



MINUTES
THOMASTON BOARD OF EDUCATION REGULAR MEETING
Thomaston High School Auditorium
Monday, February 10, 2020
7:00 p.m.

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Beth Campbell, Chairperson
David Colavecchio, Vice Chairperson
Heather Patchell, Secretary
Roxy Fainer, Treasurer
Francine Coss, Superintendent

Salvatore SantaMaria
Frank Treglia
Jennifer Nolan
Matthew VanOrmer
Sarah Ethier

Student Representatives 2019-2020

Jacob Field
Isabella Guerrera
McKenna O'Sullivan

1. **Establishment of a Quorum and Call to Order** (*Bylaws of the Board 9325.1 – Quorum*)
 - 1.1. **Chairperson Beth Campbell** called the meeting to order at 7:04PM
 - 1.2. Board Members in Attendance: **Chairperson Beth Campbell, Vice Chairperson David Colavecchio, Secretary Heather Patchell, Treasurer Roxy Fainer, Superintendent Francine Coss, Matt VanOrmer, Sarah Ethier**
 - 1.3. Board Members Absent: **Salvatore SantaMaria, Frank Treglia, Jennifer Nolan**
 - 1.4. Student Representatives in Attendance: **Jacob Field and Isabella Guerrera**
 - 1.5. Student Representative Absent: **McKenna O'Sullivan**
 - 1.6 Others in Attendance: Eric Martin, Kristin Bernier, Andrea Peters, John Perrucci, Kristin Raymond
Attorney Nicholas Grello, Dr. Jeff Kitching, the McGee family, the Harkness family, the Lahey family, Susan Sundell, Ana Cruz, Carrie Tynan, Ashlin Marsh, Courtney Ariola, Hedy Kelly,
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Marissa VanOrmer

2. Pledge of Allegiance

- 3. Approval of Agenda ▲** (*Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination*)

Roxy Fainer motioned and David Colavecchio seconded to accept/approve the Regular Meeting Agenda of the Board of Education, February 10, 2020 as presented.

Discussion: None

Motion carried: 6-0-0

- 4. Public Participation ▲▲▲** (*Bylaws of the Board 9325 – Meeting Conduct*) - None

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

- 5. Approval of Minutes ▲** (*Bylaws of the Board 9326 – Minutes*)

5.1. Regular Board of Education Meeting Minutes dated January 13, 2020

Roxy Fainer motioned and Matt VanOrmer seconded to accept/approve the Board of Education Meeting Minutes dated January 13, 2020 as presented.

Discussion: None

Motion Carried: 6-0-0

Abstentions: **Heather Patchell**

6. Recognitions ▲ (*Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board*)

6.1. Rotary Rotary Student of the Month - February 2020 - Briana Grecco

6.2. Thomaston Public Schools Student of the Month Recipients - February

6.2.1. Kiersten Sundell - Grade 11

6.2.2. Zachary Stevenson - Grade 10

6.2.3. Marissa VanOrmer - Grade 9

6.2.4. Ava Harkness - Grade 8

6.2.5. Maddox Lahey - Grade 7

6.2.6. Emily Tynan - Grade 6

6.2.7. Kaitlyn Bellemare - Grade 5

6.2.8. Ava Nicosia - Grade 4

6.2.9. Benjamin Bellemare - Grade 3

6.2.10. Hunter Palleria - Grade 2

6.2.11. Ben Nguyen - Grade 1

6.2.12. Ryan McGee - Kindergarten

7. Presentations ▲▲▲ (*Bylaws of the Board 9410 – Public Announcement of Accomplishments*)

7.1. Dr. Jeffrey Kitching - EdAdvance - Executive Director

8. Student Representatives Report ▲▲▲ (*Bylaws of the Board 9160 – Student Representation on the Board of Education*)

9. Chairperson’s Report ▲▲▲ (*Bylaws of the Board 9121 – Office of the Chairperson*)

9.1. Thomaston Public Schools Long Term Master Plan

9.2. Long Term Master Plan Thomaston Public Schools Town of Thomaston

9.3. Thomaston Public Schools Enrollment to 2023

9.4. Plymouth Building Study - Option 1

10. Superintendent’s Report ▲▲▲ (*Policy 2131 – Administration – Superintendent of Schools*)

10.1. Correspondence

10.1.1. Superintendent

10.1.1.1. Letter Response to Intent to Homeschool Parents of Student A

10.1.1.2. EdAdvance \$1,500 College Scholarship Letter

10.1.1.3. Response Email to Parents & Staff Regarding Plymouth Building Study

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- 10.1.1.4. Thank You Letter for Presentation to Kristen DiVinere - EdAdvance - HR Support Specialist
 - 10.1.1.5. State of Connecticut - Office of Policy and Management - Letter to Superintendents and Boards of Education Regarding Training for School Police and Security
 - 10.1.1.6. Letter Accepting Invitation to Meet with Plymouth
 - 10.1.1.7. New DCF Policy Facilitates Online Reporting and Creates New Unit for School Districts
 - 10.1.1.8. Residency Determination Discussion Letter
 - 10.1.1.9. District Data Report 2018-2019 - EdAdvance
 - 10.1.1.10. Response Letter to Jonathan Kozlak, Principal, Black Rock School - Rogozinski Playground Repair and Maintenance
 - 10.1.1.11. Annual Asbestos Letter to Parents from Superintendent Coss
 - 10.1.1.12. January 2020 Staff Newsletter from Superintendent Coss
 - 10.1.1.13. Thank You Note from Susan Dalka, K-6 Math Interventionist, to Superintendent Coss, Board of Education Members, and the Administrative Team

 - 10.1.2. Connecticut Association of Boards of Education (CABE)
 - 10.1.2.1. Policy Highlights January 2020
 - 10.1.2.2. The 2020 State Agenda
 - 10.1.2.3. CABE Student Leadership Awards Letter

 - 10.1.3. Connecticut Association of Public School Superintendents (CAPSS) - None
 - 10.1.4. U.S. Department of Education
 - 10.1.4.1. Secretary DeVos Announces New, Proactive Civil Rights Compliance Center within Office for Civil Rights
 - 10.1.5. Connecticut State Department of Education
 - 10.1.5.1. Puerto Rico Earthquakes and Displaced Students
 - 10.1.5.2. 2020-21 Indirect Cost Proposals
 - 10.1.5.3. Annual Open Review Period for Universal Screening Reading Assessments
 - 10.1.5.4. Connecticut Troops To Teachers Memo to Superintendents January 2020
 - 10.1.5.5. Application for State Adult Education Funds for 2020-21: Funding and Application Procedures
 - 10.1.5.6. 2020 School Plan Standards and Template Plans and Materials

 - 10.2. Reports, Contracts and General Information
 - 10.2.1. Reports
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10.2.1.1. Administrator Reports – February - 2020

10.2.1.1. Introduction to Forensic Science Curriculum Guide - Eric Martin - Director of Curriculum, Instruction, and Assessment

Roxy Fainer motioned and David Colavecchio seconded to accept/approve the completed Curriculum Guide for Introduction to Forensic Science as presented.

Discussion: None

Motion Carried: 6-0-0

- 10.2.1.2. Enrollment Report - February 1, 2020
- 10.2.2. Contracts
 - 10.2.2.1. Memorandum of Agreement - Teachers - Teacher of Record
 - 10.2.2.2. Memorandum of Agreement - Teachers - Assistant Drama Coach
 - 10.2.2.3. Memorandum of Agreement - Teachers - STEM Competition Club Advisor
 - 10.2.2.4. Memorandum of Agreement - Teachers - Wrestling Coach
 - 10.2.2.5. Memorandum of Agreement - Teachers - Link Crew Advisor
 - 10.2.2.6. Memorandum of Agreement - Teachers - Benefits Waiver
 - 10.2.2.7. Memorandum of Agreement - Teachers - Coaches Salaries
 - 10.2.2.8. Ardor Health - Geraldine Moquette - Speech and Language Pathologist

Discussion: **Superintendent Francine Coss** informed the board that Ms. Moquette has since resigned from Ardor Health and will no longer fulfill the position of Speech and Language pathologist for Thomaston schools.

- 10.2.3. General Information
 - 10.2.3.1. Fund-Raisers
 - 10.2.3.2. Thomaston High School - Interact Club - Teacher Lockup for St. Jude's
 - 10.2.3.3. Thomaston High School - Interact Club - Lip Sync Battle for Julia's Wings
 - 10.2.3.4. Thomaston High School - Faculty and Staff- Dress Down Day - Money Raised to Help a Local Family in Need
 - 10.2.3.5. Thomaston High School - Class of 2020 - Donations To Assist a Local family in Need
 - 10.2.3.6. Thomaston High School - THS Cross Country - Nike Reacts
 - 10.2.3.7. Thomaston High School - National Honor Society - MS Walk
 - 10.2.3.8. Thomaston High School - Drama Club - High School Program Book

10.2.3.9. Thomaston High School - Drama Club - Advertisement Of High School Musical

10.2.3.10. Thomaston High School - Drama Club - Sale of Tickets

10.2.3.11. Thomaston High School - THS Yearbook

10.2.3.12. Thomaston High School - Project Graduation - Savers

Discussion: **Superintendent Francine Coss** mentioned that Project Graduation is part of the PTA. The PTA fundraisers do not require approval from the Board. A Board member who is on the Project Graduation committee prefers to make the board aware of the fundraisers occurring with the PTA as a courtesy.

10.2.4. Personnel (*Policy 4112/4212 – Personnel – Certified/Non-Certified Appointment and Conditions of Employment*)

10.2.4.1. New Hires

10.2.4.1.1. Casie Bell - Long Term Substitute Teacher - Black Rock

10.2.4.1.2. Bethany Preli - Registered Behavior Technician - Therapeutic Learning Center

10.2.4.2. Transfers/New Assignments

10.2.4.2.1. Heather Boulanger - NAEYC-Qualified Paraprofessional - Black Rock School

10.2.4.3. Retirements

10.2.4.3.1.- Susan Palomba - Thomaston High School - Art Teacher

10.2.4.4. Resignations

10.2.4.4.1. Preston Soeprasetyo - Middle School Baseball Coach

10.2.4.5. Renewals - None

10.2.4.6. Stipends

| First Name | Last Name | Location | Schedule K Position |
|------------|-----------|----------|----------------------------|
| Aaron | Bunel | THS | Varsity Boys Basketball |
| Robert | McMahon | THS | Varsity Girls Basketball |
| Robert | Stack | THS | MS Girls Basketball |
| James | Bunel | THS | Assistant Boys Basketball |
| Brian | Mozelak | THS | Assistant Girls Basketball |
| Kelly | Finlay | THS | Freshman Girls Basketball |
| Terry | Waldron | THS | Varsity Cheerleading |
| John | Varanelli | THS | Varsity Wrestling |
| Mark | Olsen | THS | Varsity Indoor Track |
| Andrea | Bingham | TCS | Drama Coach |

Roxy Fainer motioned and David Colavecchio seconded to acknowledge the Superintendent's notification of Personnel, specifically, New Hire/ Transfers/ Retirements/Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

Discussion: None

Motion Carried: 6-0-0

- 10.2.4.7. Family and Medical Leave Act (FMLA) (*Policy 4152.6/4252.6 – Personnel -- Certified/Non-Certified Personal Leaves Family and Medical Leave Act*)
 - 10.2.4.7.1. Request #1
 - 10.2.4.7.2. Request #2
 - 10.2.4.7.3. Request #3
- 10.2.4.8. Interns and Student Teachers (*Policy 1212 – Community Relations – School Volunteers*) - None
- 10.2.4.9. Field Trips (out of state) (*Policy 6153 - Instruction Field Trips - Secondary Schools*)
 - 10.2.4.9.1. Thomaston High School - Class of 2022 - Boston, New England Aquarium and Quincy Market
 - 10.2.4.9.2. Thomaston High School - Drama Club/Chorus - New York City (Broadway Production)

Roxy Fainer motioned and David Colavecchio seconded to accept/approve the field trip as presented per Policy 6153.

Discussion: None

Motion Carried: 6-0-0

- 10.2.4.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies - None

11. Committee Reports ▲ (*Bylaws of the Board 9132 – Standing Committees*)

- 11.1. Budget/Audit Committee (*Policy 3430 – Business/Non-Instructional Operations – Periodic Financial Reports*)
 - 11.1.1. January 2020 Business Manager Report
 - 11.1.1.1. Business Report
 - 11.1.1.1.1. Oil and Diesel Bid
 - 11.1.1.1.2. 2019-2020 Budget Table Without Encumbrances
 - 11.1.1.1.3. 2019-2020 Budget Table With Encumbrances
 - 11.1.1.1.4. 2019-2021 Grant Report
 - 11.1.1.1.5. 2019-2020 Projection
 - 11.1.1.2. Expenditures
 - 11.1.1.2.1. January - 2020 – 2019-2020 Fiscal Year: \$1,376,802.91

Roxy Fainer motioned and David Colavecchio seconded to accept / approve the Business and Finance Report and Expenditures per Policy 3432 / 3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

Discussion: None

Motion Carried: 6-0-0

- 11.2. Policy Committee (*Policy 2231 – Administration/Policy and Regulation Systems*)
 - 11.2.1. Presentations – None
 - 11.2.2. Discussion Items
 - 11.2.2.1. Policy 4212.4 - Personnel - Non-Certified Physical Examinations
 - 11.2.2.2. Policy 5141.214 - Sunscreen Proposed to Board of Education
 - 11.2.3. Read Items
 - 11.2.3.1. First Read
 - 11.2.3.1.1. Policy Audit Series 6000
 - 11.2.3.2. Second Read
 - 11.2.3.2.1. DRAFT Policy 3171.1 Business and Non-Instructional Operations Nonlapsing Education Fund
 - 11.2.3.3. Action Items
 - 11.2.3.3.1. Action Items – Approved Policy - 6146 - Instruction - Graduation Requirements

David Colavecchio motioned and Matt VanOrmer seconded to accept/approve Approved Policy - 6146 - Instruction - Graduation Requirements as presented.

Discussion: None

Motion Carried: 6-0-0

12. Enter into Executive Session for the purpose of Confidential Written Communication Privileged by the Attorney-Client Relationship.

Roxy Fainer motioned and David Colavecchio seconded to enter into Executive Session for the purpose of a discussion of Confidential Written Communication Privileged by the Attorney-Client Relationship regarding Connecticut General Statutes Section 1-200 et seq., and Connecticut General Statutes Section 10-39 et seq., and invite **Superintendent Francine Coss** and Attorney Nicholas Grello at 7:34PM.

13. Exit into Executive Session/Enter into Public Session

13.1 The Board exited Executive Session at 8:20PM.

14. Adjournment

Roxy Fainer motioned and Heather Patchell seconded to adjourn the meeting.

Discussion: None

Motion Carried: 6-0-0

Chairperson Beth Campbell adjourned the meeting at 8:21PM.