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**MINUTES**  
**THOMASTON BOARD OF EDUCATION**  
**REGULAR MEETING**

Thomaston High School Auditorium  
Monday, November 19, 2018  
7:00 p.m.

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**Members:**

Rebecca Guay, Chairperson  
Beth Campbell, Vice Chairperson  
Heather Patchell, Secretary  
David Colavecchio, Treasurer  
Francine Coss, Superintendent

Roxy Fainer  
Maureen McMahon  
Jennifer Nolan  
Scott Theriault  
Frank Treglia

**Student Representative: Erin Fainer**

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**1. Establishment of a Quorum and Call to Order**

*(Bylaws of the Board 9325.1 – Quorum)*

1.1. Chairperson Rebecca Guay called the meeting to order at 7:02 p.m.

1.2. Board members in Attendance: Chairperson Rebecca Guay, Vice Chairperson Beth Campbell, Secretary Heather Patchell, Treasurer David Colavecchio, Superintendent Francine Coss, Roxy Fainer, Maureen McMahon, and Scott Theriault

1.3. Board Members Absent: Jennifer Nolan and Frank Treglia

1.4. Others in Attendance: Eric Martin, Aimee Turner, and Kristin Raymond

**2. Pledge of Allegiance**

2.1. Chairperson Rebecca Guay led the Pledge of Allegiance

**3. Approval of Agenda**

*(Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)*

***Vote to accept/approve Regular Meeting Agenda of the Board of Education, November 19, 2018 as presented***

***Beth Campbell motioned and David Colavecchio seconded to accept/approve the Regular Meeting Agenda of the Board of Education, November 19, 2018 as presented***

***Discussion: None***

***Vote: Motioned carried***

Yes	No	Abstain
7	0	0

**4. Public Participation**

*(Policy 9325 – Bylaws of the Board Meeting Conduct)*

*The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:*

- *Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*
- *No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.*
- *No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.*

*The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.*

**5. Approval of Minutes**

*(Bylaws of the Board 9326 – Minutes)*

5.1. Special Meeting of the Board of Education Meeting Minutes dated September 10, 2018

***Vote to accept/approve the Special Meeting of the Board of Education Minutes dated September 10, 2018***

***Beth Campbell motioned and David Colavecchio seconded to accept/approve the Special Meeting Minutes of the Board of Education, September 10, 2018 as presented.***

***Discussion: None***

***Vote: Motioned carried***

Yes	No	Abstain
6	0	1
		<i>Beth Campbell</i>

**6. Recognitions**

- 6.1. Rotary Student of the Month
  - 6.1.1. September – Shay Murphy
  - 6.1.2. October – Jack McMahon
  - 6.1.3. November – Alex Theriault

6.2. Thomaston Public Schools Students of the Month

- 6.2.1. Kindergarten – Wynne Norck
- 6.2.2. 1<sup>st</sup> Grade – Aiden Wood
- 6.2.3. 2<sup>nd</sup> Grade – Josh Pelletier
- 6.2.4. 3<sup>rd</sup> Grade – Elyse Ariola
- 6.2.5. 4<sup>th</sup> Grade – Alex Catanzaro
- 6.2.6. 5<sup>th</sup> Grade – Brianna Ronalter
- 6.2.7. 6<sup>th</sup> Grade – Andrea Jacques
- 6.2.8. 7<sup>th</sup> Grade – Veila Russman
- 6.2.9. 8<sup>th</sup> Grade – Caden Jose
- 6.2.10. 9<sup>th</sup> Grade – Julia Pupriqqi
- 6.2.11. 10<sup>th</sup> Grade – Patrick Riley
- 6.2.12. 11<sup>th</sup> Grade – Alfred Valero

**7. Student Representatives Report**

**8. Chairperson’s Report**

- 8.1. Public Participation Response Letter
- 8.2. Thank you Letters

**9. Superintendent’s Report**

- 9.1. State of Connecticut State Board of Education Memorandum – Sexual Assault and Abuse Prevention and Awareness Guidance
- 9.2. State of Connecticut State Board of Education Memorandum – US Presidential Scholars Program Nominations
- 9.3. State of Connecticut Department of Education Memorandum – New Teacher and Employer Survey Regarding Education Preparation Quality
- 9.4. State of Connecticut Department of Education Memorandum – Connecticut Physical Fitness Assessment Test Administrator’s Manual
- 9.5. State of Connecticut State Board of Education Memorandum – Update on Process to Apply for a Waiver of a Planned Program for the Superintendent of Schools Endorsement (#093)
  - 9.5.1. Portfolio Requirements and Scoring Rubric
- 9.6. State of Connecticut Department of Education Memorandum – Talent Office Updates
- 9.7. State of Connecticut Department of Education Memorandum – Substance Use Prevention and Overdose Awareness
- 9.8. State of Connecticut Department of Education Memorandum – New Teacher Education and Mentoring (TEAM) Program Resources

- 9.9. State of Connecticut Department of Education Memorandum – Request for Proposals (RFP) – 2019-2020 Interdistrict Cooperative Grant Program
- 9.10. State of Connecticut Department of Education Memorandum – 2017-2018 Next Generation Accountability System Updates
- 9.11. State of Connecticut Department of Administrative Services Letter – Online School Contraction Application System
- 9.12. Thomaston Public Schools – News for Staff – October 2018
- 9.13. University of Bridgeport – Thomaston School District Corporate Partnership
- 9.14. Administrator Reports
- 9.15. Enrollment Report
- 9.16. Effective School Solutions
  - 9.16.1. Insights – September
  - 9.16.2. Insights - October
- 9.17. Personnel  
*(Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment)*
  - 9.17.1. Jessica Murphy, New Hire, Long Term Substitute Grade 4, Thomaston Center School, November 8, 2018
  - 9.17.2. Tony Geraci, Resignation, Junior Varsity Basketball Coach, Thomaston High School, October 15, 2018

***Vote to acknowledge Superintendent’s notification of New Hire/Transfers/Retirements/Resignations per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented***

***Beth Campbell motioned and Heather Patchell seconded to acknowledge Superintendent’s notification of New Hire/Transfers/Retirements/Resignation per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented***

***Discussion: None***

***Vote: Motioned carried***

Yes	No	Abstain
7	0	0

**10. Committee Reports**

*(Bylaws of the Board 9132 – Standing Committees)*

- 10.1. Budget/Audit Committee  
*(Policy 3430 Business/Non-Instructional Operations – Periodic Financial Reports)*

- 10.1.1. 2018-2019 Budget Table without Encumbrances
- 10.1.2. 2018-2019 Budget Table with Encumbrances
- 10.1.3. 2018-2020 Grant Report
- 10.1.4. 2018-2019 Transfers

**Vote to approve/authorize Thomaston Public School’s Business Manager to Determine the Strike Price for Diesel and Oil for the 2019-2020 School Year and the Authority to Enter into a Contract with Dime Oil using those Determined Prices.**

*Beth Campbell motioned and David Colavecchio seconded to set a Strike Price of \$1.90 for Diesel and Oil for the 2019-2020 School Year.*

*Discussion: None*

**Vote: Motioned carried**

Yes	No	Abstain
7	0	0

**Vote to accept/approve as Completed the Close Out of the Center School Roof Project, State Project Number 140-0041 with a Final Project Cost of \$592,037.87**

*Beth Campbell motioned and David Colavecchio seconded to accept/approve as Completed the Close Out of the Center School Roof Project State Project Number 140-0041 with a Final Project Cost of \$592,037.87*

*Discussion: None*

**Vote: Motioned carried**

Yes	No	Abstain
7	0	0

**Vote to accept/approve as Completed the Closeout of the Black Rock Roof Project, State Project Number 140-0042 with a Final Project Cost of \$1,706,947.27**

*Beth Campbell motioned and David Colavecchio seconded to accept/approve as Completed the Close Out of the Center School Roof Project State Project Number 140-0042 with a Final Project Cost of \$1,706,947.27*

*Discussion: None*

**Vote: Motioned carried**

Yes	No	Abstain
7	0	0

**Vote to accept/approve as Completed the Close Out of the Thomaston High School Roof Project, State Project Number 140-0040 with a Final Project Cost of \$1,060,519.76**

*Beth Campbell motioned and David Colavecchio seconded to accept/approve as Completed the Close Out of the Center School Roof Project State Project Number 140-0040 with a Final Project Cost of \$1,060,519.76*

**Discussion: None**

**Vote: Motioned carried**

Yes	No	Abstain
7	0	0

**Vote to direct the Superintendent and/or the Business Manager, on Behalf of the Thomaston Board of Education, to Formally Request that the Thomaston Board of Finance and/or the Thomaston Board of Selectman Create an Unexpended Education Funds Account in Accordance with Connecticut General Statute Section 10-248a.**

*David Colavecchio motioned and Beth Campbell seconded to direct the Superintendent and/or the Business Manager, on Behalf of the Thomaston Board of Education, to Formally Request that the Thomaston Board of Finance and/or the Thomaston Board of Selectman Create an Unexpended Education Funds Account in Accordance with Connecticut General Statute Section 10-248a.*

**Discussion: Scott Theriault** asked what the Board of Finance opposition was.

**Superintendent Coss** replied that there were two oppositions. One opposition was, can the Board of Education control the spending of the money anyway they want and the second was is the Board of Education going to inflate the budget by 1% so that the Board can have 1% put into the account every year.

**Scott Theriault** mentioned that if the 1% is allowed under state law and the Board of Education has a surplus from the budget that the Board of Finance approved, why would there be an issue.

**Superintendent Coss** replied because the statutes says that the Board of Education cannot create the account and the Board of Education cannot dictate the rules of the account. The funding body creates and dictates the rules.

**Scott Theriault** asked **Superintendent Coss** what are her ideas for the rules.

**Superintendent Coss** explained that she would want to contemplate Capital, and Special Education overages.

**Scott Theriault** mentioned that it might be more beneficial to the Board of Finance because it would take away from another line they may have to put money into.

**Beth Campbell** asked who would decide who the deciding funder is.

**Superintendent Coss** said that the Board would have to look at the statues. Once Superintendent Coss has confirmation from the Board of Education, she will compose a letter to the Board of Finance with a carbon copy to the Board of Selectman.

**Roxy Fainer** stated that the Board of Education has been trying to set up this account since 2016.

**Vote: Motioned carried**

Yes	No	Abstain
7	0	0

**Vote to accept/approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented**

**Beth Campbell** motioned and **David Colavecchio** seconded to accept/approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented.

**Discussion: Roxy Fainer** stated that the Budget Time Line Calendar was not included in the Board packet and the Center School Roof Report was missing. **Roxy Fainer** also asked what is being done with the roof at Black Rock School.

**Superintendent Coss** stated that anything on the report is shared with the town so the Board of Education can tackle whatever the issues may be to make repairs.

**Vote: Motioned carried**

Yes	No	Abstain
7	0	0

10.2. Policy Committee  
(Policy 2231 Administration – Policy and Regulation Systems)

- 10.2.1. Presentations – None
- 10.2.2. Action Items – None
- 10.2.3. Read Items
  - 10.2.3.1. 1<sup>st</sup> Read Policy Audit Series 6000
  - 10.2.3.2. CABA Policy Highlights – October 12, 2018
  - 10.2.3.3. CABA Policy Highlights – October 26, 2018
- 10.2.4. Discussion Items - None

**11. Enter Executive Session for Discussion regarding confidential written communications from legal counsel privileged by the attorney-client relationship**

*Beth Campbell motioned and Heather Patchell seconded to Enter Executive Session for Discussion Regarding Confidential Written Communications from Legal Counsel Privileged by the Attorney-Client Relationship and invited Superintendent Coss at 7:55 p.m.*

**12. Exit Executive Session**

12.1. The Board exited Executive Session at 8:23 p.m.

**13. Adjournment**

***Vote to adjourn***

*Beth Campbell motioned and David Colavecchio seconded to adjourn the meeting at 8:23 p.m.*

*Discussion: None*

***Vote: Motioned carried***

Yes	No	Abstain
7	0	0

*The meeting was adjourned at 8:23 p.m.*