

**Thomaston Board of Education**  
**Business and Financial Report**  
**August 2021**

Submitted by Todd Bendtsen, Business Manager

---

---

**Business Report**

**Submitted ARP ESSER Grant Application:** Included for your review, is the ARP ESSER Grant Application.

**Approved School Readiness Grant Application:** Included for your review, is the School Readiness Grant application.

**Approved School Readiness Quality Enhancement Grant Application:** Included for your review, is the School Readiness Quality Enhancement Grant Application.

**Kelly Services Rates:** Included for your review are the updated pricing rates for teachers and paraprofessionals from Kelly Services.

**2020-2021 COVID Related Expenses:** The costs listed in the table are all covered by the Elementary and Secondary School Emergency Relief Fund (ESSER) and the Coronavirus Relief Fund (CRF) Grants from the State of Connecticut.

Please click on the link below to view the attachments.

[Business Report Attachments](#)

LISTS OF COVID RELATED COSTS FOR FISCAL YEAR 2020-2021	
YTD Actuals	Description
\$ 6,299.00	Social Distancing Graphics, Decal and Signs
\$ 4,121.00	Sanitizing Wipes
\$ 440.00	4 Acrylic Hanging Shields for Cafeteria
\$ 52,182.00	Alcohol Wipes Dispensing Buckets
\$ 8,996.00	3 Ply Face Masks
\$ 3,600.00	Hand Sanitizer Gallon jugs with pumps
\$ 1,979.70	Paper Towels
\$ 5,380.00	WI FI Parts
\$ 1,575.00	Gloves
\$ 989.94	Sani Hand Sanitizing Wipes
\$ 796.00	Gloves
\$ 665.82	Avistat spray Disinfectant
\$ 657.00	Hand Sanitizer
\$ 1,819.74	Receptable Waste Units
\$ 1,421.21	Microfiber Cleaning Cloths
\$ 1,389.94	Disposable Gowns
\$ 389.90	Paper Towels
\$ 897.36	Disinfectant Deodorizer
\$ 479.50	Clorox Wipes
\$ 416.10	32 oz Pump Bottles
\$ 236.90	Plexiglass Shields
\$ 230.70	yellow tape
\$ 212.28	Child Clear Fask Masks
\$ 178.90	Child Face Shields
\$ 135.98	Adult Clear Masks
\$ 29,148.00	Cafeteria Tables Black Rock
\$ 400.00	Dishwasher BR Disinfect toys
\$ 12,500.00	Desk at Thomaston High School
\$ 80,233.00	Touchless sinks and Toilets
\$ 2,300.00	Tent rental for Mask Breaks
\$ 4,196.00	Installation cost of Outdoor WIFI
\$ 4,082.00	HVAC work to adjust system to additional outside air per COVID Recommendations
\$ 191,217.03	Salaries- Long term subs, daily subs and custodians
\$ 9,935.00	Isolation Room at High School
\$ 5,380.00	Equipment for Outdoor WIFI
<b>\$ 434,881.00</b>	<b>TOTAL</b>

NOTE: These costs are all covered by the ESSER and CRF Grants from the State of CT.

### 2020-2021 Budget Table without Encumbrances

The 2020-2021 Budget Table without Encumbrances shows the budget expended **98.35%**. Last year at this time, we were 98.76% expended. Expenditures for August for fiscal year 2020-2021 are \$247,573.66. We ended the fiscal year with an unexpended budget balance of \$252,456.17.

Object and Description	Original Budget	Transfers	Adjusted Appropriation	Encumbered	Year-to-Date (YTD) Expended	Year-to-Date Percent Expended
<b>111 CERTIFIED PERSONNEL</b>	\$6,992,494.00	(\$1,118.26)	\$6,991,375.74		\$7,138,182.05	102.10%
<b>112 NON-CERTIFIED PERSONNEL</b>	\$1,723,637.00	(\$4,000.00)	\$1,719,637.00		\$1,650,721.58	95.99%
<b>200 EMPLOYEE BENEFITS</b>	\$2,447,935.00		\$2,447,935.00		\$2,557,101.63	104.46%
<b>300 OTHER PROF TECH SERVICE</b>	\$735,795.00	(\$4336.62)	\$731,458.38		\$767,537.66	104.93%
<b>400 PROPERTY SERVICE</b>	\$651,561.00	\$18793.12	\$670,354.12		\$630,581.97	94.07%
<b>510 PUPIL TRANSPORTATION</b>	\$874,125.00	\$1366.32	\$875,491.32		\$771,874.83	88.16%
<b>521 LIABILITY INSURANCE</b>	\$324.00		\$324.00		\$219.00	67.59%
<b>560 TUITION</b>	\$397,264.00	(\$5,439.32)	\$391,824.68		\$339,053.20	86.53%
<b>563 SPECIAL EDU NON PUBLIC</b>	\$399,997.00		\$399,997.00		\$258,925.95	64.73%
<b>590 OTHER PURCHASED SERVICE</b>	\$181,044.00	(\$5,774.25)	\$175,269.75		\$102,010.32	58.20%
<b>611 INSTRUCTIONAL SUPPLIES</b>	\$210,362.00	\$24624.56	\$234,986.56		\$204,552.98	87.05%
<b>641 TEXTBOOKS</b>	\$51,960.00	\$2,875.00	\$54,835.00		\$52,338.44	95.45%
<b>642 LIBRARY BOOKS &amp; PER</b>	\$15,735.00	(\$1941.49)	\$13,793.51		\$10,251.76	74.32%
<b>690 OTHER SUPPLIES &amp; MATER</b>	\$175,828.00	\$1700.00	\$177,528.00		\$173,874.86	97.94%
<b>730 INSTRUCT EQUIPMENT</b>	\$16,924.00	3,024.00	\$19,948.00		\$40,563.59	203.35%
<b>735 TECHNOLOGY SOFTWARE</b>	\$23,788.00	\$3698.00	\$27,486.00		\$35,529.64	129.26%
<b>739 OTHER EQUIPMENT</b>	\$181,683.00	\$2757.17	\$184,440.17		\$185,420.56	100.53%
<b>890 OTHER OBJECTS</b>	\$176,670.00	(\$36228.23)	\$140,441.77		\$85,929.81	61.19%
<b>TOTAL:</b>	<b>\$15,257,126.00</b>	<b>\$0.00</b>	<b>\$15,257,126.00</b>	<b>\$0.00</b>	<b>\$15,004,669.83</b>	<b>98.35%</b>

**2021-2022 Budget Table without  
Encumbrances**

The 2020-2021 Budget Table with Encumbrances shows the budget expended **8.11%**. Last year at this time, we were 7.36%. Expenditures for July and August are \$1,250,892.00

<b>Object and Description</b>	<b>Original Budget</b>	<b>Transfers</b>	<b>Adjusted Appropriation</b>	<b>Year-to-Date (YTD) Expended</b>	<b>Year-to-Date Percent Expended</b>
<b>111 CERTIFIED PERSONNEL</b>	\$7,089,414.00		\$7,089,414.00	\$108,230.97	1.53%
<b>112 NON-CERTIFIED PERSONNEL</b>	\$1,723,769.00		\$1,723,769.00	\$105,418.02	6.12%
<b>200 EMPLOYEE BENEFITS</b>	\$2,491,422.00		\$2,491,422.00	\$169,169.97	6.79%
<b>300 OTHER PROF TECH SERVICE</b>	\$890,056.00	(\$2246.34)	\$887,809.66	\$547,615.06	61.68%
<b>400 PROPERTY SERVICE</b>	\$617,389.00	(\$1500.00)	\$615,889.00	\$42,788.54	6.95%
<b>510 PUPIL TRANSPORTATION</b>	\$828,372.00		\$828,372.00	\$29,973.50	3.62%
<b>521 LIABILITY INSURANCE</b>	\$345.00		\$345.00	\$0.00	0.00%
<b>560 TUITION</b>	\$386,459.00		\$386,459.00	\$0.00	0.00%
<b>563 SPECIAL EDU NON PUBLIC</b>	\$300,074.00		\$300,074.00	\$23,197.00	7.73%
<b>590 OTHER PURCHASED SERVICE</b>	\$179,530.00		\$179,530.00	\$10,078.39	5.61%
<b>611 INSTRUCTIONAL SUPPLIES</b>	\$246,603.00	\$1338.13	\$247,941.13	\$65,352.93	26.36%
<b>641 TEXTBOOKS</b>	\$64,558.00	\$908.21	\$65,466.21	\$18,662.22	28.51%
<b>642 LIBRARY BOOKS &amp; PER</b>	\$12,804.00		\$12,804.00	\$3,225.01	25.19%
<b>690 OTHER SUPPLIES &amp; MATER</b>	\$175,888.00	\$1500.00	\$177,388.00	\$50,816.50	28.65%
<b>730 INSTRUCT EQUIPMENT</b>	\$13,381.00	0.00	\$13,381.00	\$0.00	0.00%
<b>735 TECHNOLOGY SOFTWARE</b>	\$29,127.00		\$29,127.00	\$15,588.75	53.52%
<b>739 OTHER EQUIPMENT</b>	\$196,315.00		\$196,315.00	\$4,314.66	2.20%
<b>890 OTHER OBJECTS</b>	\$183,008.00		\$183,008.00	\$56,460.48	30.85%
<b>TOTAL:</b>	<b>\$15,428,514.00</b>	<b>\$0.00</b>	<b>\$15,428,514.00</b>	<b>\$1,250,892.00</b>	<b>8.11%</b>

**2021-2022 Budget Table with Encumbrances**

The 2021-2022 Budget Table with encumbrances shows the budget expended at 11.50 %. Last year at this time we were 14.87 expended.

Object and Description	Original Budget	Transfers	Adjusted Appropriation	Encumbered	Year-to-Date (YTD) Expended	Year-to-Date Percent Expended
<b>111 CERTIFIED PERSONNEL</b>	\$7,089,414.00		\$7,089,414.00		\$108,230.97	1.53%
<b>112 NON-CERTIFIED PERSONNEL</b>	\$1,723,769.00		\$1,723,769.00		\$105,418.02	6.12%
<b>200 EMPLOYEE BENEFITS</b>	\$2,491,422.00		\$2,491,422.00		\$169,169.97	6.79%
<b>300 OTHER PROF TECH SERVICE</b>	\$890,056.00	(\$2246.34)	\$887,809.66	\$19,518.56	\$547,615.06	63.88%
<b>400 PROPERTY SERVICE</b>	\$617,389.00	(\$1500.00)	\$615,889.00	\$150,321.89	\$42,788.54	31.35%
<b>510 PUPIL TRANSPORTATION</b>	\$828,372.00		\$828,372.00	\$3,881.00	\$29,973.50	4.09%
<b>521 LIABILITY INSURANCE</b>	\$345.00		\$345.00		\$0.00	0.00%
<b>560 TUITION</b>	\$386,459.00		\$386,459.00		\$0.00	0.00%
<b>563 SPECIAL EDU NON PUBLIC</b>	\$300,074.00		\$404,574.00	\$104500.00	\$23,197.00	31.56%
<b>590 OTHER PURCHASED SERVICE</b>	\$179,530.00		\$179,530.00	\$9,200.00	\$10,078.39	10.74%
<b>611 INSTRUCTIONAL SUPPLIES</b>	\$246,603.00	\$1338.13	\$247,941.13	\$120,354.97	\$65,352.93	74.90%
<b>641 TEXTBOOKS</b>	\$64,558.00	\$908.21	\$65,466.21	43,457.43	\$18,662.22	94.89%
<b>642 LIBRARY BOOKS &amp; PER</b>	\$12,804.00		\$12,804.00	5,188.55	\$3,225.01	65.71%
<b>690 OTHER SUPPLIES &amp; MATER</b>	\$175,888.00	\$1500.00	\$177,388.00	\$20,241.37	\$50,816.50	40.06%
<b>730 INSTRUCT EQUIPMENT</b>	\$13,381.00	0.00	\$13,381.00	\$15,746.73	\$0.00	117.68%
<b>735 TECHNOLOGY SOFTWARE</b>	\$29,127.00		\$29,127.00	4,987.50	\$15,588.75	70.64%
<b>739 OTHER EQUIPMENT</b>	\$196,315.00		\$196,315.00	\$27,381.32	\$4,314.66	16.15%
<b>890 OTHER OBJECTS</b>	\$183,008.00		\$183,008.00	\$11382.77	\$56,460.48	37.07%
<b>TOTAL:</b>	<b>\$15,428,514.00</b>	<b>\$0.00</b>	<b>\$15,533,014.00</b>	<b>\$536,162.09</b>	<b>\$1,250,892.00</b>	<b>11.50%</b>

## 2020-2022 Grant Report

All grant funds on record are shown below. The table below shows all available grant appropriations and expenditures. Unlike the comparison that can be made between the percent, expended and the percent completed of the fiscal year, the percent expended for grants cannot be compared as simply because some of these grant funds were available in the 2020-2021 fiscal year and some will be available through the 2021-2022 fiscal year.

<b>Grant Fiscal Year End</b>	<b>Grant Name/Description</b>	<b>Original Budget</b>	<b>Transfers</b>	<b>Adjusted Appropriation</b>	<b>Year-to-Date Expended</b>	<b>Percent Expended</b>
21-Jun	Competitive School Readiness	\$3,881.00	\$0.00	\$3,881.00	\$3,881.00	100.00%
21-Jun	School Readiness	\$149,940.00	\$0.00	\$149,940.00	\$149,940.00	100.00%
21-Jun	Title I	\$23,211.00	\$0.00	\$23,211.00	\$23,211.00	100.00%
21-Jun	Title IV	\$10,000.00	\$0.00	\$10,000.00	\$9,718.43	97.18%
21-Jun	Title IIA	\$18,932.00	\$0.00	\$18,932.00	\$18,932.00	100.00%
21-Jun	IDEA Section 611	\$18,458.00	\$0.00	\$18,458.00	\$18,458.00	100.00%
21-Jun	Smart Start Operations	\$75,000.00	\$0.00	\$75,000.00	\$75,000.00	100.00%
20-Dec	CRF	\$354,648.00	\$0.00	\$354,648.00	\$354,648.00	100.00%
23-Sep	ESSER	\$80,233.00	\$0.00	\$80,233.00	\$80,233.00	100.00%
<b>SUBTOTAL</b>		<b>\$734,303.00</b>	<b>\$0.00</b>	<b>\$734,303.00</b>	<b>\$734,021.43</b>	<b>99.96%</b>
22-Jun	IDEA Section 611	\$240,648.00	\$0.00	\$240,648.00	\$184,734.00	76.77%
22-Jun	IDEA Section 619	\$18,882.00	\$0.00	\$18,882.00	\$18,882.00	100.00%
22-Jun	Title I	\$94,701.00	\$0.00	\$94,701.00	\$88,705.98	93.67%
22-Jun	Title IIA	\$15,313.00	\$0.00	\$15,313.00	\$5,884.17	38.43%
<b>SUBTOTAL</b>		<b>\$369,544.00</b>	<b>\$0.00</b>	<b>\$369,544.00</b>	<b>\$298,206.15</b>	<b>80.70%</b>
<b>GRAND TOTAL</b>		<b>\$1,103,847.00</b>	<b>\$0.00</b>	<b>\$1,103,847.00</b>	<b>\$1,032,227.58</b>	<b>93.51%</b>

## **2020-2021 Transfers**

*Policy 3160 (Business/Non-Instructional Operations-Transfers of Funds Between Categories) states, “The Superintendent, or their designee, may transfer any unexpended or not contracted portion of any appropriation for school purposes to any other line item of such itemized estimate up to a limit of \$5,000 for any one occurrence.”*

*August Transfers: There are no transfer requests for August.*