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**A G E N D A**  
**THOMASTON BOARD OF EDUCATION REGULAR MEETING**  
**Monday, February 8, 2021**  
**7:00 p.m.**

Public May Attend In-Person ([see requirements](#)) or Virtually  
This meeting can be viewed live on [Board of Education YouTube Channel](#)

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**Mission Statement:**

In a partnership of family, school and community, our mission is to **educate, challenge** and **inspire** each individual to excel and become a contributing member of society.

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**Members:**

**Beth Campbell, Chairperson**  
**David Colavecchio, Vice Chairperson**  
**Heather Patchell, Secretary**  
**Roxy Fainer, Treasurer**  
**Francine Coss, Superintendent**

**Salvatore SantaMaria**  
**Frank Treglia**  
**Jennifer Nolan**  
**Matthew VanOrmer**  
**Sarah Ethier**

**Student Representatives 2020-2021**

**Isabella Guerrero**  
**McKenna O'Sullivan**  
**Cesar Velez**

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- 1. Establishment of a Quorum and Call to Order** (*Bylaws of the Board 9325.1 - Quorum*)
- 2. Pledge of Allegiance**
- 3. Approval of Agenda** ▲ (Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)

**Vote to accept/approve the agenda of the Board of Education dated February 8, 2021 as presented.**

- 4. Public Participation** ▲▲▲ (Bylaws of the Board 9325 – Meeting Conduct)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual/group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- After Connecticut Executive Order 7, the Thomaston Board of Education meetings are held virtually. Public participation for virtual meetings is permitted through written comment. Those who wish to make public comments during a virtual meeting of the Thomaston Board of Education shall:
  - Submit public comments at least one (1) hour before the scheduled start of the virtual meeting
  - Submit public comments via the Thomaston Board of Education Public Comment Google Form at <https://forms.gle/WtQ7LkbUdpWrsCwJ6>.

NOTE: Written public comments that meet the criteria above shall be read aloud by a Board member during the Board of Education meeting.

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**5. Approval of Minutes ▲** (Bylaws of the Board 9326 – Minutes)

5.1. Special Board of Education Meeting Minutes dated January 4, 2021

**Vote to accept/approve the Special Meeting Minutes of the Board of Education dated January 4, 2021 as presented.**

5.2. Special Board of Education Meeting Minutes dated January 8, 2021

**Vote to accept/approve the Special Meeting Minutes of the Board of Education dated January 8, 2021 as presented.**

5.3. Emergency Board of Education Meeting Minutes dated January 19, 2021

**Vote to accept/approve the Emergency Meeting Minutes of the Board of Education dated January 19, 2021 as presented.**

5.4. Special Board of Education Meeting Minutes dated January 25, 2021

**Vote to accept/approve the Special Meeting Minutes of the Board of Education dated January 25, 2021 as presented.**

**6. Recognitions ▲** (Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)

6.1. January Rotary Student of the Month - Elijah Dwire

6.2. January Students of the Month - Thomaston Public Schools

6.2.1. Grade K - Logan Kennedy

6.2.2. Grade 1 - Owen Hawley

6.2.3. Grade 2 - Ava Nemense

6.2.4. Grade 3 - Scarlett Alvey

6.2.5. Grade 4 - Britta Saghafi

6.2.6. Grade 5 - Jack Holway

6.2.7. Grade 6 - Taylor Stadalnik

6.2.8. Grade 7 - Addison Patchell

6.2.9. Grade 8 - Scott Lanzara

6.2.10. Grade 9 - Velia Russman

6.2.11. Grade 10 - Kylie Decker

6.2.12. Grade 11 - Kaya Johnson

6.2.13. Grade 12 - Patrick Riley

6.2.14. Grade 12 - Anna Colavecchio

6.2.15. Grade 12 - Elizabeth Marble

6.2.16. Grade 12 - Kiersten Sundell

6.2.17. Grade 12 - Elijah Dwire

6.3. Susan Larson - Reading Interventionist - Thomaston Center School - Recipient of the Look for the Good Hero Award

**7. Presentations ▲▲▲** (Bylaws of the Board 9410 – Public Announcement of Accomplishments)

7.1. Thomaston Public Schools Scientific Research Based Interventions (SRBI) Handbook - Jennifer Irazabal, Mathematics Intervention Teacher

**Accept/Approve the Thomaston Public Schools Scientific Research Based (SRBI) Handbook as presented.**

**8. Student Representatives Report ▲▲▲** (Bylaws of the Board 9160 – Student Representation on the Board of Education)

**9. Chairperson's Report ▲▲▲** (Bylaws of the Board 9121 – Office of the Chairperson)

9.1. Request for Clarification from Board Members - Definition of Emergency Meeting - January 19, 2021

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9.2. Virtual CABE Retreat for Thomaston Board of Education Members - February 4, 2021

**10. Superintendent's Report** ▲▲▲ (Policy 2131 – Administration – Superintendent of Schools)

10.1. Correspondence

10.1.1. Superintendent

- 10.1.1.1. Recognition Letter and Gift to Student from Superintendent Coss - December Rotary Student of the Month
- 10.1.1.2. Holiday Greeting Card to Superintendent Francine Coss and the Thomaston Board of Education - Dr. Stephen Hegedus - Dean College of Education, Southern Connecticut State University
- 10.1.1.3. Holiday Greeting Card - Superintendent Francine Coss and the Thomaston Board of Education - Brown and Brown Insurance
- 10.1.1.4. Holiday Greeting Card to Superintendent Francine Coss and the Thomaston Board of Education - Apex Learning
- 10.1.1.5. Holiday Greeting Card to Superintendent FrancineCoss and the Thomaston Board of Education - Michael Yamin, Region 16 Superintendent
- 10.1.1.6. Thank You Card from Staff Member to Thomaston Board of Education Members, Administration and Staff
- 10.1.1.7. Residency Determination Letter - Student A
- 10.1.1.8. Appeal of Residency Determination & Hearing Letter - Student A
- 10.1.1.9. Residency Determination Letter - Student B
- 10.1.1.10. Residency Determination Disenrollment Notice - Student B
- 10.1.1.11. Residency Determination Letter - Student C
- 10.1.1.12. Residency Determination Disenrollment Notice - Student C
- 10.1.1.13. Residency Determination Letter - Student D
- 10.1.1.14. Residency Determination Letter - Student E
- 10.1.1.15. Effective School Solutions - Insights & Solutions - December 2020
- 10.1.1.16. Effective School Solutions - MINDBEAT - Note from CEO - December 9, 2020
- 10.1.1.17. Effective School Solutions - MINDBEAT - Note from CEO - December 16, 2020
- 10.1.1.18. Effective School Solutions - January 2021 Insights and Solutions - Preparing for the Mental Health
- 10.1.1.19. Effective School Solutions - MINDBEAT- Note from CEO - January 6, 2021
- 10.1.1.20. Effective School Solutions - C.O.P.E. 2.0 Mental Health Planning Framework - January 13, 2021
- 10.1.1.21. Pandemic-Related Transitions: P-3 Contexts Flyer
- 10.1.1.22. CT Learning Hub Family Communication English and Spanish
- 10.1.1.23. Information for Parents and Guardians of English Learners
- 10.1.1.24. Vaccine Communication from the Connecticut Department of Public Health - January 17, 2020
- 10.1.1.25. Vaccination Update from the Connecticut Department of Public Health - January 19, 2021
- 10.1.1.26. Letter and Watchtower Magazine to Superintendent Francine Coss - Karen Swain - Jehovah Witness Worldwide Campaign to Deliver a Special Edition of the Watchtower
- 10.1.1.27. Letter to Karen Swain from Superintendent Coss - WatchTower Mail
- 10.1.1.28. Letters of Quarantine - Superintendent Coss to Parents
- 10.1.1.29. Scholarship Letter from Dr. Jeffrey Kitching, Executive Director, EdAdvance
- 10.1.1.30. NESDEC (New England School Development Council) - 2020-21 Enrollment Projections
- 10.1.1.31. NESDEC 2020-2021 Enrollment Projection Report

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- 10.1.2. Connecticut Association of Boards of Education (CABE)
    - 10.1.2.1. CABE’s Virtual Day on the Hill Memo - March 17, 2021
    - 10.1.2.2. The 2021 State Agenda
    - 10.1.2.3. Advocacy Highlights - January 8, 2021
    - 10.1.2.4. Advocacy Highlights - January 15, 2021
    - 10.1.2.5. Advocacy Highlights - January 25, 2021
    - 10.1.2.6. 25th Annual CABE Student Leadership Awards Program - 2021
    - 10.1.2.7. CABE Liaison Newsletter - February 2021
  - 10.1.3. Connecticut Association of Public Schools Superintendents (CAPSS) - None
  - 10.1.4. United States Department of Education (USDE)
    - 10.1.4.1. Interpretation of Title IX and Single Sex Scholarships, Clubs, and other Programs
    - 10.1.4.2. Announcement Regarding the 2020-2021 Civil Rights Data Collection
    - 10.1.4.3. Office of Civil Rights FY 2020 Annual Report
    - 10.1.4.4. Memorandum Published Regarding Bostock’s Application to Title IX
  - 10.1.5. Department of Public Health (DPH)
  - 10.1.6. Connecticut State Department of Education (CSDE)
    - 10.1.6.1. Addendum 5 - Interim Guidance for Responding to COVID-19 Scenarios in Connecticut School Districts
    - 10.1.6.2. Addendum 9 - Contact Tracing in Schools
    - 10.1.6.3. Professional Support Series - Series 21 - January 4, 2021 - English Version
    - 10.1.6.4. Professional Support Series - Series 21 - January 4, 2021 - Portuguese Version
    - 10.1.6.5. Professional Support Series - Series 21 - January 4, 2021 - Spanish Version
    - 10.1.6.6. Professional Support Series - Series 21 - January 4, 2021 - Arabic Version
    - 10.1.6.7. Announcing New Attendance and Engagement District Supports
    - 10.1.6.8. Effective School Solutions - Insights and Solutions - January 2021
    - 10.1.6.9. Keeping Schools Open Safely
    - 10.1.6.10. Teaching Concurrent Learners Checklist
    - 10.1.6.11. The Borrowed Classroom Episode 1 Teaching Concurrent Learners
    - 10.1.6.12. Performance Matters Newsletter - January 2021
  - 10.2. Reports, Contracts and General Information
    - 10.2.1. Reports
      - 10.2.1.1. Administrator Reports - February 2021
        - 10.2.1.1.1. February 8, 2021 Curriculum Guides Report
          - 10.2.1.1.1.1. Kindergarten ELA Curriculum Guide
          - 10.2.1.1.1.2. Grade 1 ELA Curriculum Guide
          - 10.2.1.1.1.3. Grade 2 ELA Curriculum Guide
          - 10.2.1.1.1.4. Grade 3 ELA Curriculum Guide
          - 10.2.1.1.1.5. Grade 4 ELA Curriculum Guide
          - 10.2.1.1.1.6. Grade 4 Social Studies Curriculum Guide
          - 10.2.1.1.1.7. Grade 5 Social Studies Curriculum Guide
          - 10.2.1.1.1.8. Grade 6 Social Studies Curriculum Guide

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- 10.2.1.1.1.9. Grade 7 World Geography Curriculum Guide
  - 10.2.1.1.1.10. Grade 9 Global Studies Curriculum Guide
  - 10.2.1.1.1.11. Grade 4 Science Curriculum Guide
  - 10.2.1.1.1.12. Grade 5 Science Curriculum Guide
  - 10.2.1.1.1.13. Grade 6 Science Curriculum Guide
  - 10.2.1.1.1.14. Grade 10 Chemistry Curriculum Guide
  - 10.2.1.1.1.15. Grades 8 & 9 Algebra 1 Curriculum Guide
  - 10.2.1.1.1.16. Grades 9 & 10 Geometry Curriculum Guide
  - 10.2.1.1.1.17. Grades 11 & 12 Advanced Algebra Curriculum Guide
  - 10.2.1.1.1.18. Grades 9 & 10 Health I Education 1 Curriculum Guide
  - 10.2.1.1.1.19. Grades 9 & 10 - Health II Education Curriculum Guide

**Vote to accept/approve Curriculum Guides as presented.**

10.2.1.2. Enrollment - February 1, 2021

10.2.1.2.1. Distance Learning Enrollment

10.2.1.3. Distance Learning Report - Superintendent Francine Coss

**Vote to set the next Instructional Model for February 16, 2021 through April 9, 2021.**

10.2.1.4. 2021-2022 Thomaston Public Schools District Calendar - Proposed Changes

**Vote to accept/approve the 2021-2022 the Updated District Calendar as presented with proposed changes.**

10.2.2. Contracts

10.2.2.1. PATHS Agreement between Thomaston Board of Education and Watertown Board of Education - 2020-2021

10.2.3. Grants - 2021

10.2.3.1. School Readiness - Competitive Quality Enhancement

10.2.4. General Information

10.2.4.1. Fund-Raisers

10.2.4.1.1. Fund-Raising Activity Follow-Up Form Per Policies 1324 and 3281

10.2.4.1.1.1. Gift Donation from Anonymous Donor to Varsity Field Hockey Team - Jackets and Long -Sleeved Tee Shirts

10.2.5. Personnel (*Policy 4112/4212 - Personnel - Certified/Non-Certified Appointment and Conditions of Employment*)

10.2.5.1. New Hires

10.2.5.1.1. Megan Fainer - Tutor-Math/Physics (Part-time, Temporary) - Thomaston High School - Effective January 11, 2021

10.2.5.1.2. Kayla Marble - Building Substitute (Part-Time, Temporary, Per Diem) - Thomaston Center School - Effective February 1, 2021

10.2.5.2. Transfers/New Assignment

10.2.5.2.1. Megan Slekis - In-Person Social Worker - Black Rock School - Effective January 19, 2021

10.2.5.2.2. Steven Turner - From Thomaston Center School Custodian , Class II, 2nd Shift to Black Rock School Custodian, Class II, 2nd Shift - Effective January 19, 2021 through March 28, 2021

10.2.5.2.3. Steven Turner - Cancellation Notice - Temporary Change in Assignment - Black

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Rock School Custodian, Class II, 2nd Shift - Effective January 19, 2021 through March 28, 2021 to Part-Time Custodian - Thomaston Center School - Effective January 19, 2021 through June 30, 2021

- 10.2.5.2.4. George Newsome - From Custodian, Class 1, 2nd Shift at Thomaston Center School to Custodian, Class I, 2nd Shift at Black Rock School - Effective January 19, 2021 through March 28, 2021
- 10.2.5.2.5. George Newsome - From Custodian, Class I, 2nd Shift at Black Rock School to Class I, 2nd Shift at Thomaston Center School
- 10.2.5.2.6. Douglas Craig - Temporary, Part-Time of Reimagining Connecticut Classrooms for Continuous Learning Coordinator - Effective February 1, 2021 through - June 30, 2021
- 10.2.5.2.7. Pamela Nascimento - From In-Person English-Language Arts Coach to In-Person English-Language Arts Coach and Remote English-Language Arts Coach - Effective January 19, 2021
- 10.2.5.2.8. Kathleen Zitnay - From In-Person Music Teacher to Remote Music Teacher - Thomaston Center School Effective January 19, 2021
- 10.2.5.2.9. Theresa Gambino - From Black Rock Custodian, Class III, 2nd Shift to the Thomaston Center School Custodian, Class III, 2nd Shift - Effective January 19, 2021 through March 28, 2021
- 10.2.5.2.10. Penelope Fox - Paraprofessional - Center School to Paraprofessional - Thomaston High School - Effective February 1, 2021
- 10.2.5.2.11. Marisa Mendoza - Special Education Substitute - Thomaston High School to Special Education Substitute - Black Rock School - Effective January 19, 2021

10.2.5.3. Resignations - None

10.2.5.4. Retirements

- 10.2.5.4.1. William Dwan - Grade 4 Teacher, Thomaston Center School - Effective end of school year- June 2021
- 10.2.5.4.2. George Newsome - Custodian - Thomaston Center School - Effective December 2, 2021

10.2.5.5. Renewals - None

10.2.5.6. Stipends - 2020 - 2021

- 10.2.5.6.1. Aaron Bunel - Boys Varsity Basketball Coach
- 10.2.5.6.2. James Bunel - Boys Assistant Basketball Coach
- 10.2.5.6.3. Robert McMahon - Girls Varsity Basketball Coach
- 10.2.5.6.4. Brian Mozalak - Girls Assistant Basketball Coach
- 10.2.5.6.5. Kelly Finlay - Girls Freshman Basketball Coach
- 10.2.5.6.6. Terry Waldron - Cheerleading Varsity Coach
- 10.2.5.6.7. Preston Soeprasetyo - Boys Middle School Basketball Coach
- 10.2.5.6.8. Robert Stack - Girls Middle School Basketball Coach
- 10.2.5.6.9. Mark Olsen - Indoor Track Coach

**Vote to acknowledge the Superintendent's notification of Personnel, specifically, New Hires/Transfers/Retirements/Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.**

10.2.5.7. Family and Medical Leave Act (FMLA) (Policy 4152.6/4252.6 – Personnel-- Certified/Non-Certified Personal Leaves Family and Medical Leave Act)

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- 10.2.5.7.1. Employee A
  - 10.2.5.7.2. Employee B
  - 10.2.5.7.3. Employee C
  - 10.2.5.8. Interns and Student Teachers (Policy 1212 – Community Relations – School Volunteers)- None
  - 10.2.5.9. Field Trips (out of state) (Policy 6153 - Instruction Field Trips - Secondary Schools) - None
  - 10.2.5.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies
    - 10.2.5.10.1. Thomaston High School Learning Commons - Books
      - 10.2.5.10.1.1. Response from Superintendent Coss to Tom Andronowitz, Thomaston High School, Library Media Specialist

**11. Committee Reports ▲** (Bylaws of the Board 9132 – Standing Committees and Bylaws of the Board 9133 - Special Committees/Advisory Committees)

11.1. Business Manager Report

11.1.1. December Business Report

- 11.1.1.1. 2020-2021 Budget Table Without Encumbrances
- 11.1.1.2. 2020-2021 Budget Table With Encumbrances
- 11.1.1.3. 2020-2022 Grant Report
- 11.1.1.4. 2020-2021 Transfers
- 11.1.1.5. 2020-2021 Projection
- 11.1.1.6. Expenditures
  - 11.1.1.6.1. December - 2020-2021 Fiscal Year: \$862,467.37

**Vote to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.**

11.1.2. January Business Report

11.1.2.1. 2021-2022 Fiscal Year Operating Budget Adjustment

**Vote to accept/approve 2021-2022 Fiscal Year Operating Budget Adjustment as presented.**

- 11.1.2.2. 2020-2021 Budget Table Without Encumbrances
- 11.1.2.3. 2020-2021 Budget Table With Encumbrances
- 11.1.2.4. 2020-2022 Grant Report
- 11.1.2.5. 2020-2021 Transfers
- 11.1.2.6. 2020-2021 Projection
- 11.1.2.7. Expenditures
  - 11.1.2.7.1. January - 2020-2021 Fiscal Year: \$1,418,214.31

**Vote to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.**

11.2. Policy Committee (Policy 2231 – Administration/Policy and Regulation Systems)

11.2.1. Presentations - None

11.2.2. Discussion Items

- 11.2.2.1. CABE Virtual Day on the Hill - March 17, 2021
  - 11.2.2.1.1. 2021 State Agenda

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- 11.2.3. First Read Items - None
  - 11.2.4. Second Read Items - None
  - 11.2.5. Action Item

**Vote to “fast track” the approval of Policy 4000.1/5145.44 and Policy 0521.1 per Thomaston Board of Education** Bylaws of the Board 9311 Formulation, Adoption, Amendment of Policies. *[NOTE: Requires acceptance by two-thirds of the Board of Education members present at the meeting.]*

- 11.2.5.1. Policy 4000.1/5145.44

**Vote to accept/approve Policy 4000.1/5145.44 as presented.**

- 11.2.5.2. Policy 0521.1

**Vote to accept/approve Policy 0521.1 as presented.**

- 11.2.5.3. Policy 4118.112/4218.112

- 11.2.5.4. Policy 5145.5

**Vote to eliminate Policy 4118.112/4218.112 and Policy 5145.5 as these policies are redundant to Policy 4000.1/5145.44.**

## **12. Adjournment**