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**MINUTES**

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**Thomaston Board of Education  
Budget/Audit Committee Meeting**

Thomaston Town Hall  
Superintendent's Office  
Monday, November 9, 2015  
5:00 p.m.

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**Budget/Audit Committee Members:**

Roxy Fainer	Kathleen Freimuth	Rebecca Guay
Alexander Lee	Francine Coss	Todd Bendtsen

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**1. Call to Order:**

- 1.1 **Roxy Fainer** called the meeting to order at 5:10P.M.
- 1.2 Committee Members in Attendance: **Roxy Fainer, Francine Coss, Rebecca Guay.**
- 1.3 Others in Attendance: None.

**2. Reports:**

2.1. Business Report:

- Thomaston High School Gym Floor Covering for Emergency Shelter – Ken Koval: **Francine Coss** reported that Ken Koval has secured a floor covering for the Thomaston High School gymnasium; the high school is the emergency shelter for the town and this floor covering will protect the floor when the facility is used as a shelter.
- Heating Oil for 2016-2017: **Francine Coss** reminded the committee that the heating oil strike price was discussed during the October Budget/ Audit Committee meeting and that during that meeting the committee requested it be discussed again in November. **Roxy Fainer** suggested a strike price of no more than \$1.85 per gallon. The committee reached a consensus about the strike price, specifically that the committee hold off on any formal action by the board related to a specific strike price but if the per gallon price should dip to \$1.85 or less, the district should lock in.
- University of Bridgeport Interns: **Francine Coss** reported that the University of Bridgeport offered Thomaston Public Schools interns for the spring semester. **Todd Bendtsen** included a cost comparison in the Business

Manager's report which showed a savings to the substitute teacher budget if interns were secured from the university.

- Semi-Annual Roof Condition Report - BRS: No discussion; see report attachments.
- Semi-Annual Roof Condition Report - THS: No discussion; see report attachments.

2.2. Finance Report:

- October 2015 Expenditures, \$1,663,406.79: No discussion; see report.
- 2015-2016 Budget Projection, \$0.00: **Francine Coss** informed the members that the 2015-2016 budget projection was provided by the Business Manager, **Todd Bendtsen**, and reviewed by the Board Treasurer, **Alexander Lee**, on Wednesday, November 4, 2015. After that review, **Francine Coss**, **Todd Bendtsen**, and **Alexander Lee** decided by consensus that all projected budget balances in the 2015-2016 fiscal year will be used to increase the technology bond payment to the Town. **Francine Coss** explained that the Town allowed the Board to utilize the funds budgeted for the first technology bond payment in the 2014-2015 fiscal year in order to offset unanticipated special education expenses. This first technology bond payment of \$100,000 was due to the Town in the 2014-2015 fiscal year and was not paid. **Francine Coss** has set a goal to pay the 2014-2015 technology bond payment in the 2015-2016 fiscal year by using any/all surplus funds. Therefore, the projection will show a total balance of \$0.00 as long as there are surplus funds. Any/all surplus funds will be applied to the technology bond line item in the 2015-2016 budget.
- 2015-2017 Grant Report: No discussion; see report.
- October 2015 Transfers, \$0.00: No discussion; see report.

3. **Adjournment:** **Roxy Fainer** adjourned the meeting at 5:33P.M.