



**MINUTES
THOMASTON BOARD OF EDUCATION REGULAR MEETING**

Thomaston High School Auditorium

Entrance Door - #3

Monday, September 13, 2021

7:00 p.m.

Public May Attend In-Person ([see requirements](#)) or Virtually
This meeting can be viewed live on [Board of Education YouTube Channel](#)

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Board of Education Goals:

- 1) Spotlight on one staff member each Regular meeting (September - June)
 - 2) Conduct meetings that are efficient using hybrid meeting technology
 - 3) Provide relevant research and data prior to the formal presentation of that information to the Board.
-

Members:

Beth Campbell, Chairperson
David Colavecchio, Vice Chairperson
Heather Patchell, Secretary
Roxy Fainer, Treasurer
Francine Coss, Superintendent

Nicole Rinaldi
Jennifer Nolan
Matthew VanOrmer
Sarah Ethier
Steven Carr

Student Representatives 2021 - 2022

Cesar Velez
Delaney Jose

I. Establishment of a Quorum and Call to Order - (*Bylaws of the Board 9325.1 – Quorum*)

- 1.1. **Chairperson Beth Campbell** called the meeting to order at 7:10pm.
 - 1.2. Board Members in Attendance: **Chairperson Beth Campbell, Treasurer Roxy Fainer, Steven Carr, Matthew VanOrmer, Sarah Ethier, Nicole Rinaldi, Superintendent Francine Coss**
 - 1.3. Board Member in Attendance Virtually: **Vice Chairperson David Colavecchio**
 - 1.4. Board Members Absent : **Secretary Heather Patchell, Jennifer Nolan**
 - 1.5. Student Representative: **Delaney Jose**
 - 1.6. Student Representative in Attendance Virtually: **Cesar Velez**
 - 1.7. Others in Attendance: **Kristin Bernier, John Perrucci, Jessica Bedosky, Karen Keith, Rob Keith, Logan**
-

Keith, Michael Hults, Emily Hults, Spencer Hults, Ed Zuklie, Hannah Zuklie, Melanie Zuklie, Mikey Zuklie, Kurt Thomas, Christine Thomas, Kaitlyn Thomas, Deb Picchioni, Susie Larson, Peg Haller, John Haller

2. Pledge of Allegiance

3. Approval of Agenda ▲

(Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)

Roxy Fainer motioned and Matthew VanOrmer seconded to accept/approve the agenda of the Board of Education Meeting dated September 13, 2021 as presented.

Discussion: None

Opposed: None

Abstain: None

Motion Carried: 7-0-0

4. Public Participation ▲▲▲

(Bylaws of the Board 9325 – Meeting Conduct)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

5. Approval of Minutes ▲

(Bylaws of the Board 9326 – Minutes)

5.1. Regular Board of Education Meeting Minutes dated August 16, 2021

Roxy Fainer motioned and Matthew VanOrmer seconded to accept/approve the Regular Meeting Minutes of the Board of Education dated August 16, 2021 as presented.

Discussion: None

Opposed: None

Abstain: None

Motion Carried: 7-0-0

6. Recognitions ▲

(Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)

6.1. Mia Orsini, Grade 6 - Winner of the Earth Day Poster Contest, Thomaston High School SAGE Club

6.2. Jady Zeigler, Grade 6 - Winner of the Earth Day Poster Contest, Thomaston High School SAGE Club

6.3. Spencer Hults, Grade 7 - 2021 Connecticut Convention Award Winner

6.4. Hannah Zuklie, Grade 7 - Recognized Inventor Award

6.5. Christine Thomas, 2021-2022 Anne Marie Murphy Paraeducator of the Year - Thomaston Public Schools

6.6. Susan Larson, Teacher of the Year - Thomaston Public Schools

6.7. Karen Keith, Lead Secretary, Thomaston High School - September Staff Spotlight

7. Presentations ▲▲▲

(Bylaws of the Board 9410 – Public Announcement of Accomplishments)

-
- 7.1. Robert Rubbo, MPH, RS, Director of Health - Torrington Area Health District
 - 7.2. Susan Larson, Reading Interventionist, Thomaston Public Schools - Thomaston's Summer Programs
 - 7.3. Jessica Bedosky, Director of Curriculum, Instruction and Assessment - 2021 Smarter Balanced Results
 - 7.4. 2021-2022 Convocation - Thomaston Public Schools

8. Student Representatives Report ▲▲▲

(Bylaws of the Board 9160 – Student Representation on the Board of Education)

9. Chairperson's Report ▲▲▲

(Bylaws of the Board 9121 – Office of the Chairperson)

- 9.1. Response Letter to Frank Treglia in regards to the public comment at the August 16, 2021 Regular Meeting of the Board of Education
- 9.2. Response Letter to Michael Edwards in regards to the public comment at the August 16, 2021 Regular Meeting of the Board of Education
- 9.3. Response Letter to Keith Lahey in regards to the public comment at the August 16, 2021 Regular Meeting of the Board of Education
- 9.4. CABE Board Recognition Awards Board of Distinction Award (Level Two) Application - Thomaston Public Schools

Roxy Fainer motioned and Matthew VanOrmer seconded to approve the application for the Board of Distinction Award as presented.

Discussion: None

Opposed: None

Opposed: None

Motion Carried: 7-0-0

10. Superintendent's Report ▲▲▲

(Policy 2131 – Administration – Superintendent of Schools)

10.1. Correspondence

10.1.1. Superintendent

- 10.1.1.1. Letters of quarantine and isolation from Superintendent Francine Coss to parents for COVID-related childcare work absences
- 10.1.1.2. Effective School Solutions - Insights & Solutions - September 2021
- 10.1.1.3. Thank you card from Patricia Lanese to Superintendent Coss and the Board of Education members
- 10.1.1.4. Thank you card from Christine Webster and Brian McCarthy to Superintendent Coss and the Board of Education members
- 10.1.1.5. Letter from Superintendent Coss acknowledging Notice of Intent: Instruction of Student at Home - Student A
- 10.1.1.6. Letter from Superintendent Coss acknowledging Notice of Intent: Instruction of Student at Home - Student B
- 10.1.1.7. Letter from Superintendent Coss acknowledging Notice of Intent: Instruction of Student at Home - Student C
- 10.1.1.8. Letter from Superintendent Coss acknowledging Notice of Intent: Instruction of Student at Home - Student D
- 10.1.1.9. Thank you letter to Jessica Bedosky, Director of Curriculum, Instruction, and Assessment for her presentation at the August 16, 2021 Regular Meeting of the Board of Education regarding the 2020-2021 Confidential (anonymous) school climate survey data/feedback on

the performance of the Thomaston Board of Education and the Superintendent of Schools
10.1.1.10. Thank you letter to Kristen DiVenere, Human Resource Specialist for her presentation at the August 16, 2021 Regular Meeting of the Board of Education regarding the summary of exit interview/data feedback from employees who retired, resigned or who were terminated during the 2020-2021 school year.

10.1.2. Connecticut Association of Boards of Education (CABE)

10.1.2.1. 2021 Education Law Summaries

10.1.3. Connecticut Association of Public Schools Superintendents (CAPSS) - None

10.1.4. United States Department of Education (USDE) - None

10.1.5. Department of Public Health (DPH) - None

10.1.6. Connecticut State Department of Education (CSDE)

10.1.6.1. Summary of Education-Related Legislation Enacted in the 2021 Regular Session and June Special Session of the Connecticut General Assembly

10.1.6.2. Memo to School Leaders - Vaccine Clinics

10.1.6.3. Vax2SchoolCt - A Toolkit for Connecticut School Districts

10.1.6.4. Governor Lamont issues order allowing patients and their doctors to access own COVID vaccination records

10.1.6.5. Governor Lamont announces state employees, childcare, and school staff will be required to get vaccinated for COVID-19

10.1.6.6. World Languages Graduation Requirement, and Award of Credit for World Languages for students who speak/laheyuse languages other than English

10.1.6.7. Reimbursement of 2020-2021 Health Services for Children in Nonprofit Private Schools

10.1.6.8. Office of Legislative Research - Special Report - Acts Affecting Education

10.1.6.9. Internet Access to 2020-2021 Audit Instructions and Agreed Upon Procedures

10.1.6.10. Update on Filing Expenditure Data via the Education Financial System (EFS)

10.1.6.11. 2021 - 2022 Out-of-Town Magnet Transportation Grant Application

10.2. Reports, Contracts and General Information

10.2.1. Reports

10.2.1.1. Administrator Reports

10.2.1.1.1. September 2021

10.2.1.1.2. 2020-2021 School Climate Survey Results and Goals for 2021-2022

10.2.1.2. Enrollment Report

10.2.1.2.1. September 1, 2021

10.2.2. Contracts

10.2.2.1. Thomaston Board of Education and Watertown Board of Education - PATHS (Positive Alternatives to High School)Agreement - 2021 - 2022

10.2.3. Grants - None

10.2.4. General Information

10.2.4.1. Fund-Raisers

10.2.4.1.1. Gift Donation from Frank Treglia on behalf of Project Graduation to the Culture Committee - Donation of \$1,500

10.2.4.1.2. Car Wash - Student Council - Thomaston High School

10.2.4.1.3. Semi-Formal Dance - Student Council - Thomaston High School

10.2.4.1.4. Dance-a-thon - Student Council - Thomaston High School

10.2.4.1.5. Food Drive - Student Council - Thomaston High School

10.2.4.1.6. Purchase of T-Shirts - Student Council - Thomaston High School

- 10.2.4.1.7. Student Raffles - Student Council - Thomaston High School
- 10.2.4.1.8. Mr. THS Pageant - Student Council - Thomaston High School

10.2.5. Personnel

(Policy 4112/4212 - Personnel - Certified/Non-Certified Appointment and Conditions of Employment)

10.2.5.1. New Hires

- 10.2.5.1.1. Marcella Olson, Elementary Classroom Teacher , Thomaston Center School - Effective August 27, 2021
- 10.2.5.1.2. Stephanie Catucci, Special Education Teacher, Thomaston Center School - Effective August 27, 2021
- 10.2.5.1.3. Jack Clark, Classroom Teacher, Thomaston High School - Effective August 27, 2021
- 10.2.5.1.4. Kelly Finlay, Elementary Classroom Teacher , Thomaston Center School - Effective August 27, 2021
- 10.2.5.1.5. Tammy Moore, Grade 3 Classroom Teacher, Black Rock School - Effective August 27, 2021
- 10.2.5.1.6. Heather Tyler, Building Substitute Teacher (temporary, per diem), Thomaston Center School - Effective August 27, 2021
- 10.2.5.1.7. Amanda Greco, Special Education Paraprofessional, Pupil Services - Effective August 30, 2021
- 10.2.5.1.8. Hanane Boumghait, NAEYC Qualified Paraprofessional, Back Rock School - Effective August 30, 2021
- 10.2.5.1.9. Francis Embardo, Building Substitute(temporary, per diem), Thomaston High School - Effective September 1, 2021
- 10.2.5.1.10. Sarah Martinik, Cafeteria Worker/Lunch Monitor, District wide - Thomaston Public Schools - Effective September 1, 2021
- 10.2.5.1.11. Patricia Keparutis, Education Consultant -per diem - Thomaston High School - Effective September 1, 2021
- 10.2.5.1.12. Amy Woodard, Special Education Paraprofessional - Pupil Personnel Services - Effective September 7, 2021
- 10.2.5.1.13. Cassie Jordan, Paraprofessional (part-time) - Black Rock School - Effective September 7, 2021

10.2.5.2. Transfers/New Assignment

- 10.2.5.2.1. Jennifer McAtee, New Assignment - Mathematics Intervention Teacher - Thomaston Center School - Effective August 30, 2021
- 10.2.5.2.2. Colby Skilton, New Assignment - Special Education Paraprofessional (full-time) - Pupil Services - Effective August 30, 2021
- 10.2.5.2.3. Crystal Longhi, Building Substitute Teacher (temporary, per diem) - Thomaston High School - Effective September 1, 2021

10.2.5.3. Resignation

- 10.2.5.3.1. George LaChance, Teacher, Thomaston High School - Effective June 9, 2021
- 10.2.5.3.2. Crystal Longhi, Building Substitute Teacher, Thomaston High Schools - Effective September 1, 2021

10.2.5.4. Retirement - None

10.2.5.5. Renewals - None

10.2.5.6. Stipends - 2021 - 2021

First Name	Last Name	Location	Schedule K Position
Raymond	Rabuska	Thomaston High School	Interact Club Advisor

DRAFT UNTIL BOARD APPROVED

Aaron	Bunel	Thomaston High School	Band Director
Kate	Zitnay	Thomaston Center School	Band Director
Kate	Zitnay	Thomaston Center School	Choral Director
Aaron	Bunel	Thomaston High School	Advisory Coordinator
Megan	Kellogg	Thomaston High School	Assistant Advisory Coordinator
Emily	Dominioni	Thomaston High School	Yearbook Advisor
Breanna	Riollano	Thomaston High School	Drama Coach
Erica	Flanagan	Thomaston High School	School Newspaper Advisor
Terri	Franzi	Thomaston High School	Mock Trial
Susan	Abbott	Thomaston High School	National Honor Society
Susan	Santovasi	Thomaston High School	G.S.A. Advisor
Terri	Franzi	Thomaston High School	High School Student Council Advisor
Michelle	Dayton	Thomaston High School	Grade 12 Class Advisor
Jennifer	Ewart	Thomaston High School	Grade 11 Class Advisor
Susan	Abbott	Thomaston High School	Grade 10 Class Advisor
Christina	Chase	Thomaston High School	Grade 9 Class Advisor
Kayla	Policarpio	Thomaston High School	Grade 7 Class Advisor
Aaron	Bunel	Thomaston High School	Co-Director of Athletics
Alex	Sconziano	Thomaston High School	Co-Director of Athletics
Jennifer	Ewart	Thomaston High School	Grade 9 Team Leader
Susan	Abbott	Thomaston High School	Grade 10 Team Leader
Kim	Guerrera	Thomaston High School	Grade 7 Team Leader
First Name	Last Name	Location	Schedule K Position
Christopher	McMullen	Thomaston High School	Grade 11 Team Leader
Megan	Kellogg	Thomaston High School	Grade 8 Team Leader
Breanna	Riollano	Thomaston High School	Naviance School Site Manager
Cheyenne	Clark	Black Rock School	Grade 1 Team Leader
Jessica	Freeman	Black Rock School	Grade 2 Team Leader
Beverly	Johnson	Black Rock School	Kindergarten Team Leader
Jessica	Murphy	Thomaston Center School	Grade 4 Team Leader
Laura	Miller	Thomaston Center School	Grade 6 Team Leader
Keri	Rozzi	Thomaston Center School	Grade 5 Team Leader
Cindy	Saboleik	Black Rock School	Grade 3 Team Leader
Michelle	Dayton	Thomaston High School	Communication Technology Coordinator
Michelle	Dayton	Thomaston High School	Vocational Coordinator
Steve	Malo	Thomaston High School	Advanced Placement Coordinator
Tammy	Dumas	Pupil-Personnel Services	Special Education Program Coordinator
Paul	Biron	Black Rock School	Web Page Coordinator
Keri	Rozzi	Thomaston Center School	Web Page Coordinator
Preston	Soeprasetyo	Thomaston High School	Web Page Coordinator
Susan	Heiland	Black Rock School	Teacher in Charge
Jaimee	Hustek	Thomaston Center School	Teacher in Charge
Alex	Sconziano	Thomaston High School	Teacher in Charge
Mark	Olsen	Thomaston High School	Cross Country - Varsity Coach

DRAFT UNTIL BOARD APPROVED

Eric	Kociszewski	Thomaston High School	Cross Country - Junior Varsity Coach
John	Long	Thomaston High School	Field Hockey - Varsity Coach
Suzanne	Kowalski	Thomaston High School	Field Hockey - Junior Varsity Coach
Martin	Giroux	Thomaston High School	Soccer - Boys Varsity Coach
Jennifer	Ewart	Thomaston High School	Soccer - Girls Varsity Coach
Ernie	LeClair	Thomaston High School	Soccer - Junior Varsity Girls
Agim	Pupriqi	Thomaston High School	Soccer - Junior Varsity Boys Coach
Craig	Prasauskas	Thomaston High School	Baseball Varsity Coach
Rich	Revere	Thomaston High School	Baseball Junior Varsity Coach
Seth	Murphy	Thomaston High School	Tennis Boys Varsity Coach
Megan	Fitzgerald	Thomaston High School	Tennis Girls Varsity Coach
Mark	Olsen	Thomaston High School	Track & Field Varsity Coach
Eric	Kociszewski	Thomaston High School	Track & Field Junior Varsity Coach
Preston	Soeprasetyo	Thomaston High School	Athletics Coordinator
Kayla	Marble	Thomaston High School	Cross Country - Middle School Coach
Bob	Stack	Thomaston High School	Field Hockey - Middle School Coach
Laura	Miller	Thomaston High School	Soccer - Girls - Middle School Co-Coach
Sarah	DeMatteis	Thomaston High School	Soccer - Girls - Middle School Co-Coach
Preston	Soeprasetyo	Thomaston High School	Basketball - Boys - Middle School Coach
Raymond	Rabuska	Thomaston High School	Basketball - Boys - B Team Middle School Coach
Robert	Stack	Thomaston High School	Basketball - Girls - Middle School Coach
Kayla	Marble	Thomaston High School	Basketball - Girls - B Team Middle School Coach
First Name	Last Name	Location	Schedule K Position
Kathy	Squatriglia	Thomaston High School	Cheerleading - Middle School Coach
Sophia	Squatriglia	Thomaston High School	Cheerleading - Middle School Coach
Robert	Stack	Thomaston High School	Softball - Middle School Coach
Kayla	Marble	Thomaston High School	Track & Field - Middle School
Raymond	Rabuska	Dept of CIA	Chemical Hygiene Officer
Steve	Malo	Thomaston High School	Social Media Coordinator
Gianni	Perugini	Thomaston High School	District Emergency Management Coordinator (MOA)

Roxy Fainer motioned and Matthew VanOrmer seconded to acknowledge the Superintendent's notification of Personnel, specifically, New Hires/Transfers/Retirements/ Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

Discussion: None

Opposed: None

Abstain: None

Motion Carried: 7-0-0

10.2.5.7. Family and Medical Leave Act (FMLA) (*Policy 4152.6/4252.6 – Personnel – Certified/Non-Certified Personal Leaves Family and Medical Leave Act*)

10.2.5.7.1. - None

10.2.5.8. Interns and Student Teachers (*Policy 1212–Community Relations–School Volunteers*)

10.2.5.8.1. Rachel Giannetino - Social Work Intern, Black Rock School - Effective September 1, 2021

10.2.5.8.2. Rachel Bryden - Guidance Intern, Thomaston Center School - Effective October 1, 2021

- 10.2.5.8.3. Kathryn Perda - Student Teacher ,Thomaston Center School - Effective September 1, 2021
- 10.2.5.9. Field Trips (out of state) (Policy 6153 - Instruction Field Trips - Secondary Schools)- None
- 10.2.5.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies
 - 10.2.5.10.1. Disposal of Technology Equipment
 - 10.2.5.10.1.1. Response Letter from Superintendent Coss to Jose Ortiz, Information Technology Department, Thomaston Public Schools
 - 10.2.5.10.2. Science Textbooks - Thomaston High School
 - 10.2.5.10.2.1. Response Letter from Superintendent Coss to Doreen Jaskelewicz , Teacher, Thomaston High School

II. Committee Reports ▲

(Bylaws of the Board 9132 – Standing Committees and Bylaws of the Board 9133 - Special Committees/Advisory Committees)

- 11.1. Achievement Committee - Jessica Bedosky, Director of Curriculum, Instruction and Assessment
 - 11.1.1. Smarter Balanced Student Results 2021
 - 11.1.2. Parent Academies - A Response to Re-Engage Families and Students with Learning Loss
- 11.2. Business Manager Report
 - 11.2.1. August Business Report
 - 11.2.1.1. 2020-2021 Budget Table Without Encumbrances
 - 11.2.1.2. 2020-2021 Budget Table With Encumbrances
 - 11.2.1.3. 2020-2022 Grant Report
 - 11.2.1.4. 2020-2021 Transfers
 - 11.2.1.5. 2020-2021 Projection
 - 11.2.1.6. Expenditures
 - 11.2.1.6.1. July and August 2021 (2021-2022 Fiscal Year): \$1,250.892.00

Roxy Fainer motioned and Matthew Vanormer seconded to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

Discussion: **Roxy Fainer** stated that the Kelly Services contract reflects an increase in their services due to the increase in minimum wage **Sarah Ethier** asked if payments are being made to Kelly Services when there is no need for subs in the school district. **Superintendent Coss** replied that payment is only made when Kelly Services sends subs into the schools.

Opposed: None

Abstain: None

Motion Carried: 7-0-0

11.3. Policy Committee

(Policy 2231–Administration/Policy and Regulation Systems)

11.3.1. Presentations

- 11.3.1.1. Update on Governor Lamont’s Executive Orders Related to Public Schools
 - 11.3.1.1.1. Executive Order 13 - Protection of Public Health and Safety during COVID-19 Pandemic - Extension of COVID-19 Orders
 - 11.3.1.1.1.1. Executive Order 12a - Protection of Public Health and Safety during COVID-19 Pandemic - Revised Order of Masks and Face Coverings
 - 11.3.1.1.2. Executive Order 13D - Protection of Public Health and Safety during COVID-19 Pandemic - Vaccinations Required for State Employees and Childcare Facility Staff

11.3.2. Discussion Items

11.3.2.1. Non-Resident Attendance Tuition Students - Francine Coss, Superintendent

11.3.2.1.1. Policy 5118 - Nonresident Attendance/Student Tuition

11.3.2.1.1.1. Policy 5111 - Admission/Placement

11.3.2.1.1.2. Policy 5112 - Ages of Attendance

11.3.2.1.1.3. Policy 5112.4 - Disenrollment

11.3.2.1.1.4. Policy 3240 - Tuition Fees

11.3.2.1.1.5. Policy 5118 - CAFE - Nonresident Attendance

11.3.2.1.1.6. Policy 5118 - CAFE - Nonresident Students - Form 4

11.3.2.1.1.7. Memorandum of Agreement - Pilot Nonresident Tuition Free Students of Employees

11.3.2.1.1.8. Policy 5118 - Students Nonresident Attendance - Region 6

11.3.3. First Read Items - None

11.3.4. Second Read Items

11.3.4.1. Policy 5132 - Students - Dress and Grooming

1.1.1.1.1. Current Policy

1.1.1.1.2. Proposed Changes (post-pandemic)

1.1.1.1.3. Clean Copy

11.3.5. Action Items

11.3.5.1. Policy 6172.1 Instruction - Gifted Children Program - Current Policy Program

11.3.5.1.1. Policy 6172.1 - Marked Up Copy

11.3.5.1.2. Policy 6172.1 - Clean Copy

Roxy Fainer motioned and Matthew VanOrmer seconded to accept/approve Policy 6172.1 as presented.

Discussion: None

Opposed: None

Abstain: None

Motion Carried: 7-0-0

12. Adjournment

Roxy Fainer motioned and Matthew VanOrmer seconded to adjourn the meeting.

Chairperson Beth Campbell adjourned the meeting at 8:56pm.