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**MINUTES**

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**Thomaston Board of Education  
Policy Committee Meeting**

Thomaston Town Hall  
Superintendent's Office  
Monday, October 19, 2015  
5:30 p.m.

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**Policy Committee Members:**

Roxy Fainer                  Alexander Lee                  Anne Petrucci                  Francine Coss

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1. **Call to Order:** The meeting was called to order by **Roxy Fainer** at 5:30P.M.  
*Committee Members in Attendance: Roxy Fainer, Anne Petrucci, Francine Coss.*  
*Others in Attendance: Kathleen Freimuth, Rebecca Guay.*
  
2. **Action Items:**
  - 2.1. Policy Audit Series 3000 - Business/Non-Instructional Operations  
**Francine Coss** reported that there are no changes recommended for this action item since the second read; however, the chemical list page must be updated periodically.
  
3. **Read Items:**
  - 3.1. Policy 4115, Personnel - Certified Evaluation - Second Read  
**Francine Coss** reported that there were no changes recommended for this read item; it will be an action item during the November 9, 2015 Regular Meeting.
  
4. **Suggested Future Agenda Items:**
  - 4.1. Policy Audit 4000 Series - Personnel  
**Anne Petrucci** suggested a meeting date/time to review the Policy Audit 4000 series; the Policy Committee will meet twice on Monday, November 9, 2015, from 3:30P.M.-5:00P.M. and from 5:30P.M.-7:00P.M.
  
  - 4.2. 2016/2017 School Year Calendar  
**Francine Coss** reported that feedback on the 2016-2017 School Year Calendar had not been provided from two bargaining units; the administrators' bargaining unit suggested the use of a parent survey to get feedback on

which date would be best for Open House (the day before the first day of school or two days before the first day of school).

5. **Adjourn:** The meeting was adjourned at 5:50P.M.

*DRAFT until Board Approval*