

**Minutes**  
**THOMASTON BOARD OF EDUCATION**  
**Regular Meeting**

Thomaston Town Hall – Meeting Room One  
Monday, October 20, 2014  
7:00 p.m.

**Members:**

- |                                       |                                 |
|---------------------------------------|---------------------------------|
| • Roxy Fainer, Chairperson            | • Carol Cervellino              |
| • Kathleen Freimuth, Vice Chairperson | • Rebecca Guay                  |
| • Anne Petrucci, Secretary            | • Jennifer McDonald             |
| • Alexander Lee, Treasurer            | • Maureen McMahan               |
| • Beth Campbell                       | • Francine Coss, Superintendent |

**Minutes**

**Members Present:** Roxy Fainer, Kathleen Freimuth, Alexander Lee, Beth Campbell, Carol Cervellino, Rebecca Guay, Jennifer McDonald, Maureen McMahan, Anne Petrucci and Francine Coss

**Staff Present:** Jonathan Kozlak, Black Rock School Principal, John Perrucci, Thomaston High School Principal

**Public Present:** Megan Foell, Justin Gallo, Mrs. Gallo, Laraine Weschler and others who did not sign in.

**I. Establishment of a Quorum and Call to Order:**

**Roxy Fainer** established a quorum and called to order the Regular Meeting of the Board of Education at 7:02 p.m.

**II. Pledge of Allegiance:**

**Roxy Fainer** led the Pledge of Allegiance.

**III. Approval of Agenda:**

Anne Petrucci **MOVED** and Kathleen Freimuth **SECONDED** to accept/approve the agenda as presented.

**IV. Approval of Minutes:**

Kathleen Freimuth **MOVED** and Jennifer McDonald **SECONDED** to accept/approve the Regular Meeting of the Board of Education minutes dated September 15, 2014 and Policy Committee minutes dated September 29, 2014 as presented.

**Discussion:**

**Beth Campbell** asked why the fee for the Chromebooks wasn't listed in the Policy Committee minutes. **Francine Coss** responded that there was no action taken at the meeting as it was a subcommittee meeting.

**V. Student Representatives:**

- A. Megan Foell
- B. Justin Gallo

Student Representatives **Justin Gallo** and **Megan Foell** reported on the following topics.

- Recent and upcoming sporting events
- Interact Members attended Domestic Violence Vigil in Torrington on October 2, 2014
- NWEA testing update
- Chromebook update
- Seniors are working on college applications
- National Honor Society students are organizing their volunteering endeavors
- Senior Class fundraiser update
- Haunted Hallways and Thomaston Center School book fair
- Grades 11 and 12 field trip to Salem, MA
- Homecoming Weekend; November 21 and 22, 2014

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to accept/approve The Student Representatives Report as presented.

**MOTION CARRIED 9-0-0**

**VI. Recognitions:**

- A. Student of the Month
  - *Jonathan Yatco – September Rotary Student*
  - *Tyler Donofrio – October Rotary Student*

**Roxy Fainer** recognized the Rotary Students of the Month for their accomplishments, although they were not present.

**VII. Superintendent's Report:**

**CAPPS Superintendent's Crisis Manual 2014:**

**Francine Coss** explained that this document is provided by The Connecticut Association of Public School Superintendents and will be included as part of discussion at this week's Safety Meeting.

**Semi – Annual Roof Inspection:**

**Francine Coss** explained this document is a memorandum explaining a new procedure that is being used in the Town buildings. The Thomaston Public Schools will be adopting and starting to use this as well.

**Enrollment Report:**

**Francine Coss** explained that this month's Enrollment Report also included the October 1, 2014 PSIS State Report information. Additionally, she explained how the Department of Education gathered the information and how they utilized the information.

**Two Year Board of Education Meeting Calendar:**

**Francine Coss** explained that the calendar needs to be revised due to the flipped times of the Policy and Budget Subcommittee meetings.

**Administrator's Reports:**

**Francine Coss** explained that the Administrator's Reports offered a great deal of information. Additionally, she commended the Administrator's for keeping her abreast of what is happening at the building level.

Alexander Lee **MOVED** and Rebecca Guay **SECONDED** to amend the October 20, 2014 Regular Meeting Agenda to include an action item to accept/approve the revised Two-Year Board of Education Meeting Calendar as presented.

**MOTION CARRIED 9-0-0**

A. Personnel:

a. New Hires/Transfers:

- *Amanda Serenson, Special Education Teacher, Black Rock School, transfer effective October 6, 2014*
- *Theresa Gambino, Paraprofessional, Black Rock School, transfer effective date TBD*
- *Wendy Thomas, Paraprofessional, Black Rock School, transfer effective date TBD*

b. Resignations/Retirements:

- *William Ryan, History Teacher, Thomaston High School, retirement effective June 30, 2014*

**Discussion:**

**Francine Coss** commented on Mr. Ryan's dedication to Thomaston Public Schools and noted that it was sad to see him go. Additionally, she invited Board Members to comment on Mr. Ryan's contribution to Thomaston Public Schools.

**Roxy Fainer** thanked Mr. Ryan for the years of service that he has given our students and athletes. Additionally, she commented that he was an inspiration to the students of Thomaston.

**Kathleen Freimuth** concurred with the comments from Mrs. Coss and Mrs. Fainer.

**Megan Foell** commented that even though she never had Mr. Ryan as a classroom teacher or a coach he had been a great impact on her years at Thomaston High School. Additionally, she added that Mr. Ryan was always supportive at games and she would always see him in the halls at school and at the Town Recreation games.

c. Appendix K-1 (Schedule K Positions):

- *Patricia Henderson, Reflections Reviewer*
- *Robert McMahon, Athletics Coordinator*

- d. Appendix K-2 (Coaches);
  - Aaron Bunel, Boys Basketball Coach
  - Robert McMahon, Girls Basketball Coach
  - Brian LaFontaine, Indoor Track Coach

B. Field Trips Out-of-State:

- Grade 9 – 12 Digital Media and Culinary Arts Students, The Museum of Moving Image and Eatly, New York City, December 3, 2014

**Discussion:**

**Anne Petrucci** asked if there would be any Junior Varsity Coaches being presented for approval before the season starts. **Francine Coss** commented that there are a few positions that will be posted and we are working hard to adhere to the protocol that has been put in place.

**Rebecca Guay** asked if there would be wrestling this year. **Francine Coss** responded that there would not be wrestling this year.

Anne Petrucci **MOVED** and Kathleen Freimuth **SECONDED** to accept/approve Transfers, Retirements, Schedule K, and Coach Positions as presented.

**MOTION CARRIED 9-0-0**

Ann Petrucci **MOVED** and Kathleen Freimuth **SECONDED** to accept/approve the Out of State field trip as presented.

**MOTION CARRIED 9-0-0**

Anne Petrucci **MOVED** and Kathleen Freimuth **SECONDED** to accept/approve the revised Two-Year Board of Education Meeting Calendar as presented.

**MOTION CARRIED 9-0-0**

**VIII. Committee Reports:**

A. Budget/Audit Committee

- Reports:
  - Education Connection
  - Branch Road Crossing
  - Thomaston High School Driveway
  - Special Education Purchase Bid Waiver
  - InfoSnap Registration Module
  
- Finance Reports:
  - 2013 – 2014 Budget
  - 2014 – 2015 Budget
  - 2012 – 2015 Grant Report
  
- Discussion Items:
  - Policy 5139 – Participation Fees for School Activities
  - Policy 9270(a) – Conflict of Interest

- *Policy 9250 – Remuneration and Reimbursement*
- Action Items:
  - *Monthly Business and Financial Report*
  - *2013- 2014 Expenditures*
  - *September 2014 Expenditures*
  - *September 2014 Monthly Transfers*

Kathleen Freimuth **MOVED** and Jennifer McDonald **SECONDED** to accept/approved Monthly Business and Financial Report, 2013 – 2014 Expenditures, and September 2014 Expenditures as presented.

**MOTION CARRIED: 9-0-0**

**Discussion:**

**Alexander Lee** introduced Christian Urban and Tom O’Connor as the District’s new Food Service Consultants. **Alexander Lee** also gave a Special Education Budget update explaining the original estimated deficit of between \$50,000 and \$500,000 has been narrowed down and the more precise estimate is \$206,206.20. This number is also expected to go down based on enrollment changes.

**B. Policy Committee:**

- Discussion Items:
  - *Policy 4120 – Personnel Certified – Temporary, Part-Time Assignments*
  - *Policy 1331 – Smoke Free Environment*
  - *Policy 4118,231 – Personnel – Alcohol, Drugs, and Tobacco*
  - *Policy 5131.61 – Students- Drug, Alcohol, and Tobacco Policy*
- Read Items:
  - *Policy 2151 – Recruitment and Selection of Administrators*
  - *Policy Audit Series 0000 – Missions, Goals, and Objectives – First Read*
  - *Policy Audit Series 9000 – Bylaws – First Read*
  - Job Descriptions – Second Read
    - Administration:
      - *Policy 2131(a) – Superintendent of Schools*
      - *Policy 2133 – Principals*
      - *Policy 2133.11 – Assistant Principals*
      - *Policy 2134(a) – Director of Business Manager*
      - *Policy 2135(a) – Director of Pupil-Personnel Service*
      - *Proposed Policy 2135.1 – Director of Curriculum, Instruction, and Assessment*
    - Resource for Discussion:
      - *Policy 2300 – Statement of Ethics for Administrators*
      - *Policy 2300.1 – Statement of Standards for School Leaders*
      - *Common Core of Leading: Connecticut School Leadership Standards*

**Beth Campbell** asked if Policy 2151 applies to the hiring of the Superintendent.

**Francine Coss** responded that it does not.

**Roxy Fainer** thanked Mr. Perrucci for all the hard work and dedication he showed with the Chromebooks.

**Francine Coss** thanked Christian Urban and Tom O'Connor for coming tonight and welcomed them to district.

**IX. Public Participation:**

*The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325(a) - Bylaws of the Board - Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:*

- *Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*
- *No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.*
- *No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy. The Thomaston Board of Education is confident you will observe the rules of common courtesy.*

**Public Comments:**

There was no public participation.

**Adjournment:**

Kathleen Freimuth **MOVED** and Anne Petrucci **SECONDED** to adjourn the Regular Meeting of the Board of Education at 7:26 p.m.

**MOTION CARRIED 9-0-0**