	IDEA Section 619	\$18,916.00	\$0.00	\$18,916.00	\$5,676.00	30.01%
SUBTOTAL		\$258,999.00	\$0.00	\$258,999.00	\$76,497.00	29.54%
GRAND TOTAL		\$766,424.40	\$0.00	\$766,424.40	\$194,813.00	25.42%

2021-2022 Projection

The 2020-2021 budget projection shows \$46,451 deficit. The Employee Benefits line item is showing a deficit because of additional Health Benefit costs. Other Professional Technical Services is showing a surplus because of the inability of Kelly Services to provide substitute teachers. Special Education Public Tuition is showing a deficit because of more outplacements than was budgeted. Property Services is showing a deficit because of additional utility costs caused by the increase use of electricity rates and increase in usage because of COVID.

Thomaston Public Schools

Fiscal Year 2021-2022 Projection

Object	Description	Adopted Budget	Transfers	Expended to Date	Encumbered	Balance	Projection	Projected Year-End Balance
111	Certified Personnel Wages	\$ 7,089,414		\$ 1,980,156		\$ 5,109,258	\$ 5,108,256	1,002
112	Non-Certified Personnel Wages	1,723,769		\$ 655,947	-	\$ 1,067,822	\$ 1,079,468	(11,646)
	Subtotal Wages	\$ 8,813,183	\$ -	\$ 2,636,103	\$ -	\$ 6,177,080	\$ 6,187,724	\$ (10,644)
28747								
200	Employee Benefits	2,491,422		1,026,838		1,464,584	\$ 1,491,612	(27,028)
	Subtotal Personnel Expense	\$ 11,304,605	\$ -	\$ 3,662,941	\$ -	\$ 7,641,664	\$ 7,679,336	\$ (37,672)
300	Othr Prof Technical Services	\$ 890,401	\$ (3,749)	\$ 691,586	\$ 11,539	183,527	\$ 130,551	52,976
400	Property Services	615,889	6,500	\$ 206,322	98,259	317,808	\$ 388,469	(70,661)
510	Pupil Transportation	828,372		\$ 270,145	460,176	98,051	\$ 77,608	20,443
560	Tuition	386,459			43,775	342,684	\$ 336,039	6,645
563	Special Ed Non Public Tuition	300,074		133,895	399,571	(233,392)	\$ (193,803)	(39,589)
5XX	Other Purchased Services	179,530		47,420	7,011	125,099	\$ 107,013	18,086
6XX	Supplies	501,353	(1,681)	349,169	53,243	97,260	\$ 98,406	(1,146)
7XX	Equipment & Capital	238,823	254	75,129	23,723	140,225	\$ 145,968	(5,743)
8XX	Dues & Fees & Other Objects	183,008	(1,324)	104,010	9,283	68,391	\$ 58,181	10,210
	Subtotal Non-Personnel Expense	\$ 4,123,909	\$ -	\$ 1,877,676	\$ 1,106,580	\$ 1,139,653	\$ 1,148,432	\$ (8,779)
	TOTAL FY2020	\$ 15,428,514	\$ -	\$ 5,540,617	\$ 1,106,580	\$ 8,781,317	\$ 8,827,768	\$ (46,451)

2021-2022 Transfers

Policy 3160 (Business/Non-Instructional Operations-Transfers of Funds Between Categories) states, "The Superintendent, or their designee, may transfer any unexpended or not contracted portion of any appropriation for school purposes to any other line item of such itemized estimate up to a limit of \$5,000 for any one occurrence."

November Transfers: There are no transfer requests for November.

LISTS OF COVID RELATED COSTS FOR FISCAL YEAR 2020-2021	
YTD Actuals	Description
\$ 6,299.00	Social Distancing Graphics, Decal and Signs
\$ 4,121.00	Sanitizing Wipes
\$ 440.00	4 Acrylic Hanging Shields for Cafeteria
\$ 52,182.00	Alcohol Wipes Dispensing Buckets
\$ 8,996.00	3 Ply Face Masks
\$ 3,600.00	Hand Sanitizer Gallon jugs with pumps
\$ 1,979.70	Paper Towels
\$ 5,380.00	WI FI Parts
\$ 1,575.00	Gloves
\$ 989.94	Sani Hand Sanitizing Wipes
\$ 796.00	Gloves
\$ 665.82	Avistat spray Disinfectant
\$ 657.00	Hand Sanitizer
\$ 1,819.74	Receptable Waste Units
\$ 1,421.21	Microfiber Cleaning Cloths
\$ 1,389.94	Disposable Gowns
\$ 389.90	Paper Towels
\$ 897.36	Disinfectant Deodorizer
\$ 479.50	Clorox Wipes
\$ 416.10	32 oz Pump Bottles
\$ 236.90	Plexiglass Shields
\$ 230.70	yellow tape
\$ 212.28	Child Clear Fask Masks
\$ 178.90	Child Face Shields
\$ 135.98	Adult Clear Masks
\$ 29,148.00	Cafeteria Tables Black Rock
\$ 400.00	Dishwasher BR Disinfect toys
\$ 12,500.00	Desk at Thomaston High School
\$ 80,233.00	Touchless sinks and Toilets
\$ 2,300.00	Tent rental for Mask Breaks
\$ 4,196.00	Installation cost of Outdoor WIFI
\$ 4,082.00	HVAC work to adjust system to additional outside air per COVID Recommendations
\$ 191,217.03	Salaries- Long term subs, daily subs and custodians
\$ 9,935.00	Isolation Room at High School
\$ 5,380.00	Equipment for Outdoor WIFI
\$ 434,881.00	TOTAL

