



MINUTES
THOMASTON BOARD OF EDUCATION REGULAR MEETING
Monday, March 8, 2021
7:00 p.m.

Public May Attend In-Person ([see requirements](#)) or Virtually
This meeting can be viewed live on [Board of Education YouTube Channel](#)

Mission Statement:

In a partnership of family, school and community, our mission is to **educate, challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Beth Campbell, Chairperson
David Colavecchio, Vice Chairperson
Heather Patchell, Secretary
Roxy Fainer, Treasurer
Francine Coss, Superintendent

Frank Treglia
Jennifer Nolan
Matthew VanOrmer
Sarah Ethier
Steven Carr

Student Representatives 2020-2021

Isabella Guerrero
McKenna O'Sullivan
Cesar Velez

1. Establishment of a Quorum and Call to Order (*Bylaws of the Board 9325.1 - Quorum*)

- 1.1. **Chairperson Beth Campbell** called the meeting to order at 7:04pm.
- 1.2. Board Members in Attendance In-person: **Chairperson Beth Campbell, Vice Chairperson David Colavecchio, Secretary Heather Patchell, Treasurer Roxy Fainer, Frank Treglia, Matthew VanOrmer, Sarah Ethier, Superintendent Francine Coss**
- 1.3. Board Members in Attendance Virtually: **Jennifer Nolan**
- 1.4. Student Representatives in Attendance Virtually: **Isabella Guerrero and Cesar Velez**
- 1.5. Student Representative Absent: **McKenna O'Sullivan**
- 1.6. Others in Attendance: Marissa Van Ormer, Becky Shypinka

2. Pledge of Allegiance

3. Approval of Agenda ▲ (Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)

Roxy Fainer motioned and Matthew VanOrmer seconded to accept/approve the agenda of the Board of Education dated March 8, 2021 as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

4. Public Participation ▲▲▲ (Bylaws of the Board 9325 – Meeting Conduct)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual/group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- After Connecticut Executive Order 7, the Thomaston Board of Education meetings are held virtually. Public participation for virtual meetings is permitted through written comment. Those who wish to make public comments during a virtual meeting of the Thomaston Board of Education shall:
 - Submit public comments at least one (1) hour before the scheduled start of the virtual meeting
 - Submit public comments via the Thomaston Board of Education Public Comment Google Form at <https://forms.gle/WtQ7LkbUdpWrsCwJ6>.

NOTE: Written public comments that meet the criteria above shall be read aloud by a Board member during the Board of Education meeting.

4.1. Nicole Rinaldi - 65 Edgewood Avenue, Thomaston

Good evening. My name is Nicole Rinaldi and I am writing tonight to be considered for the vacancy position on the Board of Education. I have lived in town for over 15 years and have two children who attend school in district. I am an elementary school teacher with 19 years of experience. I would like to do my part to support the education system in Thomaston.

4.2. Nicole Maloid - 158 Atwood Road, Thomaston

I would like to be simple and straight to the point. Our children must return back to the classroom 5 days a week. The first excuse used was that cases may climb and we may need to revert back. After that excuse failed, the next was that we don't have the funds to employ our staff and clean the school within budget. What has happened to the money that was not used for bussing back in 2020? From what you quoted to the Republican American back in April 2020 Francine, you stated that in those SHORT 2 months, the town would save approximately \$400,000.00. Regardless, our children's education shouldn't come as a "cost" at the end of the school year when this town has had AMPLE time to attribute all efforts to this crisis. All the surrounding towns have gone back 5 days a week and we continue to have no cases this month along with a downward trend to 2.37% according to the data chart you recently sent out. I should not feel like we are begging people for our children to go back to school and that's what this has come to. In addition to this, I'm aware there are children who have required the Wednesday in person day for their special requirements. There are ways we can accommodate these children along with our children going back 5 days as well. I am a mother of a special needs child who hasn't gotten the extra day in person and that's affecting my son just as much. Again, enough time has passed in order for you to figure this out. Working as a pediatric nurse in a world renown facility, I have watched the devastating effects this pandemic has left upon these children. It's time for me to advocate for my son so he is not another "percentage."

4.3. Marissa McGee - 45 Woodbridge Lane, Thomaston

As a parent of a first grade student at BRS, I am writing to implore the Board to re-visit the decision to keep Wednesdays remote. At this point in time, we have seen the state-wide positivity rate at or below 2% for several consecutive weeks, per the Governor's weekly COVID update. The low positivity rate coupled with school staff being eligible for the vaccination support a full 5 day per week return to the physical classroom. Although improvements were made to extend the instructional period of Wednesdays, the remote structure - especially for elementary aged students, like my son - is NOT a replacement for a full day of in-person instruction. My son, like many, is at daycare on Wednesdays, and working independently to participate in the remote schedule. He is not getting a full days worth of instruction equal to a full day of in-person instruction; and I am sure many of the younger students are in the same situation. At this point, there is no justification to keep Wednesdays remote, as the the COVID rates do not support anything other than a full in-person model that includes all 5 days. With teachers and support staff eligible for the vaccine, this just further supports a return to normalcy and likely will cause the positivity rate in the state to decline further. The Governor has recently announced lifting many occupancy restrictions state-wide - including changing his travel restrictions to a recommendation - a further indication that we need to re-visit the current restricted in-person model as COVID

numbers are declining. Students, especially younger ones, need in-person instruction and depriving them of that for even one day a week needs to be strongly justified and warranted. Thank you for your consideration.

4.4. Rebecca Shypinka 663 Walnut Hill Road, Thomaston

Good Evening Supt Coss, Chairperson Campbell, and other members of the Board of Education. Most of you know I am Becky Shypinka and I am one of the candidates seeking to fill the seat vacancy on the Board of Education. This vacancy is for a short period of time (approx. 8 months). I believe in this period of uncertainty we are in now, it is important to have someone who is familiar with the board of education policies, budget and processes. You know coming in as a new member, it takes some time as well as training to become familiar and comfortable with the material. In addition to attending the recent virtual meetings, I also have 6 years of experience on the board. I have been a resident of Thomaston for over 27 years. I have entered each of our school buildings as a parent, board of ed member, and a member of the community for various functions or events. All 3 of my children have attended and graduated from Thomaston schools. As you can see from my letter of endorsement, I am still very much an active member of our community volunteering as well as for the schools serving on the Education Enrichment Fund and the Booster Club. As elected members of the community and the voice of local residents, I am asking for you to fill this vacancy with myself; a candidate with experience – who would be ready on day one to serve the students, staff and community as an effective member of the board of education. Thank you for your time.

5. Approval of Minutes ▲ (Bylaws of the Board 9326 – Minutes)

5.1. Regular Board of Education Meeting Minutes dated February 8, 2021

Roxy Fainer motioned and Matthew VanOrmer seconded to accept/approve the Regular Meeting Minutes of the Board of Education dated February 8, 2021 as presented.

Discussion: None

Opposed: None

Abstentions: **Jennifer Nolan**

Motion Carries: 7-0-1

6. Recognitions ▲ (Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)

6.1. February Rotary Student of the Month - Rachel Foell

6.2. February Students of the Month - Thomaston Public Schools

6.2.1. Grade K - Nella Romot

6.2.2. Grade 1 - Adelina Pellott

6.2.3. Grade 2 - Brooke Callahan

6.2.4. Grade 3 - Olivia Moher

6.2.5. Grade 4 - Emily Mazzarella

6.2.6. Grade 5 - Elyse Ariola

6.2.7. Grade 6 - Colton Patchell

6.2.8. Grade 7 - Makenzie Chasse

6.2.9. Grade 8 - Andrew Soria

6.2.10. Grade 9 - Claire Saunders

6.2.11. Grade 10 - Sophia Hyres

6.2.12. Grade 11 - Zachary Stevenson

6.2.13. Grade 12 - Rachel Foell

6.3. Britta Saghaffi - Litchfield County Poster Contest Winner - 2022 Connecticut Fire Prevention Calendar

6.4. Kiersten Sundell - Artwork - What's Right With Schools Segment - News Channel 8

6.5. Thomaston Center School - 100th Day of School Contest

- 6.5.1. Grade 4 - Christopher Carlo
- 6.5.2. Grade 4 - Tyler Callahan
- 6.5.3. Grade 5 - Ryan Stoveken
- 6.5.4. Grade 6 - Arianna Rinaldi

7. Presentations ▲▲▲ (Bylaws of the Board 9410 – Public Announcement of Accomplishments)

- 7.1. Preschool Lottery - Andrea Peters - Director of Pupil Services - Thomaston Public Schools
- 7.2. Marissa VanOrmer - Pints to Pound Fundraiser - Leukemia and Lymphoma Society

8. Student Representatives Report ▲▲▲ (Bylaws of the Board 9160 – Student Representation on the Board of Education)

9. Chairperson’s Report ▲▲▲ (Bylaws of the Board 9121 – Office of the Chairperson)

- 9.1. Second Quarter Honor Roll - Thomaston High School
- 9.2. Board Appreciation Month - March 2021 - Thomaston Board of Education Members
- 9.3. Virtual CABE Retreat for Thomaston Board of Education Members - March 1, 2021
- 9.4. Formal Announcement of Board of Education Vacancy
 - 9.4.1. Resignation Email to Superintendent Francine Coss - Salvatore SantaMaria
 - 9.4.1.1. Letter from Salvatore SantaMaria to Cathy Dupont from Salvatore SantaMaria - Thomaston Town Clerk
 - 9.4.2. Bylaws of the Board - Policy 9222 - Resignation/Removal from Office/Censure
 - 9.4.3. Bylaws of the Board - Policy 9221 - Filling Vacancies
 - 9.4.3.1. Filling Board of Education Vacancy of Salvatore SantaMaria per Policy 9221

Heather Patchell motioned and Sarah Ethier seconded to accept/approve the appointment of either Becky Shypinka, Steven Carr and Nicole Rinaldi to the unexpired term of recently resigned Board of Education member, Salvatore SantaMaria, beginning immediately upon swearing by Town Clerk and continuing through election day on November 2, 2021.

Discussion: **David Colavecchio** stated that the Republican party has nominated Steven Carr. Steven is a retired U.S. Marine corp veteran and a rotary club member. He is a resident of Hickory Hill Road. He has been in the insurance business and transportation field for 20 years. **Sarah Ethier** stated that during these unprecedented times, someone who is experienced and has been on the board and with an educational background is very invaluable

CANDIDATES	Becky Shypinka	Steven Carr	Nicole Rinaldi
Matthew VanOrmer		✓	
Frank Treglia		✓	
David Colavecchio		✓	
Roxy Fainer		✓	
Jennifer Nolan		✓	
Sarah Ethier	✓		
Heather Patchell	✓		
Beth Campbell	✓		

Motion Carries: Steven Carr has been appointed to the Board of Education. He will be sworn in by Cathy Dupont, Thomaston Town Clerk, during her office hours as she was not able to attend the meeting.

10. Superintendent's Report ▲▲▲ (Policy 2131 – Administration – Superintendent of Schools)

10.1. Correspondence

10.1.1. Superintendent

10.1.1.1. Recognition Letter and Gift to Student from Superintendent Coss - January Rotary Student of the Month

10.1.1.2. Letters of Quarantine from Superintendent Francine Coss to Parents

10.1.1.3. Response from Superintendent Coss to John Perrucci regarding a theatre production during the pandemic - Thomaston High School

10.1.1.4. Response from Superintendent Coss to John Perrucci regarding the addition of a Twitter account to Thomaston High School social media platforms.

10.1.1.5. Effective School Solutions - Mindbeat - January 20, 2021

10.1.1.6. Effective School Solutions - Mindbeat - February 3, 2021

10.1.1.7. Effective School Solutions - Mindbeat - February 10, 2021

10.1.1.8. Effective School Solutions - Mindbeat - February 17, 2021

10.1.1.9. Effective School Solutions - Minbeat - February 24, 2021

10.1.1.10. Effective School Solutions - Insights & Solutions - February 2021

10.1.1.11. Thank You card from staff member to Superintendent Francine Coss and the members of the Board of Education

10.1.1.12. New England School Development Council - Title IX School District Self - Assessment Inventory

10.1.1.13. New England School Development Council - Title IX Compliance District Self-Assessment Inventory 2020-2021

10.1.1.14. New England School Development Council - Journal for Leadership and Instruction - Fall 2020

10.1.1.15. Notice of Intent: Instruction of Student at Home - Thomaston Public Schools

10.1.1.16. Letter to parent regarding request for residential hearing - Student B from the February 2021 Agenda

10.1.1.17. Email to parent regarding the postponement of the February 19, 2021 residential hearing due to inclement weather - Student B

10.1.1.18. Letter to parent regarding the new residency hearing date that was postponed on February 19, 2021 - Student B

10.1.1.19. Letter of Disenrollment - Student D- Follow Up from the February 2021 BOE Agenda

10.1.1.19.1. Result: Student D re-enrolled and Thomaston residency was verified.

10.1.1.20. Letter of Disenrollment - Student E - Follow Up from the February 2021 BOE Agenda

10.1.1.20.1. Result: Student D re-enrolled and Thomaston residency was verified.

10.1.1.21. Residency Determination Letter - Student F

10.1.1.22. Letter to Parent of Student Regarding Residency Determination - Student F

10.1.1.23. Residency Determination Letter - Student G

10.1.1.24. Notice of Intent: Instruction of Student at Home - Thomaston Public Schools

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- 10.1.1.25. Annual Asbestos Letter to Families from Superintendent Francine Coss
 - 10.1.1.26. Thank you letter to Jennifer Irazabal, Mathematics Intervention Teacher, Thomaston Public Schools, for her presentation at the February 8th Board of Education meeting regarding the Thomaston Public Schools Scientific Research Based Interventions (SRBI) handbook.
 - 10.1.1.27. Thomaston Public Schools Educator and Child Care Provider COVID-19 Vaccine Eligibility Letters from Superintendent Coss
 - 10.1.1.28. Letter from Attorney Nicholas Grello to Superintendent Francine Coss and the Connecticut Department of Labor - Authorization for Payroll Deduction - Staff Member
 - 10.1.2. Connecticut Association of Boards of Education (CABE)
 - 10.1.2.1. Policy Highlights - February 19, 2021
 - 10.1.3. Connecticut Association of Public Schools Superintendents (CAPSS) - None
 - 10.1.4. United States Department of Education (USDE)
 - 10.1.4.1. Governor Lamont Congratulates Dr. Miguel Cardona on His Confirmation as U.S. Education Secretary
 - 10.1.5. Department of Public Health (DPH)
 - 10.1.5.1. Employment Educator Coordinators - Update for Anticipation March 21, 2021 Education Eligibility
 - 10.1.6. Connecticut State Department of Education (CSDE)
 - 10.1.6.1. School Discipline Tier Identification
 - 10.1.6.2. School-based Vaccine Update
 - 10.2. Reports, Contracts and General Information
 - 10.2.1. Reports
 - 10.2.1.1. Administrator Reports - March 2021
 - 10.2.1.1.1. Local Education Agency (LEA) Documentation of Three Year Reinspection for Asbestos-Containing Materials - Superintendent Francine Coss
 - 10.2.1.2. Enrollment - March 1, 2021
 - 10.2.1.2.1. Distance Learning Enrollment - March 1, 2021
 - 10.2.1.3. Distance Learning Report - Superintendent Francine Coss
 - 10.2.2. Contracts
 - 10.2.2.1. Memorandum of Agreement (MOA) - EdAdvance Head Start: Prenatal to Five - Thomaston Public Schools District - 2020-2022
 - 10.2.2.2. Amendment to the MOA for Reauthorization Act - EdAdvance Head Start: Prenatal to Five - Thomaston Public School District - 2020-2022
 - 10.2.2.3. All-Star Transportation and the Thomaston Board of Education - Contract Amendment - Limited to the 2020-2021 Contract Year of the 2018 - 2023 Transportation Services Contract
 - 10.2.2.4. Memorandum of Agreement - Local 1303-97 of Connecticut Council 4, AFSCME - Waiver of Group Health Benefits Verification - Dated January 29, 2021
 - 10.2.3. Grants
 - 10.2.3.1. Grant Application FY 2021-2022 - Interdistrict Cooperative Grant - EdAdvance - After School Outdoor Learning Adventures
- Superintendent Francine Coss** suggested to the board to schedule a Special Meeting of the Board of Education on March 29, 2021 to discuss the next step for the Instructional Model. **Chairperson Beth Campbell** agreed that was a good date. **Superintendent Coss** stated this will be scheduled and a notice will go out to parents so they can tune in.

10.2.4. General Information

10.2.4.1. Fund-Raisers

- 10.2.4.1.1. Women in STEM - Pints to Pound Cancer
- 10.2.4.1.2. Class of 2024 - Sale of Carnations for St. Patrick's Day
- 10.2.4.1.3. Thomaston High School Student Council - Raffle Tickets
- 10.2.4.1.4. Fund-Raising Follow Up - Class of 2024 - Class Council - Carnations/Flower Sale for Valentine's Day

10.2.5. Personnel (Policy 4112/4212 - Personnel - Certified/Non-Certified Appointment and Conditions of Employment)

10.2.5.1. New Hires

- 10.2.5.1.1. Jennifer Sirois - Special Education Teacher - Positive Alternative to High School (PATHS) - Effective December 21, 2020
- 10.2.5.1.2. Gabrielle Hurlbert - Building Substitute (Temporary/Per Diem, Music Teacher) - Thomaston Center School - Effective February 2, 2021
- 10.2.5.1.3. Patrick Hyres - Custodian - Regular Part-Time (temporary position) - Thomaston Public Schools - Effective February 8, 2021

10.2.5.2. Transfers/New Assignment

- 10.2.5.2.1. Jessica LeClerc - Grade 6 Long-Term Substitute Teacher - Thomaston Center School - Effective December 7, 2020 - Revised Letter of Hire to Reflect Receipt of Extension of Substitute Teacher Authorization Beyond the 40-Day Limit- Connecticut State Department of Education
- 10.2.5.2.2. Craig Lefebvre - From Class I Custodian, 1st Shift, Black Rock School to Class I Custodian, 1st Shift, Thomaston Center School - Effective February 8, 2021
- 10.2.5.2.3. Teresa Gambino - Return to Original Assignment , Custodian Class III, 2nd shift to Custodian, Class III, 2nd Shift, Black Rock School - Effective February 8, 2021
- 10.2.5.2.4. Teresa Gambino - From Class III Custodian, 2nd Shift to Custodian, Class II, 2nd Shift, Black Rock School - Effective February 17, 2021
- 10.2.5.2.5. Ken Naylor - From Custodian , Class II - Black Rock School to Custodian, Class II, Thomaston Center School - Effective February 17, 2021
- 10.2.5.2.6. Brian McCarthy - From Custodian, Class II - Thomaston Center School to Custodian, Class I - Black Rock School - Effective February 17, 2021
- 10.2.5.2.7. Jessica Bedosky - Director of Curriculum, Instruction, and Assessment - Thomaston Public Schools by Superintendent Coss - Formally Assigned the Duties of Supervision and Oversight of English Language Learners - Programming and Staff
- 10.2.5.2.8. Sarah DeMatteis - From Long-Term Substitute Teacher, 6th Grade to Teacher, 6th Grade - Thomaston Center School - Effective February 22, 2021
- 10.2.5.2.9. Timothy Ferris - From Custodian, Class II - Thomaston High School to Custodian, Class II, Thomaston Center School - Effective February 24, 2021
- 10.2.5.2.10. Melissa Saramanidis - From Remote Math Teacher, Thomaston Center School to Remote Co-Teacher, Thomaston Center School - Effective March 1 through March 12, 2021
- 10.2.5.2.11. Susan Fuller - From Remote Teacher, Thomaston Center School to Remote Co-Teacher, Thomaston Center School - Effective March 1 through March 12, 2021
- 10.2.5.2.12. Margaret Protzmann - From Remote Teacher, Thomaston Center School to Remote Co-Teacher, Thomaston Center School - Effective March 1 through March 12, 2021

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- 10.2.5.3. Resignations - None
 - 10.2.5.4. Retirement - None
 - 10.2.5.5. Renewals - None
 - 10.2.5.6. Stipends - 2020 - 2021
 - 10.2.5.6.1. Kathleen Squatriglia - Cheerleading - Middle School Coach
 - 10.2.5.6.2. Sophia Squatriglia - Cheerleading - Middle School Co-Coach
 - 10.2.5.6.3. Raymond Rabuska - Boys Basketball - Middle School Coach - B Team
 - 10.2.5.6.4. Kayla Marble - Girls Basketball - Middle School Coach - B Team

Roxy Fainer motioned and Matthew VanOrmer seconded to acknowledge the Superintendent's notification of Personnel, specifically, New Hires/Transfers/Retirements/ Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

Discussion: **Roxy Fainer** inquired as to the need of two cheerleading coaches for Middle School. **Superintendent Coss** stated that these coaches are co-coaches and they are sharing one stipend.

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

- 10.2.5.7. Family and Medical Leave Act (FMLA) (Policy 4152.6/4252.6 – Personnel-- Certified/Non-Certified Personal Leaves Family and Medical Leave Act) - None
- 10.2.5.8. Interns and Student Teachers (Policy 1212 – Community Relations – School Volunteers)- None
- 10.2.5.9. Field Trips (out of state) (Policy 6153 - Instruction Field Trips - Secondary Schools) - None
- 10.2.5.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies
 - 10.2.5.10.1. Jessica Bedosky - Books
 - 10.2.5.10.1.1. Response from Superintendent Coss to Jessica Bedosky, Director of Curriculum, Instruction, and Assessment

11. Committee Reports ▲ (Bylaws of the Board 9132 – Standing Committees and Bylaws of the Board 9133 - Special Committees/Advisory Committees)

11.1. Achievement Committee

11.1.1. Virtual Meeting - February 23, 2021

- 11.1.1.1. Presentation - Jessica Bedosky, Director of Curriculum, Instruction and Student Assessment - Mid-Year Results and Goals

11.2. Business Manager Report

11.2.1. February Business Report

- 11.2.1.1. All-Star Transportation and the Thomaston Board of Education - Contract Amendment - Limited to the 2020-2021 Contract Year of the 2018 - 2023 Transportation Services Contract
- 11.2.1.2. 2020-2021 Budget Table Without Encumbrances
- 11.2.1.3. 2020-2021 Budget Table With Encumbrances
- 11.2.1.4. 2020-2022 Grant Report
- 11.2.1.5. 2020-2021 Transfers
- 11.2.1.6. 2020-2021 Projection
- 11.2.1.7. Expenditures
 - 11.2.1.7.1. February - 2020-2021 Fiscal Year: \$1,233,409.07

Roxy Fainer motioned and David Colavecchio seconded to adjust the 2021-2022 Operating Budget as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carries: 8-0-0

Roxy Fainer motioned and Matthew VanOrmer seconded to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

Discussion: None

Opposed: None

Abstentions: None

Motion Carried: 8-0-0

11.3. Policy Committee (*Policy 2231 – Administration/Policy and Regulation Systems*)

11.3.1. Presentations

11.3.1.1. Cindy Sabolcik, Teacher, Grade 3 - Black Rock School and Susan Dalka, Math Coach, Grades K-6

11.3.1.1.1. Policy 6154 - Homework

11.3.1.1.1.1. Current Policy 6154 - Homework - Thomaston Public Schools

11.3.1.1.1.2. Marked Up Policy - 6154

11.3.2. Discussion Items

11.3.2.1. Bylaws of the Board - Policy 9221 - Filling Vacancies

11.3.2.2. Bylaws of the Board - Policy 9222 - Resignation/Removal from Office/Censure

11.3.3. First Read Items - None

11.3.4. Second Read Items - None

11.3.5. Action Item - None

12. Adjournment

Roxy Fainer motioned and David Colavecchio seconded to adjourn the meeting.

Chairperson Beth Campbell adjourned the meeting at 8:16pm.