



MINUTES
THOMASTON BOARD OF EDUCATION REGULAR MEETING
Meeting Held Via Zoom
<https://youtu.be/thaRVvOWIcl>
Monday, April 20, 2020
7:00 p.m.

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Beth Campbell, Chairperson
David Colavecchio, Vice Chairperson
Heather Patchell, Secretary
Roxy Fainer, Treasurer
Francine Coss, Superintendent

Salvatore SantaMaria
Frank Treglia
Jennifer Nolan
Matthew VanOrmer
Sarah Ethier

Student Representatives 2019-2020

Jacob Field
Isabella Guerrera
McKenna O'Sullivan

1. **Establishment of a Quorum and Call to Order** (*Bylaws of the Board 9325.1 – Quorum*)
 - 1.1. **Chairperson Beth Campbell** called the meeting to order at 7:02PM
 - 1.2. Board Members in Attendance: **Chairperson Beth Campbell, Vice Chairperson David Colavecchio, Secretary Heather Patchell, Treasurer Roxy Fainer, Superintendent Francine Coss, Matt VanOrmer, Sarah Ethier, Frank Treglia, Jennifer Nolan, Salvatore SantaMaria**
 - 1.3. Board Members Absent: None
 - 1.4. Student Representatives in Attendance: **Isabella Guerrera and McKenna O'Sullivan**
 - 1.5. Student Representative Absent: **Jacob Field**
 - 1.6. Others in Attendance: Eric Martin, Andrea Peters, Jonathan Kozlak, Kristin Bernier
 - 1.7. Members of the Public: Names that were logged in are as follows: Jen, Alfred Valero, Ann, Behuni Kids, ks, Martin Ariola
 2. **Pledge of Allegiance**
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3. **Approval of Agenda** ▲ (*Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination*)

David Colavecchio motioned and Salvatore SantaMaria seconded to accept/approve the Regular Meeting Agenda of the Board of Education, April 20, 2020 as presented.

Discussion: None

Motion Carried: 9-0-0

4. **Public Participation** ▲▲▲ (*Bylaws of the Board 9325 – Meeting Conduct*) - None

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

5. **Approval of Minutes** ▲ (*Bylaws of the Board 9326 – Minutes*)

5.1. Regular Board of Education Meeting Minutes Dated March 9, 2020

5.2. Special Board of Education Meeting Minutes Dated March 19, 2020

David Colavecchio motioned and Matthew VanOrmer seconded to accept/approve the Board of Education Meeting Minutes dated March 9, 2020 as presented.

Discussion: None

Abstentions: **Roxy Fainer and Frank Treglia**

Motion Carried: 7-0-0

David Colavecchio motioned and Matthew VanOrmer seconded to accept/approve the Board of Education Special Meeting Minutes dated March 19, 2020 as presented.

Discussion: None

Abstentions: **Frank Treglia**

Motion Carried: 8-0-0

6. **Recognitions** ▲ (*Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board*)
 - 6.1. Rotary Rotary Student of the Month - April 2020 - Cedreya Lanier
 - 6.2. Thomaston Public Schools Student of the Month Recipients - April 2020
 - 6.2.1. Sophia Oliveira - Grade 11
 - 6.2.2. Sydnee Eggleton - Grade 10
 - 6.2.3. Caden Jose - Grade 9
 - 6.2.4. Landen Galpin - Grade 8
 - 6.2.5. Jacqueline Phillips- Grade 7
 - 6.2.6. (two students were recognized in March)- Grade 6
 - 6.2.7. Taylor Stadalnik - Grade 5
 - 6.2.8. Brynn Beaudoin - Grade 4
 - 6.2.9. Logan Lewis - Grade 3
 - 6.2.10. Juliana Chere - Grade 2
 - 6.2.11. Olivia Taggett - Grade 1
 - 6.2.12. Adelina Pellot - Kindergarten
 - 6.3. Litchfield County Superintendents Association Student Recognition Award - 2020
 - 6.3.1. Alfred Valero - Grade 12
 - 6.3.2. Emily Root - Grade 12
 - 6.3.3. Cierra O’Sullivan - Grade 8
 - 6.3.4. Makenzie Chasse - Grade 6
7. **Presentations** ▲▲▲ (*Bylaws of the Board 9410 – Public Announcement of Accomplishments*)
 - 7.1. Report - Distance Learning - Eric Martin, Director of Curriculum, Instruction, and Assessment
<https://youtu.be/thaRVvOWIcI?t=108>
8. **Student Representatives Report** ▲▲▲ (*Bylaws of the Board 9160 – Student Representation on the Board of Education*) - No Report Due to COVID-19 School Closure
9. **Chairperson’s Report** ▲▲▲ (*Bylaws of the Board 9121 – Office of the Chairperson*)
 - 9.1. Letter of Appreciation
10. **Superintendent’s Report** ▲▲▲ (*Policy 2131 – Administration – Superintendent of Schools*)
 - 10.1. Correspondence
 - 10.1.1. Superintendent
 - 10.1.1.1. Effective School Solutions Insights and Solutions - March 2020
 - 10.1.1.2. Effective School Solutions - Partner Update - March 23, 2020
 - 10.1.1.3. Effective School Solutions - Partner Update - March 30, 2020
 - 10.1.1.4. Letter Response to Intent to Homeschool Parents of Student A

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- 10.1.1.5. Letter Response to Intent to Homeschool Parents of Student B
 - 10.1.1.6. Thank You Letter - Community Caring Convoy - Thomaston Resident
 - 10.1.1.7. Written Request for Title III Reimbursement - EdAdvance
 - 10.1.1.8. Joint Letter Declining Invitation to Meet with Dr. Martin Semmel, Superintendent of Plymouth Public Schools to Discuss Regionalization
 - 10.1.1.9. Memo to Board of Education Members from Superintendent Coss - Waive Policy 3323 - Business/Non-Instructional Supplies - Thomaston High School Boiler Replacement
 - 10.1.1.10. District Equity Leadership Team Acceptance Letter
 - 10.1.2. Connecticut Association of Boards of Education (CABE)
 - 10.1.2.1. Policy Highlights - Volume 19 - Issue #21
 - 10.1.3. Connecticut Association of Public School Superintendents (CAPSS)
 - 10.1.3.1. Summary of Governor Lamont's COVID-19 Executive Orders
 - 10.1.4. U.S. Department of Education
 - 10.1.4.1. Office of Civil Rights - Webinar on Sexual Violence in Public Schools
 - 10.1.4.2. Communication - New Resource on Accessibility and Distance Learning Options for Students with Disabilities
 - 10.1.4.3. Annual Report 2017-18 - Office for Civil Rights
 - 10.1.5. Connecticut State Department of Education (CSDE)
 - 10.1.5.1. Science Evidence-Based Practice Guide Memo
 - 10.1.5.2. Citizenship Award Program
 - 10.1.5.3. Connecticut Special Education Administrator Year One Coaching Program
 - 10.1.5.4. Letter from Commissioner Cardona to Superintendents
 - 10.1.5.5. COVID-19 Update - Laura Stefon - Chief of Staff
 - 10.1.5.6. Commissioner Dr.Miguel Cardona's Update March 17,2020
 - 10.1.5.7. Governor Ned Lamont's Executive Order 7E
 - 10.1.5.8. COVID-19 Update from CSDE March 20, 2020
 - 10.1.5.9. Tools and Resources for Supporting English Learners
 - 10.1.5.10. Continued Educational Opportunities and Special Education During the COVID-19 Pandemic
 - 10.1.5.11. Temporary Waiver of C.G.S. Section 10-151b: Educator Evaluation Requirements
 - 10.1.5.12. COVID-19 Considerations for Emergency Meal Service and Delivery
 - 10.1.5.13. Governor's COVID-19 Learn from Home Taskforce
 - 10.1.5.14. Continued Educational Opportunities and Approved Private Education During the COVID-19 Pandemic
 - 10.1.5.15. Professional Support Series for Districts and Families
 - 10.1.5.16. Continued Educational Opportunities and Approved Private Special Education Programs during the COVID-19 Pandemic
 - 10.1.5.17. Connecticut Federal Assessment and Accountability Waiver March 2020
 - 10.1.5.18. COVID-19 Superintendent Conference Call Agenda
 - 10.1.5.19. Resources for Distance Learning
 - 10.1.5.20. Memo from Dr. Miguel Cardona - Commissioner
 - 10.1.5.21. COVID-19 Guidance

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- 10.1.5.22. Mathematics Resources for Educators to Support Distance Learning
 - 10.1.5.23. Mathematics for Parents and Guardians to Support Distance Learning
 - 10.1.5.24. Superintendent Follow Up Communication - Dr. Miguel Cardona
 - 10.1.5.25. Letter to Superintendents - Dr. Miguel Cardona
 - 10.1.5.26. Temporary Waiver of C.G.S. Section 10-151b: Educator Evaluation
 - 10.1.5.27. Temporary Extension of Educator Certificates and Coaching Permits
 - 10.1.5.28. CDC Guidance to Plan and Respond
 - 10.1.5.29. Temporary Policy Due to COVID-19
 - 10.1.5.30. Precautions for Meal and Materials Distribution
 - 10.1.5.31. Reporting of School Closures
 - 10.1.5.32. Teacher Retirements Board COVID-19 Guidance
 - 10.1.5.33. Use of Zoom for Distance Learning
 - 10.1.5.34. Effective School Solutions - Insights and Solutions - April 2020
 - 10.1.5.35. 180 Day Waiver Guidance
 - 10.1.5.36. COVID-19 Considerations for Distribution of Emergency Meals and Educational Materials/Supplies
 - 10.1.5.37. High Quality Distance Learning Resources for English Learners
 - 10.1.5.38. Executive Order 7R - School Board Funding, Employees, and Contractors
 - 10.1.5.39. Teacher of the Year and Paraeducator of the Year Information
 - 10.1.5.40. Due Process Activities under IDEA during the COVID-19 Pandemic
 - 10.1.5.41. Grading Guidance
 - 10.1.5.42. School Buildings
 - 10.1.5.43. Perkins V Intent to Apply Process
 - 10.1.5.44. FERPA and Privacy Memo
 - 10.1.5.45. Designation of Certification Shortage Areas - 2020-2021 School Year
 - 10.1.5.46. 2020 School Plan Standards and Template Plans and Assistance Materials
- 10.2. Reports, Contracts and General Information
- 10.2.1. Reports
 - 10.2.1.1. Administrator Reports – April - 2020
 - 10.2.1.2. Enrollment Report - April 1, 2020
 - 10.2.1.3. Distance Learning - Francine Coss - Superintendent of Schools
 - 10.2.2. Contracts
 - 10.2.2.1. Memorandum of Agreement - Local Connecticut Council 4 - AFSCME, AFL-CIO
 - 10.2.2.2. Memorandum of Agreement - Thomaston Education Association - Distance Learning During COVID-19 School Closures
 - 10.2.2.3. Memorandum of Agreement - Thomaston Education Association - Stipend Positions Occurring During COVID-19 School Closures
 - 10.2.3. General Information Fund-Raisers
 - 10.2.3.1. Fund-Raisers
 - 10.2.3.1.1. Senior Class of 2020 - Ollie's Pizza Dine In and Take Out Sales - denied per COVID-19
 - 10.2.3.1.2. Project Graduation Class of 2020 - Milestone Pizza Dine In

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- and Take Out Sales - denied per COVID-19
 - 10.2.3.1.3. Project Graduation Class of 2020 - Tom Cotter Comedy Show - denied per COVID-19
 - 10.2.4. Personnel (Policy 4112/4212 – Personnel – Certified/Non-Certified Appointment and Conditions of Employment)
 - 10.2.4.1. New Hires
 - 10.2.4.1.1. G-Suite for Education Training and Support Facilitator - Susan Santovasi - Thomaston Public Schools
 - 10.2.4.1.2. Grace Duke - Speech and Language Pathologist - Thomaston Public Schools
 - 10.2.4.1.3. Kayla Policarpio - Science Teacher - Thomaston High School
 - 10.2.4.2. Transfers/New Assignments - None
 - 10.2.4.3. Retirements - Discussed Under Business Manager's Report
 - 10.2.4.4. Resignations
 - 10.2.4.4.1. Kathleen Berg - Black Rock School - Paraprofessional
 - 10.2.4.5. Renewals - None
 - 10.2.4.6. Stipends
 - 10.2.4.6.1. Megan Kellogg - Thomaston High School - Grade 7 Class Advisor

David Colavecchio motioned and Matthew VanOrmer seconded to vote to acknowledge the Superintendent's notification of Personnel, specifically, New Hire/Transfers/Retirements/Resignations/Renewals/Stipends per Policy 4112/4212 Personnel - Certified/Non-Certified Appointment and Conditions of Employment as presented.

Discussion: None

Motion Carries: 9-0-0

- 10.2.4.7. Family and Medical Leave Act (FMLA) (*Policy 4152.6/4252.6 – Personnel-- Certified/Non-Certified Personal Leaves Family and Medical Leave Act*) - None
- 10.2.4.8. Interns and Student Teachers (*Policy 1212 – Community Relations – School Volunteers*) - None
- 10.2.4.9. Field Trips (out of state) (*Policy 6153 - Instruction Field Trips - Secondary Schools*) - None
- 10.2.4.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies - None

11. **Committee Reports** ▲ (*Bylaws of the Board 9132 – Standing Committees*)

- 11.1. Budget/Audit Committee (*Policy 3430 – Business/Non-Instructional Operations – Periodic Financial Reports*)

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- 11.1.1. March 2020 Business Manager Report
 - 11.1.1.1. Business Report
 - 11.1.1.1.1. 2019-2020 Budget Table Without Encumbrances
 - 11.1.1.1.2. 2019-2020 Budget Table With Encumbrances
 - 11.1.1.1.3. 2019-2021 Grant Report
 - 11.1.1.1.4. 2019-2020 Projection
 - 11.1.1.2. Expenditures
 - 11.1.1.2.1. March - 2020 – 2019-2020 Fiscal Year: \$1,224,591.45

David Colavecchio motioned and Matthew VanOrmer seconded to accept/approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

Discussion: None

Motion Carried: 9-0-0

- 11.1.1.3. Thomaston Board of Education Retirement Program for Eligible Members of the Thomaston Education Association

Action Option 1: Vote to accept/approve the withdrawal of the Thomaston Board of Education Retirement Program for Eligible Members of the Thomaston Education Association as it did not yield the requisite number of eligible teachers.

Action Option 2: David Colavecchio motioned and Matthew VanOrmer seconded to vote to accept/approve the waiver of the requisite number of eligible teachers and allow the only applicant to enroll in the Thomaston Board of Education Retirement Program for Eligible Members of the Thomaston Education Association.

Discussion: <https://youtu.be/thaRVvOWIcI?t=2099>

Motion Carried: 9-0-0

- 11.1.2.4. Preschool Tuition

David Colavecchio motioned and Matthew VanOrmer seconded to accept/approve the suspension of the collection of preschool tuition for the remainder of the 2019-2020 school year due to the impact of COVID-19.

Discussion : <https://youtu.be/thaRVvOWIcI?t=2099>

Motion Carried: 9-0-0

- 11.2. Policy Committee (*Policy 2231 – Administration/Policy and Regulation Systems*)
 - 11.2.1. Presentations – None
 - 11.2.2. Discussion Items - None
 - 11.2.3. Read Items
 - 11.2.3.1. First Read

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- 11.2.3.1.1. Policy 5144.4 - Physical Exercise and Discipline of Students
 - 11.2.3.2. Second Read
 - 11.2.3.2.1. Revised Policy 6146.2 - Clean Copy
 - 11.2.3.2.2. Policy 5141.214 Sunscreen Proposed to Board of Ed
 - 11.2.3.3. Action Items - None

12. Adjournment

David Colavecchio motioned and Matthew VanOrmer seconded to adjourn the meeting.

Discussion: None

Motion Carried: 9-0-0

Chairperson **Beth Campbell** adjourned the meeting at 7:48PM