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**A G E N D A**  
**THOMASTON BOARD OF EDUCATION REGULAR MEETING**  
**Monday, November 9, 2020**  
**7:00 p.m.**

Public May Attend In-Person ([see requirements](#)) or Virtually  
This meeting can be viewed live on [Board of Education YouTube Channel](#)

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**Mission Statement:**

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

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**Members:**

**Beth Campbell, Chairperson**  
**David Colavecchio, Vice Chairperson**  
**Heather Patchell, Secretary**  
**Roxy Fainer, Treasurer**  
**Francine Coss, Superintendent**

**Salvatore SantaMaria**  
**Frank Treglia**  
**Jennifer Nolan**  
**Matthew VanOrmer**  
**Sarah Ethier**

**Student Representatives 2020-2021**

**Isabella Guerrero**  
**McKenna O'Sullivan**  
**Cesar Velez**

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- 1. Establishment of a Quorum and Call to Order** (*Bylaws of the Board 9325.1 - Quorum*)
  - 2. Pledge of Allegiance**
  - 3. Approval of Agenda** ▲ (*Bylaws of the Board 9325.2 - Order of Business and Policy 1205 Community Relations - Participation by the Public - Agenda Format/Preparation and Dissemination*)
- Vote to accept/approve Regular Meeting Agenda of the Board of Education dated November 9, 2020 as presented.**
- 4. Public Participation** ▲▲▲ (*Bylaws of the Board 9325 - Meeting Conduct*)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 - Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- *After Connecticut Executive Order 7, the Thomaston Board of Education meetings are held virtually. Public*
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participation for virtual meetings is permitted through written comment. Those who wish to make public comments during a virtual meeting of the Thomaston Board of Education shall:

- Submit public comments at least one (1) hour before the scheduled start of the virtual meeting
- Submit public comments via the Thomaston Board of Education Public Comment Google Form at <https://forms.gle/WtQ7LkbUdpWrsCwJ6>.

NOTE: Written public comments that meet the criteria above shall be read aloud by a Board member during the Board of Education meeting.

**5. Approval of Minutes** ▲ (Bylaws of the Board 9326 – Minutes)

- 5.1. Regular Board of Education Meeting Minutes dated October 19, 2020

**6. Recognitions** ▲ (Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)

- 6.1. October Rotary Student of the Month - Anna Colavecchio

**7. Presentations** ▲▲▲ (Bylaws of the Board 9410 – Public Announcement of Accomplishments)

- 7.1. Nature Center - Mr. Douglas Craig - Technology Teacher - Thomaston High School
- 7.2. Discussion on Modifications to the Current Full, In-Person Model - October 13th - November 24th - Thomaston Public Schools Administration

**Vote to accept/approve the MODIFIED restricted full in-person model as presented for the duration of November 9, 2020 and December 22, 2020.**

**8. Student Representatives Report** ▲▲▲ (Bylaws of the Board 9160 – Student Representation on the Board of Education)

**9. Chairperson’s Report** ▲▲▲ (Bylaws of the Board 9121 – Office of the Chairperson)

**10. Superintendent’s Report** ▲▲▲ (Policy 2131 – Administration – Superintendent of Schools)

10.1. Correspondence

10.1.1. Superintendent

- 10.1.1.1. Letters of Quarantine - Thomaston Center School - October 21, 2020
- 10.1.1.2. Closing of Thomaston Center School for In-Person Instruction - October 26, 2020 - Email Merge Sent to Parents/Guardians
- 10.1.1.3. Letters of Quarantine - Thomaston Center School - October 27, 2020
- 10.1.1.4. Letters of Quarantine - Thomaston Public Schools - October 31, 2020
- 10.1.1.5. Thank you Card from Staff Member to Thomaston Board of Education
- 10.1.1.6. Mindbeat - Effective School Solutions - October 21, 2020
- 10.1.1.7. 2019 - 2020 Annual Report - EdAdvance
- 10.1.1.8. Memorandum - Naugatuck Valley Council of Governments - Shared School Administration
- 10.1.1.9. 2020 Health Benefits Reporting Letter Kevin Lembo - State Comptroller
- 10.1.1.10. NESDEC - Special Education Trend Report and Enrollment Projection Report
- 10.1.1.11. Virtual Delegate Assembly - November 19, 2020

10.1.2. Connecticut Association of Boards of Education (CABE)

- 10.1.2.1. Policy Highlights - October 16, 2020

10.1.3. Connecticut Association of Public Schools Superintendents (CAPSS)

10.1.4. U.S. Department of Education

- 10.1.4.1.

10.1.5. Connecticut State Department of Education (CSDE)

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- 10.1.5.1. Interim Guidance for SARS-COV-2 Antigen Testing and Reporting in Connecticut - September 29, 2020
  - 10.1.5.2. Interim Guidance for the Use of Molecular Tests to Diagnose Adults and Children with Current Infection with SARS-COV-2, the Virus that Causes COVID-19 updated September 11, 2020
  - 10.1.5.3. Addendum 4 - Updated guidance for Decision-Making Regarding the Use of In-Person, Hybrid (blended) , or Remote Learning Models in Connecticut during COVID-19 - Revised October 21, 2020
  - 10.1.5.4. Manufacturing Pathway Visit Opportunity
  - 10.1.5.5. EPA New England Webinar - Let's Learn About Lead in Connecticut - October 29, 2020
  - 10.1.5.6. Nominations for the 2021 U.S. Presidential Scholar Program
  - 10.1.5.7. Youth Mask Distribution
  - 10.1.5.8. CoronaVirus Relief Fund Reallocation Update
  - 10.1.5.9. Information for Parents and Guardians of English Learners
  - 10.1.5.10. 2020-21 Administration of the Reading Survey Requirement for K-3 Teachers
  - 10.1.5.11. Addendum 12: Reimagining CT Classrooms: Planning the Instructional Time for Remote Learning in Hybrid and Full Remote Models
  - 10.1.5.12. COVID-19 School Submission Reporting Guidance
  - 10.1.5.13. Resources to Implement Flexibilities within the CT Guidelines for Educator 2017 for the 2020-2021 School Year - Flexibilities
  - 10.1.5.14. Recommendations for Animal Care and Use in Instructional Programs
  - 10.1.5.15. Internet Safety - Spanish Version
  - 10.1.5.16. 2018-2019 District Annual Performance Reports and Determinations
  - 10.1.5.17. 2020 IDEA (Individuals with Disabilities Education Improvement Act) District Determination Process - 2019-2019 Data
  - 10.1.5.18. Weather Related Closures as Remote Learning Days

## 10.2. Reports, Contracts and General Information

### 10.2.1. Reports

- 10.2.1.1. Administrator Reports - November 2020
  - 10.2.1.1.1. Math Curriculum - Kindergarten - Black Rock School
  - 10.2.1.1.2. Math Curriculum - Grade 1 - Black Rock School
  - 10.2.1.1.3. Math Curriculum - Grade 2 - Black Rock School
  - 10.2.1.1.4. Math Curriculum - Grade 3 - Black Rock School
  - 10.2.1.1.5. Math Curriculum - Grade 4 - Thomaston Center School
  - 10.2.1.1.6. Math Curriculum - Grade 5 - Thomaston Center School

### **Vote to accept/approve Math Curriculum for Black Rock School as presented.**

- 10.2.1.2. Enrollment - November 1, 2020
  - 10.2.1.2.1. Distance Learning Enrollment - November 2, 2020
- 10.2.1.3. Distance Learning Report - Superintendent Francine Coss

### 10.2.2. Contracts

- 10.2.2.1. Francine Coss, Superintendent of Schools July 1, 2020 - June 30, 2023
- 10.2.2.2. Memorandum of Agreement - Thomaston School Administrators Association - District Emergency Management Coordinator

- 10.2.2.3. Memorandum of Agreement - Local 1397 of Connecticut Council 4, AFSCME - Custodial Vacation Time
- 10.2.2.4. Memorandum of Agreement - Local 1303-97 of Connecticut Council 4, AFSCME - Waiver of Group Health Benefits Verification - Dated October 1, 2020
- 10.2.2.5. Gretchen Geisheker - Registered Behavior Technician - Thomaston Public Schools - Sunbelt Staffing - October 29, 2020 - January 29, 2021
- 10.2.3. *General Information*
  - 10.2.3.1. Fund-Raisers - None
- 10.2.4. *Personnel (Policy 4112/4212 - Personnel - Certified/Non-Certified Appointment and Conditions of Employment)*
  - 10.2.4.1. New Hires - None
  - 10.2.4.2. Transfers/New Assignments
    - 10.2.4.2.1. Michelle Pope - Remote Teacher - Thomaston High School - Effective November 4, 2020
    - 10.2.4.2.2. Susan Dalka - In-Person Mathematics Coach - November 30, 2020
    - 10.2.4.2.3. Jennifer Irazabal - Remote Grade 2 and Grade 3 Teacher
    - 10.2.4.2.4. Diana Jonas - Remote Kindergarten and Grade 1 Teacher
    - 10.2.4.2.5. Pamela Nascimento - In- Person English-Language Arts Coach - November 30, 2020
    - 10.2.4.2.6. Melissa Saramanidis - Remote Mathematics Teacher - ( Grades 4, 5, and 6) - November 30, 2020
  - 10.2.4.3. Retirements - None
  - 10.2.4.4. Resignations
    - 10.2.4.4.1. Bryan Holmes - Publicity Coordinator - Stipend Position
  - 10.2.4.5. Renewals - None
  - 10.2.4.6. Stipends - None
  - 10.2.4.7. Family and Medical Leave Act (FMLA) (Policy 4152.6/4252.6 – Personnel-- Certified/Non-Certified Personal Leaves Family and Medical Leave Act) - None
  - 10.2.4.8. Interns and Student Teachers (Policy 1212 – Community Relations – School Volunteers)
    - 10.2.4.8.1. Amber Archambault - Social Worker Intern - Black Rock School
  - 10.2.4.9. Field Trips (out of state) (Policy 6153 - Instruction Field Trips - Secondary Schools) - None
  - 10.2.4.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies - None

**Vote to acknowledge the Superintendent’s notification of Personnel, specifically, New Hires/Transfers/Retirements/Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.**

**11. Committee Reports ▲** (Bylaws of the Board 9132 – Standing Committees and Bylaws of the Board 9133 - Special Committees/Advisory Committees)

11.1. Personnel AD-HOC Committee Meeting

11.1.1. October 28, 2020 - Meeting Agenda

11.1.1.1. Committee Mission : To provide a confidential (anonymous) forum for Thomaston Public Schools’ staff to offer feedback on the performance of the Thomaston Board of Education and the Superintendent of Schools.

11.1.2. November 2, 2020 - Meeting Agenda

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11.2. Business Manager Report

11.2.1. *October Business Report*

11.2.1.1. 2020-2021 Budget Table Without Encumbrances

11.2.1.2. 2020-2021 Budget Table With Encumbrances

11.2.1.3. 2020-2022 Grant Report

11.2.1.4. 2020-2021 Transfers

11.2.1.5. Expenditures

11.2.1.5.1. October -2020-2021 Fiscal Year: \$627,260.41

**Vote to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.**

11.3. Policy Committee (*Policy 2231 – Administration/Policy and Regulation Systems*)

11.3.1. *Presentations - None*

11.3.2. *Discussion Items*

11.3.2.1. Board of Education Member Comments During Board of Education Meetings

11.3.2.1.1. Policy 1100 - Community Relations - Communications with the Public

11.3.2.1.2. Policy 1120 - Community Relations - Public Participation at Board of Education Meetings

11.3.2.1.3. Policy 1160 - Community Relations - Responsibilities of the Board of Education

11.3.2.1.4. Policy 1205 - Community Relations - Participation by the Public - Agenda Format/  
Preparation and Dissemination

11.3.2.1.5. Policy 1312 - Community Relations - Public Complaints

11.3.2.1.6. Bylaws of the Board 9000 - Role of the Board and Member (Powers, Purposes, Duties)

11.3.2.1.7. Bylaws of the Board 9005 - Role of the Board and Its Members - Statement of Integrity

11.3.2.1.8. Bylaws of the Board 9010 - Limits of Authority

11.3.2.1.9. Bylaws of the Board 9020 - Public Statements

11.3.2.1.10. Bylaws of the Board 9020.1 - Public Statements - Advocacy

11.3.2.1.11. Bylaws of the Board 9030 - Commitment to Democratic Principles in Relation to  
Community, Staff, Students - Board-Staff Communications

11.3.2.1.12. Bylaws of the Board 9040 - Duties of the Board

11.3.2.1.13. Bylaws of the Board 9325 – Meeting Conduct

11.3.2.1.14. Connecticut General Statutes - Chapter 166 - 10-151c - Nondisclosure of records of  
teacher performance and evaluation. Exceptions.

11.3.3. *Read Items - First Read*

11.3.3.1. *CABE Policy 4115.01 - Evaluation and Support Program*

11.3.3.2. *Thomaston's Public Schools Policy 4115 - Evaluation and Support Program*

11.3.3.3. Policy 4000.1 - Title IX

11.3.3.3.1. CABE Policy 5145.5 - Title IX

11.3.3.3.2. Thomaston Public Schools Policy 5145.44 - Title IX

11.3.3.4. Proposed Changes to Policy 0200

11.3.3.4.1. Current Policy

11.3.3.4.2. Proposed Changes - Marked Up Copy

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11.3.3.4.3. Proposed Changes - Clean Copy

11.3.4. Read Items - Second Read

11.3.4.1. Policy 6159 - Individualized Education Program/Special Education Program - marked up copy

**Vote to accept/approve Policy 6159 as presented.**

**12. Enter Executive Session for the purpose of discussion of attorney-client privileged communication.**

**Vote to enter into Executive Session for the purpose of discussion of attorney-client privileged communication inviting Attorney Howard Levine and Superintendent Francine Coss.**

**13. Exit Executive Session/Enter into Regular Session**

**Vote to authorize Attorney Levine to proceed with his recommended course of action as set forth in his attorney-client privileged communication.**

**14. Enter Executive Session for the purpose of strategy and negotiations with respect to the collective bargaining unit with AFSCME, Council 4 Local 1303-97.**

**Vote to enter into Executive Session for the purpose of strategy and negotiations with respect to the collective bargaining unit with AFSCME Council 4 Local 1303-97 regarding the contract dated July 1, 2020 - June 30, 2021.**

**15. Exit Executive Session/Enter into Regular Session**

**Vote to accept/approve the Agreement between the Thomaston Board of Education and Local 1303-97 of Connecticut Council 4, American Federation of State, County and Municipal employees AFL-CIO July 1, 2020 through June 30, 2021.**

**16. Adjournment**