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**MINUTES**  
**THOMASTON BOARD OF EDUCATION**  
**REGULAR MEETING**

Thomaston High School Auditorium  
Monday, December 17, 2018  
7:00 p.m.

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Members:

Rebecca Guay, Chairperson  
Beth Campbell, Vice Chairperson  
Heather Patchell, Secretary  
David Colavecchio, Treasurer  
Francine Coss, Superintendent

Roxy Fainer  
Maureen McMahon  
Jennifer Nolan  
Scott Theriault  
Frank Treglia

Student Representative: Erin Fainer

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**1. Establishment of a Quorum and Call to Order**

*(Bylaws of the Board 9325.1 – Quorum)*

1.1. Chairperson Rebecca Guay called the meeting to order at 7:03 p.m.

1.2. Board members in Attendance: Chairperson Rebecca Guay, Vice Chairperson Beth Campbell, Secretary Heather Patchell, Treasurer David Colavecchio, Superintendent Francine Coss, Roxy Fainer, Maureen McMahon, Jennifer Nolan, Frank Treglia and Scott Theriault

1.3. Board Members Absent: All present

1.4. Others in Attendance: John Perrucci, Jonathan Kozlak, Kristin Bernier, Eric Martin, Kristin Raymond, Joe Fainer, Carol Hanson, Jennifer O'Brien and Alyssa O'Brien

**2. Pledge of Allegiance**

2.1. Chairperson Rebecca Guay led the Pledge of Allegiance

**3. Approval of Agenda**

*(Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)*

**Vote to accept/approve Regular Meeting Agenda of the Board of Education, December 17, 2018 as presented**

**David Colavecchio motioned and Maureen McMahon seconded to accept/approve the Regular Meeting Agenda of the Board of Education, December 17, 2018 as presented.**

**Discussion: None**

**Vote: Motioned carried**

Yes	No	Abstain
9	0	0

**4. Public Participation**

*(Policy 9325 – Bylaws of the Board Meeting Conduct)*

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

**5. Approval of Minutes**

*(Bylaws of the Board 9326 – Minutes)*

5.1. Regular Board of Education Meeting Minutes dated November 19, 2018

**Vote to accept/approve the Regular of the Board of Education Meeting Minutes dated November 19, 2018 as presented**

**David Colavecchio motioned and Beth Campbell seconded to accept/approve the Special Meeting Minutes of the Board of Education, November 19, 2018 as presented.**

**Discussion: None**

**Vote: Motioned carried**

Yes	No	Abstain
8	0	1
		Jennifer Nolan

**6. Presentations**

6.1. **CABE Legislative Discussion with the Board of Education – Sheila McKay, CABE Sr. Staff Associate**

**7. Recognitions**

- 7.1. Rotary Student of the Month
  - 7.1.1. December – Erin Fainer
- 7.2. Thomaston Public Schools Students of the Month
  - 7.2.1. Kindergarten – Kate Mazarella
  - 7.2.2. 1<sup>st</sup> Grade – Zoey Catterton
  - 7.2.3. 2<sup>nd</sup> Grade – Carter Ethier
  - 7.2.4. 3<sup>rd</sup> Grade – Ted Valero
  - 7.2.5. 4<sup>th</sup> Grade – Samantha Lee
  - 7.2.6. 5<sup>th</sup> Grade – Alyssa O’Brien
  - 7.2.7. 5<sup>th</sup> Grade – Daniel Quick
  - 7.2.8. 6<sup>th</sup> Grade – Emily Losee
  - 7.2.9. 7<sup>th</sup> Grade – Claire Saunders
  - 7.2.10. 8<sup>th</sup> Grade – Delaney Jose
  - 7.2.11. 9<sup>th</sup> Grade – Kristen Foell
  - 7.2.12. 10<sup>th</sup> Grade – Elizabeth Marble
  - 7.2.13. 11<sup>th</sup> Grade - Sydney Stevenson

**8. Student Representatives Report**

**9. Chairperson’s Report**

- 9.1. Correspondence Letters
  - 9.1.1. Thomas Andronowitz, Thomaston High School
  - 9.1.2. Eric Martin, Director of Curriculum, Instruction and Assessment
  - 9.1.3. Honor Roll Letters
- 9.2. Professional Agreement between the Thomaston Education Association and the Thomaston Board of Education July 1, 2019 - June 30, 2022

***Vote to accept/approve the Professional Agreement between the Thomaston Education Association and the Thomaston Board of Education as presented***

***David Colavecchio motioned and Beth Campbell seconded to accept/approve the Professional Agreement between the Thomaston Education Association and the Thomaston Board of Education as presented.***

***Discussion: None***

***Vote: Motioned carried***

Yes	No	Abstain
9	0	0

**10. Superintendent’s Report**

- 10.1. State of Connecticut State Board of Education Memorandum – Noncertified Staff Data Collection Application 2018-19
- 10.2. State of Connecticut State Board of Education – Declaratory Ruling Thomaston Board of Education vs Regional School District No. 6
- 10.3. Thomaston Public Schools – News for Staff – November 2018
- 10.4. Thank you Letter – Kathleen Valla, Long Term Substitute
- 10.5. Administrator Reports
- 10.6. Enrollment Report
- 10.7. Effective School Solutions
  - 10.7.1. Insights – November
  - 10.7.2. Solutions – November
- 10.8. Personnel  
*(Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment)*
  - 10.8.1. Sharon Martino, Assignment, 12 Month Secretary, Black Rock School, November 26, 2018
  - 10.8.2. Megan Fitzgerald, Schedule K Position Mentor Coordinator – District Wide
  - 10.8.3. Julie Duggan, Cancellation of Voluntary Transfer Acknowledged on October 15, 2018(remain in 10 Month Secretary Position, Thomaston High School)
  - 10.8.4. Diane Aniki, Nurse Coordinator, Thomaston Public Schools

**Vote to acknowledge Superintendent’s notification of New Hire/Transfers/Retirements/Resignations per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented**

**David Colavecchio motioned and Beth Campbell seconded** to acknowledge Superintendent’s notification of New Hire/Transfers/Retirements/Resignation per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

**Discussion: None**

**Vote: Motioned carried**

Yes	No	Abstain
7	0	0

- 10.8.5. Aaron Bunel, Reappointment, Boys’ Varsity Basketball Coach, Thomaston High School
- 10.8.6. John Varanelli, Reappointment, Varsity Wrestling Coach, Thomaston High School
- 10.8.7. Ernie LeClair, Reappointment, Boy’s Middle School Basketball Coach, Thomaston High School
- 10.8.8. Kelly Finley, Reappointment, Girls’ Freshman Basketball Coach, Thomaston High School
- 10.8.9. Mark Olsen, Reappointment, Indoor Track Coach, Thomaston High School
- 10.8.10. Terry Waldron, Reappointment, Varsity Cheerleading Coach, Thomaston High School
- 10.8.11. Robert McMahon, Reappointment, Girls’ Varsity Basketball Coach, Thomaston High School
- 10.8.12. Robert Stack, Reappointment, Girls’ Middle School Basketball Coach, Thomaston High School
- 10.8.13. Brian Mozlak, New Hire, Girls’ Junior Varsity Basketball Coach, Thomaston High School
- 10.8.14. James Bunel, New Hire, Boys’ Junior Varsity Basketball Coach, Thomaston High School

***Vote to acknowledge Superintendent’s notification of Schedule K /Coach Positions per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented***

***David Colavecchio motioned and Beth Campbell seconded to acknowledge Superintendent’s notification of Schedule K /Coach Positions per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.***

***Discussion: None***

***Vote: Motioned carried***

Yes	No	Abstain
9	0	0

**11. Committee Reports**

*(Bylaws of the Board 9132 – Standing Committees)*

**11.1. Budget/Audit Committee**

*(Policy 3430 Business/Non-Instructional Operations – Periodic Financial Reports)*

**11.1.1. 2018-2019 Budget Table without Encumbrances**

- 11.1.2. 2018-2019 Budget Table with Encumbrances
- 11.1.3. 2018-2020 Grant Report
- 11.1.4. 2018-2019 Transfers

**Vote to accept/approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented**

**David Colavecchio motioned and Beth Campbell seconded** to accept/approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented.

**Discussion:** David Colavecchio stated as oil prices continue to fall David recommends to continue watching the price of oil and if it goes up at all then the board could have a special meeting.

**Superintendent Coss** stated that five board members would be needed to have a quorum.

**Vote: Motioned carried**

Yes	No	Abstain
9	0	0

- 11.2. Policy Committee  
(Policy 2231 Administration – Policy and Regulation Systems)
  - 11.2.1. Presentations – None
  - 11.2.2. Action Items – None
  - 11.2.3. Read Items
    - 11.2.3.1. 1<sup>st</sup> Read Policy Audit Series 6000
  - 11.2.4. Discussion Items - None

**12. Enter Executive Session to formally discuss the Board of Education progress on goals and objectives established in July 2018 and to provided targeted and informal feedback to the Superintendent about her effectiveness vis-à-vis the same goals and objectives**

**Beth Campbell motioned and David Colavecchio seconded** to enter Executive Session to formally discuss the Board of Education progress on goals and objectives established in July 2018 and to provided targeted and informal feedback to the Superintendent about her effectiveness vis-à-vis the same goals and objectives and invite Superintendent Coss at 8:01 p.m.

- 12.1. Policy 2400 Evaluation of the Superintendent

**13.Exit Executive Session/Enter into Public Session**

13.1. The Board exited Executive Session at 8:38 p.m.

**14.Adjournment**

***Vote to adjourn***

*Scott Theriault motioned and David Colavecchio seconded to adjourn the meeting at 8:40 p.m.*

*Discussion: None*

***Vote: Motioned carried***

Yes	No	Abstain
9	0	0

*The meeting was adjourned at 8:40 p.m.*

**DRAFT Until Board Approved**